

All clients



PREPARED BY
Harbour IT

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MICROSOFT 365 TENANT
3 clients

Users, teams and Microsoft 365 groups in the recycle bin, with the licences they held and the days left to restore each before Microsoft deletes it for good after 30 days.

Filtered view. Deleted users: 3 of 9 rows, Client is Contoso Legal LLP, Deleted on: in the last 30 days, 1 column hidden. The headline figures cover every row.

Deleted users 3 1 to review

Accounts deleted in the last 30 days that can still be restored with their mailbox, OneDrive, group memberships and licences. Licensed members with 7 days or less left are flagged.

Flag	Name	Sign-in name	Type	Department	Licences it held	Deleted on	Deleted for good on	Days left	Ends within
● Low	Old Guest	du2old_guest#EXT#@contoso.example	Guest	–	–	16 Sep 2026	16 Oct 2026	3	7 days
● Medium	Dan Redford Leaver	du1dan@contoso.example	Member	Sales	Microsoft 365 Business Premium	17 Sep 2026	17 Oct 2026	4	7 days
	Eve Lambert Recent	du3eve@contoso.example	Member	Finance	Microsoft 365 Business Premium	9 Oct 2026	8 Nov 2026	26	30 days

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