

# All clients



PREPARED BY  
Harbour IT

DATE  
13 Oct 2026

DATA COLLECTED  
12 Oct 2026, 17:16 UTC

MICROSOFT 365 TENANT  
3 clients

Users, teams and Microsoft 365 groups in the recycle bin, with the licences they held and the days left to restore each before Microsoft deletes it for good after 30 days.

Filtered view. Deleted users: 9 of 9 rows, 1 column hidden. The headline figures cover every row.

## Deleted users 9 3 to review

Accounts deleted in the last 30 days that can still be restored with their mailbox, OneDrive, group memberships and licences. Licensed members with 7 days or less left are flagged.

| Flag     | Client                | Name                | Sign-in name                       | Type   | Department | Licences it held               | Deleted on  | Deleted for good on | Ends within |
|----------|-----------------------|---------------------|------------------------------------|--------|------------|--------------------------------|-------------|---------------------|-------------|
| ● Low    | Contoso Legal LLP     | Old Guest           | du2old_guest#EXT#@contoso.example  | Guest  | –          | –                              | 16 Sep 2026 | 16 Oct 2026         | 7 days      |
| ● Medium | Contoso Legal LLP     | Dan Redford Leaver  | du1dan@contoso.example             | Member | Sales      | Microsoft 365 Business Premium | 17 Sep 2026 | 17 Oct 2026         | 7 days      |
|          | Contoso Legal LLP     | Eve Lambert Recent  | du3eve@contoso.example             | Member | Finance    | Microsoft 365 Business Premium | 9 Oct 2026  | 8 Nov 2026          | 30 days     |
| ● Low    | Fabrikam Dental Group | Old Guest           | du2old_guest#EXT#@fabrikam.example | Guest  | –          | –                              | 16 Sep 2026 | 16 Oct 2026         | 7 days      |
| ● Medium | Fabrikam Dental Group | Daniel Frost Leaver | du1dan@fabrikam.example            | Member | Sales      | Microsoft 365 Business Premium | 17 Sep 2026 | 17 Oct 2026         | 7 days      |
|          | Fabrikam Dental Group | Evelyn Shaw Recent  | du3eve@fabrikam.example            | Member | Finance    | Microsoft 365 Business Premium | 9 Oct 2026  | 8 Nov 2026          | 30 days     |

| Flag                         | Client            | Name                | Sign-in name                               | Type   | Department | Licences it held               | Deleted on  | Deleted for good on | Ends within |
|------------------------------|-------------------|---------------------|--------------------------------------------|--------|------------|--------------------------------|-------------|---------------------|-------------|
| <div><div></div>Low</div>    | Northwind Traders | Old Guest           | du2old_guest#EXT#@northwindtraders.example | Guest  | –          | –                              | 16 Sep 2026 | 16 Oct 2026         | 7 days      |
| <div><div></div>Medium</div> | Northwind Traders | Dan Whitaker Leaver | du1dan@northwindtraders.example            | Member | Sales      | Microsoft 365 Business Premium | 17 Sep 2026 | 17 Oct 2026         | 7 days      |
|                              | Northwind Traders | Eve Sinclair Recent | du3eve@northwindtraders.example            | Member | Finance    | Microsoft 365 Business Premium | 9 Oct 2026  | 8 Nov 2026          | 30 days     |

Prepared by Harbour IT (help@harbourit.example · 0161 496 0000). Read from Microsoft 365 with read-only access; nothing was changed. Data collected 12 Oct 2026, 17:16 UTC.