

# All clients



PREPARED BY  
Harbour IT

DATE  
14 Oct 2026

DATA COLLECTED  
14 Oct 2026, 04:00 UTC

MICROSOFT 365 TENANT  
3 clients

Every account with its department, job title, manager, licences and last sign-in, its managers and departments, and accounts reporting to a blocked manager.

**Filtered view.** Managers: 10 of 30 rows, Client is Northwind Traders, 1 column hidden. The headline figures cover every row.

## Managers 10 1 to review

Everyone who is someone's manager, with the accounts that report to them. A manager whose sign-in is blocked still has people reporting to them: update the manager in Entra ID (or on-premises AD, for synced accounts).

| Flag     | Manager                                  | Name            | Sign-in | Department       | Direct reports | Reports                                                                                                      |
|----------|------------------------------------------|-----------------|---------|------------------|----------------|--------------------------------------------------------------------------------------------------------------|
| ● Medium | robert.hughes@northwindtraders.example   | Robert Hughes   | Blocked | –                | 1              | Ann Patel                                                                                                    |
|          | ann.patel@northwindtraders.example       | Ann Patel       | Allowed | Sales            | 8              | Grace Taylor, Hannah Robinson, Megan Lee, Olivia Smith, Owen White, Ruby Taylor, Sophie Smith, Thomas Clarke |
|          | grace.taylor@northwindtraders.example    | Grace Taylor    | Allowed | Customer Service | 3              | Alfie Roberts, George Robinson, Isla Evans                                                                   |
|          | hannah.robinson@northwindtraders.example | Hannah Robinson | Allowed | Operations       | 4              | Alfie Scott, Imogen Edwards, Rhys Moore, Zara Jackson                                                        |
|          | megan.lee@northwindtraders.example       | Megan Lee       | Allowed | Marketing        | 3              | Amelia Watson, Ella Baker, Leo Morris                                                                        |
|          | olivia.smith@northwindtraders.example    | Olivia Smith    | Allowed | Reception        | 3              | Arthur Evans, George Roberts, Ruby Hill                                                                      |
|          |                                          |                 |         |                  |                |                                                                                                              |

| Flag | Manager                                | Name          | Sign-in | Department | Direct reports | Reports                                           |
|------|----------------------------------------|---------------|---------|------------|----------------|---------------------------------------------------|
|      | owen.white@northwindtraders.example    | Owen White    | Allowed | HR         | 3              | Hannah Patel, Olivia Scott, Owen Taylor           |
|      | ruby.taylor@northwindtraders.example   | Ruby Taylor   | Allowed | Projects   | 3              | Ethan Green, Jacob Hughes, Maya Martin            |
|      | sophie.smith@northwindtraders.example  | Sophie Smith  | Allowed | Sales      | 3              | Leo Evans, Leo Wright, Rhys Clark                 |
|      | thomas.clarke@northwindtraders.example | Thomas Clarke | Allowed | Finance    | 4              | Aaron Watson, Grace Wilson, Harry Lee, Mia Hughes |

Prepared by Harbour IT (help@harbourit.example · 0161 496 0000). Read from Microsoft 365 with read-only access; nothing was changed. Data collected 14 Oct 2026, 04:00 UTC.