

All clients

PREPARED BY
Harbour IT

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MICROSOFT 365 TENANT
3 clients

Every admin role holder with MFA, PIM and sign-in status, and a break-glass check.

Break-glass accounts 3 3 to review

Emergency Global Administrator accounts for when normal sign-in breaks. Microsoft recommends two, cloud-only, excluded from Conditional Access, signing in with a FIDO2 key or passkey kept somewhere safe.

Flag	Client	Account	Why we think it's break-glass	Cloud-only	On the .onmicrosoft.com domain	Excluded from	Sign-in methods	Last sign-in	What to check
● High	Contoso Legal LLP	breakglass@contoso.example	Named like one, Excluded from Conditional Access	Unknown	No	Require MFA for all users	None	Not checked	No MFA method: Microsoft requires MFA for admin portals, so it may not get in; Use the .onmicrosoft.com domain so it works if a custom domain breaks
● High	Fabrikam Dental Group	breakglass@fabrikam.example	Named like one, Excluded from Conditional Access	Unknown	No	Require MFA for all users	None	Not checked	No MFA method: Microsoft requires MFA for admin portals, so it may not get in; Use the .onmicrosoft.com domain so it works if a custom domain breaks
● High	Northwind Traders	breakglass@northwindtraders.example	Named like one, Excluded from Conditional Access	Unknown	No	Require MFA for all users	None	Not checked	No MFA method: Microsoft requires MFA for admin portals, so it may not get in; Use the .onmicrosoft.com domain so it works if a custom domain breaks

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