

# All clients



PREPARED BY  
Harbour IT

DATE  
14 Oct 2026

DATA COLLECTED  
14 Oct 2026, 04:00 UTC

MICROSOFT 365 TENANT  
3 clients

Every account with its department, job title, manager, licences and last sign-in, its managers and departments, and accounts reporting to a blocked manager.

Filtered view. Every account: 115 of 115 rows, 1 column hidden. The headline figures cover every row.

## Every account 115 3 to review

Every member and guest account. Accounts that report to someone whose sign-in is blocked are flagged: the manager has usually left, so approvals and HR records go nowhere.

| Flag     | Client            | Account                        | Name             | Type   | Sign-in | Department | Job title       | Manager     | Licences                       | Created    | Last sign-in |
|----------|-------------------|--------------------------------|------------------|--------|---------|------------|-----------------|-------------|--------------------------------|------------|--------------|
| ● Medium | Contoso Legal LLP | annabel.fraser@contoso.example | Annabel Fraser   | Member | Allowed | Sales      | Sales lead      | Bobby Marsh | Microsoft 365 Business Premium | –          | 30 Sep 2026  |
|          | Contoso Legal LLP | bobby.marsh@contoso.example    | Bobby Marsh      | Member | Blocked | –          | –               | –           | Microsoft 365 Business Premium | –          | Never        |
|          | Contoso Legal LLP | ella.thomas@contoso.example    | Ella Thomas      | Member | Allowed | Sales      | Account manager | Rhys Evans  | Microsoft 365 Business Basic   | 9 Sep 2025 | 12 Oct 2026  |
|          | Contoso Legal LLP | breakglass@contoso.example     | Emergency access | Member | Allowed | –          | –               | –           | –                              | 4 Mar 2024 | 2 Oct 2026   |

| Flag | Client            | Account                       | Name          | Type   | Sign-in | Department       | Job title                | Manager        | Licences                       | Created     | Last sign-in |
|------|-------------------|-------------------------------|---------------|--------|---------|------------------|--------------------------|----------------|--------------------------------|-------------|--------------|
|      | Contoso Legal LLP | evie.davis@contoso.example    | Evie Davis    | Member | Allowed | Operations       | Head of Operations       | Annabel Fraser | Microsoft 365 Business Premium | 8 Aug 2026  | 14 Oct 2026  |
|      | Contoso Legal LLP | jack.white@contoso.example    | Jack White    | Member | Allowed | Projects         | Project manager          | Lily Harrison  | Microsoft 365 Business Premium | 14 Apr 2025 | 14 Oct 2026  |
|      | Contoso Legal LLP | jacob.johnson@contoso.example | Jacob Johnson | Member | Allowed | Customer Service | Head of Customer Service | Annabel Fraser | Microsoft 365 Business Premium | 19 Apr 2026 | 7 Oct 2026   |
|      | Contoso Legal LLP | joseph.morris@contoso.example | Joseph Morris | Member | Allowed | Finance          | Head of Finance          | Annabel Fraser | Microsoft 365 Business Basic   | 14 Sep 2026 | 13 Jun 2026  |
|      | Contoso Legal LLP | lily.harrison@contoso.example | Lily Harrison | Member | Allowed | Projects         | Head of Projects         | Annabel Fraser | Microsoft 365 Business Premium | 4 Feb 2026  | 12 Oct 2026  |
|      | Contoso Legal LLP | megan.smith@contoso.example   | Megan Smith   | Member | Allowed | Marketing        | Head of Marketing        | Annabel Fraser | Microsoft 365 Business Premium | 26 May 2026 | 13 Oct 2026  |
|      | Contoso Legal LLP | noah.clark@contoso.example    | Noah Clark    | Member | Allowed | HR               | Head of HR               | Annabel Fraser | Microsoft 365 Business Basic   | 13 Mar 2026 | 13 Oct 2026  |
|      | Contoso Legal LLP | oliver.hill@contoso.example   | Oliver Hill   | Member | Allowed | Reception        | Head of Reception        | Annabel Fraser | Microsoft 365 Business Premium | 29 Dec 2025 | 13 Oct 2026  |
|      |                   |                               |               |        |         |                  |                          |                |                                |             |              |

| Flag | Client            | Account                       | Name               | Type   | Sign-in | Department       | Job title                | Manager        | Licences                       | Created     | Last sign-in |
|------|-------------------|-------------------------------|--------------------|--------|---------|------------------|--------------------------|----------------|--------------------------------|-------------|--------------|
|      | Contoso Legal LLP | olivia.ward@contoso.example   | Olivia Ward        | Member | Allowed | Marketing        | Marketing executive      | Megan Smith    | Microsoft 365 Business Premium | 3 Aug 2025  | 13 Oct 2026  |
|      | Contoso Legal LLP | olivia.wilson@contoso.example | Olivia Wilson      | Member | Allowed | Customer Service | Customer service adviser | Jacob Johnson  | Microsoft 365 Business Premium | 27 Jun 2025 | 12 Oct 2026  |
|      | Contoso Legal LLP | owen.taylor@contoso.example   | Owen Taylor        | Member | Allowed | Finance          | Accountant               | Joseph Morris  | Microsoft 365 Business Premium | 22 Nov 2025 | 13 Oct 2026  |
|      | Contoso Legal LLP | priya.hughes@contoso.example  | Priya Hughes       | Member | Allowed | Reception        | Receptionist             | Oliver Hill    | Microsoft 365 Business Basic   | 8 Mar 2025  | 14 Oct 2026  |
|      | Contoso Legal LLP | rhys.evans@contoso.example    | Rhys Evans         | Member | Allowed | Sales            | Head of Sales            | Annabel Fraser | Microsoft 365 Business Premium | 2 Jul 2026  | 8 Oct 2026   |
|      | Contoso Legal LLP | g#EXT#@contoso.example        | Sam Carter (guest) | Guest  | Allowed | –                | –                        | –              | –                              | –           | Never        |
|      | Contoso Legal LLP | sophie.taylor@contoso.example | Sophie Taylor      | Member | Allowed | Operations       | Operations coordinator   | Evie Davis     | Microsoft 365 Business Premium | 16 Oct 2025 | 11 Oct 2026  |
|      | Contoso Legal LLP | william.allen@contoso.example | William Allen      | Member | Allowed | Finance          | Accountant               | Joseph Morris  | Microsoft 365 Business Premium | 30 Jan 2025 | 14 Oct 2026  |
|      |                   |                               |                    |        |         |                  |                          |                |                                |             |              |

| Flag     | Client                | Account                          | Name            | Type   | Sign-in | Department | Job title              | Manager       | Licences                       | Created     | Last sign-in |
|----------|-----------------------|----------------------------------|-----------------|--------|---------|------------|------------------------|---------------|--------------------------------|-------------|--------------|
|          | Contoso Legal LLP     | william.clark@contoso.example    | William Clark   | Member | Allowed | HR         | HR adviser             | Noah Clark    | Microsoft 365 Business Premium | 21 May 2025 | 14 Oct 2026  |
|          | Fabrikam Dental Group | aaron.smith@fabrikam.example     | Aaron Smith     | Member | Allowed | Marketing  | Head of Marketing      | Anna Kowalski | Microsoft 365 Business Premium | 26 May 2026 | 24 Apr 2026  |
|          | Fabrikam Dental Group | aisha.brown@fabrikam.example     | Aisha Brown     | Member | Allowed | Operations | Head of Operations     | Anna Kowalski | Microsoft 365 Business Premium | 8 Aug 2026  | 9 Mar 2026   |
|          | Fabrikam Dental Group | amelia.jackson@fabrikam.example  | Amelia Jackson  | Member | Allowed | Projects   | Project manager        | Ruby Clark    | Microsoft 365 Business Premium | 14 Apr 2025 | 14 Oct 2026  |
|          | Fabrikam Dental Group | amelia.khan@fabrikam.example     | Amelia Khan     | Member | Allowed | Operations | Operations coordinator | Aisha Brown   | Microsoft 365 Business Premium | 12 May 2023 | 13 Oct 2026  |
| ● Medium | Fabrikam Dental Group | anna.kowalski@fabrikam.example   | Anna Kowalski   | Member | Allowed | Sales      | Sales lead             | Ben Okafor    | Microsoft 365 Business Premium | –           | 30 Sep 2026  |
|          | Fabrikam Dental Group | arthur.lee@fabrikam.example      | Arthur Lee      | Member | Allowed | Operations | Operations coordinator | Aisha Brown   | Microsoft 365 Business Basic   | 3 Mar 2024  | 11 Oct 2026  |
|          | Fabrikam Dental Group | arthur.williams@fabrikam.example | Arthur Williams | Member | Allowed | Marketing  | Marketing executive    | Aaron Smith   | Microsoft 365 Business Premium | 20 Dec 2023 | 13 Oct 2026  |
|          |                       |                                  |                 |        |         |            |                        |               |                                |             |              |

| Flag | Client                | Account                        | Name          | Type   | Sign-in | Department       | Job title                | Manager      | Licences                       | Created     | Last sign-in |
|------|-----------------------|--------------------------------|---------------|--------|---------|------------------|--------------------------|--------------|--------------------------------|-------------|--------------|
|      | Fabrikam Dental Group | ava.jackson@fabrikam.example   | Ava Jackson   | Member | Allowed | Customer Service | Customer service adviser | Rhys Walker  | Microsoft 365 Business Premium | 13 Nov 2023 | 10 Oct 2026  |
|      | Fabrikam Dental Group | ava.moore@fabrikam.example     | Ava Moore     | Member | Allowed | Sales            | Account manager          | Jack Lee     | Microsoft 365 Business Premium | 17 Nov 2024 | 11 Oct 2026  |
|      | Fabrikam Dental Group | ava.thomas@fabrikam.example    | Ava Thomas    | Member | Allowed | Finance          | Accountant               | Zara Edwards | Microsoft 365 Business Premium | 22 Nov 2025 | 7 Oct 2026   |
|      | Fabrikam Dental Group | ben.okafor@fabrikam.example    | Ben Okafor    | Member | Blocked | –                | –                        | –            | Microsoft 365 Business Premium | –           | Never        |
|      | Fabrikam Dental Group | callum.turner@fabrikam.example | Callum Turner | Member | Allowed | HR               | HR adviser               | Noah Wood    | Microsoft 365 Business Premium | 15 Dec 2022 | 14 Oct 2026  |
|      | Fabrikam Dental Group | chloe.jackson@fabrikam.example | Chloe Jackson | Member | Allowed | Operations       | Operations coordinator   | Aisha Brown  | Microsoft 365 Business Premium | 27 Sep 2021 | 11 Oct 2026  |
|      | Fabrikam Dental Group | ella.evans@fabrikam.example    | Ella Evans    | Member | Allowed | Finance          | Accountant               | Zara Edwards | Microsoft 365 Business Premium | 3 Nov 2021  | 11 Oct 2026  |
|      | Fabrikam Dental Group | ella.hughes@fabrikam.example   | Ella Hughes   | Member | Allowed | Marketing        | Marketing executive      | Aaron Smith  | Microsoft 365 Business Premium | 3 Aug 2025  | 13 Oct 2026  |
|      |                       |                                |               |        |         |                  |                          |              |                                |             |              |

| Flag | Client                | Account                          | Name             | Type   | Sign-in | Department | Job title              | Manager         | Licences                       | Created     | Last sign-in |
|------|-----------------------|----------------------------------|------------------|--------|---------|------------|------------------------|-----------------|--------------------------------|-------------|--------------|
|      | Fabrikam Dental Group | breakglass@fabrikam.example      | Emergency access | Member | Allowed | –          | –                      | –               | –                              | 4 Mar 2024  | 2 Oct 2026   |
|      | Fabrikam Dental Group | ethan.jones@fabrikam.example     | Ethan Jones      | Member | Allowed | Sales      | Account manager        | Jack Lee        | Microsoft 365 Business Premium | 5 Apr 2023  | 1 Oct 2026   |
|      | Fabrikam Dental Group | freya.evans@fabrikam.example     | Freya Evans      | Member | Allowed | Sales      | Account manager        | Jack Lee        | Microsoft 365 Business Premium | 26 Jan 2024 | 2 Oct 2026   |
|      | Fabrikam Dental Group | george.baker@fabrikam.example    | George Baker     | Member | Allowed | Reception  | Receptionist           | Thomas Robinson | Microsoft 365 Business Premium | 16 May 2024 | 11 Oct 2026  |
|      | Fabrikam Dental Group | george.walker@fabrikam.example   | George Walker    | Member | Allowed | Sales      | Account manager        | Jack Lee        | Microsoft 365 Business Basic   | 9 Sep 2025  | 12 Oct 2026  |
|      | Fabrikam Dental Group | george.williams@fabrikam.example | George Williams  | Member | Allowed | Finance    | Accountant             | Zara Edwards    | Microsoft 365 Business Premium | 30 Jan 2025 | 12 Oct 2026  |
|      | Fabrikam Dental Group | henry.roberts@fabrikam.example   | Henry Roberts    | Member | Allowed | Operations | Operations coordinator | Aisha Brown     | Microsoft 365 Business Premium | 20 Jul 2022 | 7 Oct 2026   |
|      | Fabrikam Dental Group | isla.scott@fabrikam.example      | Isla Scott       | Member | Allowed | Marketing  | Marketing executive    | Aaron Smith     | Microsoft 365 Business Premium | 11 Oct 2024 | 14 Oct 2026  |
|      |                       |                                  |                  |        |         |            |                        |                 |                                |             |              |

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|------|-----------------------|-------------------------------|--------------|--------|---------|------------|---------------------|---------------|--------------------------------|-------------|--------------|
|      | Fabrikam Dental Group | jack.lee@fabrikam.example     | Jack Lee     | Member | Allowed | Sales      | Head of Sales       | Anna Kowalski | Microsoft 365 Business Premium | 2 Jul 2026  | 5 Jun 2026   |
|      | Fabrikam Dental Group | jack.roberts@fabrikam.example | Jack Roberts | Member | Allowed | HR         | HR adviser          | Noah Wood     | Microsoft 365 Business Basic   | 22 Feb 2022 | 13 Oct 2026  |
|      | Fabrikam Dental Group | jack.ward@fabrikam.example    | Jack Ward    | Member | Allowed | HR         | HR adviser          | Noah Wood     | Microsoft 365 Business Premium | 7 Oct 2023  | 13 Oct 2026  |
|      | Fabrikam Dental Group | leo.harrison@fabrikam.example | Leo Harrison | Member | Allowed | HR         | HR adviser          | Noah Wood     | Microsoft 365 Business Premium | 29 Jul 2024 | 10 Oct 2026  |
|      | Fabrikam Dental Group | lily.khan@fabrikam.example    | Lily Khan    | Member | Allowed | Marketing  | Marketing executive | Aaron Smith   | Microsoft 365 Business Basic   | 27 Feb 2023 | 13 Oct 2026  |
|      | Fabrikam Dental Group | lily.watson@fabrikam.example  | Lily Watson  | Member | Allowed | Finance    | Accountant          | Zara Edwards  | Microsoft 365 Business Basic   | 26 Aug 2022 | 13 Oct 2026  |
|      | Fabrikam Dental Group | lily.white@fabrikam.example   | Lily White   | Member | Allowed | Sales      | Account manager     | Jack Lee      | Microsoft 365 Business Premium | 13 Jun 2022 | 13 Oct 2026  |
|      | Fabrikam Dental Group | megan.green@fabrikam.example  | Megan Green  | Member | Allowed | Finance    | Accountant          | Zara Edwards  | Microsoft 365 Business Premium | 18 Jun 2023 | 14 Oct 2026  |
|      |                       |                               |              |        |         |            |                     |               |                                |             |              |

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|------|-----------------------|--------------------------------|---------------|--------|---------|------------|---------------------|-----------------|--------------------------------|-------------|--------------|
|      | Fabrikam Dental Group | megan.king@fabrikam.example    | Megan King    | Member | Allowed | Finance    | Accountant          | Zara Edwards    | Microsoft 365 Business Premium | 9 Apr 2024  | 13 Oct 2026  |
|      | Fabrikam Dental Group | noah.harris@fabrikam.example   | Noah Harris   | Member | Allowed | Reception  | Receptionist        | Thomas Robinson | Microsoft 365 Business Premium | 25 Jul 2023 | 1 Oct 2026   |
|      | Fabrikam Dental Group | noah.wood@fabrikam.example     | Noah Wood     | Member | Allowed | HR         | Head of HR          | Anna Kowalski   | Microsoft 365 Business Basic   | 13 Mar 2026 | 9 Feb 2026   |
|      | Fabrikam Dental Group | olivia.taylor@fabrikam.example | Olivia Taylor | Member | Allowed | Marketing  | Marketing executive | Aaron Smith     | Microsoft 365 Business Premium | 7 May 2022  | 7 Oct 2026   |
|      | Fabrikam Dental Group | oscar.smith@fabrikam.example   | Oscar Smith   | Member | Allowed | Sales      | Account manager     | Jack Lee        | Microsoft 365 Business Basic   | 21 Aug 2021 | 14 Oct 2026  |
|      | Fabrikam Dental Group | owen.khan@fabrikam.example     | Owen Khan     | Member | Allowed | Projects   | Project manager     | Ruby Clark      | Microsoft 365 Business Basic   | 31 Aug 2023 | 12 Oct 2026  |
|      | Fabrikam Dental Group | owen.patel@fabrikam.example    | Owen Patel    | Member | Allowed | Projects   | Project manager     | Ruby Clark      | Microsoft 365 Business Premium | 16 Jan 2022 | 10 Oct 2026  |
|      | Fabrikam Dental Group | owen.robinson@fabrikam.example | Owen Robinson | Member | Allowed | Marketing  | Marketing executive | Aaron Smith     | Microsoft 365 Business Premium | 15 Jul 2021 | 13 Oct 2026  |
|      |                       |                                |               |        |         |            |                     |                 |                                |             |              |

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|      | Fabrikam Dental Group | owen.scott@fabrikam.example     | Owen Scott     | Member | Allowed | Operations       | Operations coordinator   | Aisha Brown     | Microsoft 365 Business Premium | 24 Dec 2024 | 13 Oct 2026  |
|      | Fabrikam Dental Group | owen.smith@fabrikam.example     | Owen Smith     | Member | Allowed | HR               | HR adviser               | Noah Wood       | Microsoft 365 Business Premium | 21 May 2025 | 14 Oct 2026  |
|      | Fabrikam Dental Group | owen.turner@fabrikam.example    | Owen Turner    | Member | Allowed | Customer Service | Customer service adviser | Rhys Walker     | Microsoft 365 Business Premium | 31 Mar 2022 | 13 Oct 2026  |
|      | Fabrikam Dental Group | priya.williams@fabrikam.example | Priya Williams | Member | Allowed | Customer Service | Customer service adviser | Rhys Walker     | Microsoft 365 Business Basic   | 4 Sep 2024  | 12 Oct 2026  |
|      | Fabrikam Dental Group | rhys.hall@fabrikam.example      | Rhys Hall      | Member | Allowed | Reception        | Receptionist             | Thomas Robinson | Microsoft 365 Business Basic   | 8 Mar 2025  | 13 Oct 2026  |
|      | Fabrikam Dental Group | rhys.scott@fabrikam.example     | Rhys Scott     | Member | Allowed | Customer Service | Customer service adviser | Rhys Walker     | Microsoft 365 Business Premium | 21 Jan 2023 | 14 Oct 2026  |
|      | Fabrikam Dental Group | rhys.walker@fabrikam.example    | Rhys Walker    | Member | Allowed | Customer Service | Head of Customer Service | Anna Kowalski   | Microsoft 365 Business Premium | 19 Apr 2026 | 7 Jun 2026   |
|      | Fabrikam Dental Group | ruby.clark@fabrikam.example     | Ruby Clark     | Member | Allowed | Projects         | Head of Projects         | Anna Kowalski   | Microsoft 365 Business Premium | 4 Feb 2026  | 11 Oct 2026  |
|      |                       |                                 |                |        |         |                  |                          |                 |                                |             |              |

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|------|-----------------------|----------------------------------|--------------------|--------|---------|------------------|--------------------------|-----------------|--------------------------------|-------------|--------------|
|      | Fabrikam Dental Group | ruby.davies@fabrikam.example     | Ruby Davies        | Member | Allowed | Projects         | Project manager          | Ruby Clark      | Microsoft 365 Business Premium | 8 Nov 2022  | 14 Oct 2026  |
|      | Fabrikam Dental Group | ruby.wood@fabrikam.example       | Ruby Wood          | Member | Allowed | Reception        | Receptionist             | Thomas Robinson | Microsoft 365 Business Premium | 2 Oct 2022  | 13 Oct 2026  |
|      | Fabrikam Dental Group | g#EXT#@fabrikam.example          | Sam Carter (guest) | Guest  | Allowed | –                | –                        | –               | –                              | –           | Never        |
|      | Fabrikam Dental Group | thomas.allen@fabrikam.example    | Thomas Allen       | Member | Allowed | Operations       | Operations coordinator   | Aisha Brown     | Microsoft 365 Business Premium | 16 Oct 2025 | 7 Oct 2026   |
|      | Fabrikam Dental Group | thomas.johnson@fabrikam.example  | Thomas Johnson     | Member | Allowed | Reception        | Receptionist             | Thomas Robinson | Microsoft 365 Business Premium | 10 Dec 2021 | 11 Oct 2026  |
|      | Fabrikam Dental Group | thomas.robinson@fabrikam.example | Thomas Robinson    | Member | Allowed | Reception        | Head of Reception        | Anna Kowalski   | Microsoft 365 Business Premium | 29 Dec 2025 | 14 Oct 2026  |
|      | Fabrikam Dental Group | william.lewis@fabrikam.example   | William Lewis      | Member | Allowed | Customer Service | Customer service adviser | Rhys Walker     | Microsoft 365 Business Premium | 27 Jun 2025 | 10 Oct 2026  |
|      | Fabrikam Dental Group | william.wood@fabrikam.example    | William Wood       | Member | Allowed | Projects         | Project manager          | Ruby Clark      | Microsoft 365 Business Premium | 22 Jun 2024 | 11 Oct 2026  |
|      |                       |                                  |                    |        |         |                  |                          |                 |                                |             |              |

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|----------|-----------------------|----------------------------------------|---------------|--------|---------|------------------|--------------------------|-----------------|--------------------------------|-------------|--------------|
|          | Fabrikam Dental Group | zara.edwards@fabrikam.example          | Zara Edwards  | Member | Allowed | Finance          | Head of Finance          | Anna Kowalski   | Microsoft 365 Business Basic   | 14 Sep 2026 | 10 Jul 2026  |
|          | Northwind Traders     | aaron.watson@northwindtraders.example  | Aaron Watson  | Member | Allowed | Finance          | Accountant               | Thomas Clarke   | Microsoft 365 Business Premium | 18 Jun 2023 | 12 Oct 2026  |
|          | Northwind Traders     | alfie.roberts@northwindtraders.example | Alfie Roberts | Member | Allowed | Customer Service | Customer service adviser | Grace Taylor    | Microsoft 365 Business Premium | 13 Nov 2023 | 2 Oct 2026   |
|          | Northwind Traders     | alfie.scott@northwindtraders.example   | Alfie Scott   | Member | Allowed | Operations       | Operations coordinator   | Hannah Robinson | Microsoft 365 Business Basic   | 3 Mar 2024  | 7 Oct 2026   |
|          | Northwind Traders     | amelia.watson@northwindtraders.example | Amelia Watson | Member | Allowed | Marketing        | Marketing executive      | Megan Lee       | Microsoft 365 Business Premium | 3 Aug 2025  | 13 Oct 2026  |
| ● Medium | Northwind Traders     | ann.patel@northwindtraders.example     | Ann Patel     | Member | Allowed | Sales            | Sales lead               | Robert Hughes   | Microsoft 365 Business Premium | –           | 30 Sep 2026  |
|          | Northwind Traders     | arthur.evans@northwindtraders.example  | Arthur Evans  | Member | Allowed | Reception        | Receptionist             | Olivia Smith    | Microsoft 365 Business Premium | 16 May 2024 | 8 Oct 2026   |
|          | Northwind Traders     | ella.baker@northwindtraders.example    | Ella Baker    | Member | Allowed | Marketing        | Marketing executive      | Megan Lee       | Microsoft 365 Business Premium | 20 Dec 2023 | 14 Oct 2026  |
|          |                       |                                        |               |        |         |                  |                          |                 |                                |             |              |

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|------|-------------------|------------------------------------------|------------------|--------|---------|------------------|--------------------------|---------------|--------------------------------|-------------|--------------|
|      | Northwind Traders | breakglass@northwindtraders.example      | Emergency access | Member | Allowed | –                | –                        | –             | –                              | 4 Mar 2024  | 2 Oct 2026   |
|      | Northwind Traders | ethan.green@northwindtraders.example     | Ethan Green      | Member | Allowed | Projects         | Project manager          | Ruby Taylor   | Microsoft 365 Business Premium | 14 Apr 2025 | 13 Oct 2026  |
|      | Northwind Traders | george.roberts@northwindtraders.example  | George Roberts   | Member | Allowed | Reception        | Receptionist             | Olivia Smith  | Microsoft 365 Business Premium | 25 Jul 2023 | 1 Oct 2026   |
|      | Northwind Traders | george.robinson@northwindtraders.example | George Robinson  | Member | Allowed | Customer Service | Customer service adviser | Grace Taylor  | Microsoft 365 Business Premium | 27 Jun 2025 | 13 Oct 2026  |
|      | Northwind Traders | grace.taylor@northwindtraders.example    | Grace Taylor     | Member | Allowed | Customer Service | Head of Customer Service | Ann Patel     | Microsoft 365 Business Premium | 19 Apr 2026 | 14 Oct 2026  |
|      | Northwind Traders | grace.wilson@northwindtraders.example    | Grace Wilson     | Member | Allowed | Finance          | Accountant               | Thomas Clarke | Microsoft 365 Business Premium | 22 Nov 2025 | 13 Oct 2026  |
|      | Northwind Traders | hannah.patel@northwindtraders.example    | Hannah Patel     | Member | Allowed | HR               | HR adviser               | Owen White    | Microsoft 365 Business Premium | 21 May 2025 | 7 Oct 2026   |
|      | Northwind Traders | hannah.robinson@northwindtraders.example | Hannah Robinson  | Member | Allowed | Operations       | Head of Operations       | Ann Patel     | Microsoft 365 Business Premium | 8 Aug 2026  | 9 Apr 2026   |
|      |                   |                                          |                  |        |         |                  |                          |               |                                |             |              |

| Flag | Client            | Account                                 | Name           | Type   | Sign-in | Department       | Job title                | Manager         | Licences                       | Created     | Last sign-in |
|------|-------------------|-----------------------------------------|----------------|--------|---------|------------------|--------------------------|-----------------|--------------------------------|-------------|--------------|
|      | Northwind Traders | harry.lee@northwindtraders.example      | Harry Lee      | Member | Allowed | Finance          | Accountant               | Thomas Clarke   | Microsoft 365 Business Premium | 9 Apr 2024  | 13 Oct 2026  |
|      | Northwind Traders | imogen.edwards@northwindtraders.example | Imogen Edwards | Member | Allowed | Operations       | Operations coordinator   | Hannah Robinson | Microsoft 365 Business Premium | 12 May 2023 | 11 Oct 2026  |
|      | Northwind Traders | isla.evans@northwindtraders.example     | Isla Evans     | Member | Allowed | Customer Service | Customer service adviser | Grace Taylor    | Microsoft 365 Business Basic   | 4 Sep 2024  | 7 Oct 2026   |
|      | Northwind Traders | jacob.hughes@northwindtraders.example   | Jacob Hughes   | Member | Allowed | Projects         | Project manager          | Ruby Taylor     | Microsoft 365 Business Basic   | 31 Aug 2023 | 13 Oct 2026  |
|      | Northwind Traders | leo.evans@northwindtraders.example      | Leo Evans      | Member | Allowed | Sales            | Account manager          | Sophie Smith    | Microsoft 365 Business Basic   | 9 Sep 2025  | 14 Oct 2026  |
|      | Northwind Traders | leo.morris@northwindtraders.example     | Leo Morris     | Member | Allowed | Marketing        | Marketing executive      | Megan Lee       | Microsoft 365 Business Premium | 11 Oct 2024 | 13 Oct 2026  |
|      | Northwind Traders | leo.wright@northwindtraders.example     | Leo Wright     | Member | Allowed | Sales            | Account manager          | Sophie Smith    | Microsoft 365 Business Premium | 17 Nov 2024 | 1 Oct 2026   |
|      | Northwind Traders | maya.martin@northwindtraders.example    | Maya Martin    | Member | Allowed | Projects         | Project manager          | Ruby Taylor     | Microsoft 365 Business Premium | 22 Jun 2024 | 14 Oct 2026  |
|      |                   |                                         |                |        |         |                  |                          |                 |                                |             |              |

| Flag | Client            | Account                               | Name         | Type   | Sign-in | Department | Job title              | Manager         | Licences                       | Created     | Last sign-in |
|------|-------------------|---------------------------------------|--------------|--------|---------|------------|------------------------|-----------------|--------------------------------|-------------|--------------|
|      | Northwind Traders | megan.lee@northwindtraders.example    | Megan Lee    | Member | Allowed | Marketing  | Head of Marketing      | Ann Patel       | Microsoft 365 Business Premium | 26 May 2026 | 12 Oct 2026  |
|      | Northwind Traders | mia.hughes@northwindtraders.example   | Mia Hughes   | Member | Allowed | Finance    | Accountant             | Thomas Clarke   | Microsoft 365 Business Premium | 30 Jan 2025 | 13 Oct 2026  |
|      | Northwind Traders | olivia.scott@northwindtraders.example | Olivia Scott | Member | Allowed | HR         | HR adviser             | Owen White      | Microsoft 365 Business Premium | 7 Oct 2023  | 11 Oct 2026  |
|      | Northwind Traders | olivia.smith@northwindtraders.example | Olivia Smith | Member | Allowed | Reception  | Head of Reception      | Ann Patel       | Microsoft 365 Business Premium | 29 Dec 2025 | 10 Oct 2026  |
|      | Northwind Traders | owen.taylor@northwindtraders.example  | Owen Taylor  | Member | Allowed | HR         | HR adviser             | Owen White      | Microsoft 365 Business Premium | 29 Jul 2024 | 13 Oct 2026  |
|      | Northwind Traders | owen.white@northwindtraders.example   | Owen White   | Member | Allowed | HR         | Head of HR             | Ann Patel       | Microsoft 365 Business Basic   | 13 Mar 2026 | 12 Oct 2026  |
|      | Northwind Traders | rhys.clark@northwindtraders.example   | Rhys Clark   | Member | Allowed | Sales      | Account manager        | Sophie Smith    | Microsoft 365 Business Premium | 26 Jan 2024 | 13 Oct 2026  |
|      | Northwind Traders | rhys.moore@northwindtraders.example   | Rhys Moore   | Member | Allowed | Operations | Operations coordinator | Hannah Robinson | Microsoft 365 Business Premium | 24 Dec 2024 | 12 Oct 2026  |
|      |                   |                                       |              |        |         |            |                        |                 |                                |             |              |

| Flag | Client            | Account                                | Name               | Type   | Sign-in | Department | Job title              | Manager         | Licences                       | Created     | Last sign-in |
|------|-------------------|----------------------------------------|--------------------|--------|---------|------------|------------------------|-----------------|--------------------------------|-------------|--------------|
|      | Northwind Traders | robert.hughes@northwindtraders.example | Robert Hughes      | Member | Blocked | –          | –                      | –               | Microsoft 365 Business Premium | –           | Never        |
|      | Northwind Traders | ruby.hill@northwindtraders.example     | Ruby Hill          | Member | Allowed | Reception  | Receptionist           | Olivia Smith    | Microsoft 365 Business Basic   | 8 Mar 2025  | 8 Oct 2026   |
|      | Northwind Traders | ruby.taylor@northwindtraders.example   | Ruby Taylor        | Member | Allowed | Projects   | Head of Projects       | Ann Patel       | Microsoft 365 Business Premium | 4 Feb 2026  | 1 Oct 2026   |
|      | Northwind Traders | g#EXT#@northwindtraders.example        | Sam Carter (guest) | Guest  | Allowed | –          | –                      | –               | –                              | –           | Never        |
|      | Northwind Traders | sophie.smith@northwindtraders.example  | Sophie Smith       | Member | Allowed | Sales      | Head of Sales          | Ann Patel       | Microsoft 365 Business Premium | 2 Jul 2026  | 24 Jan 2026  |
|      | Northwind Traders | thomas.clarke@northwindtraders.example | Thomas Clarke      | Member | Allowed | Finance    | Head of Finance        | Ann Patel       | Microsoft 365 Business Basic   | 14 Sep 2026 | 4 Jun 2026   |
|      | Northwind Traders | zara.jackson@northwindtraders.example  | Zara Jackson       | Member | Allowed | Operations | Operations coordinator | Hannah Robinson | Microsoft 365 Business Premium | 16 Oct 2025 | 12 Oct 2026  |

Prepared by Harbour IT (help@harbourit.example · 0161 496 0000). Read from Microsoft 365 with read-only access; nothing was changed. Data collected 14 Oct 2026, 04:00 UTC.