

All clients



PREPARED BY
Harbour IT

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15 Oct 2026

DATA COLLECTED
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MICROSOFT 365 TENANT
3 clients

Every distribution list with its members and owners, who can mail it, and empty, ownerless or unused lists.

Filtered view. Every list: 7 of 21 rows, Client is Northwind Traders, 1 column hidden. The headline figures cover every row.

Every list 7 3 to review

7 distribution lists. Lists that accept mail from outside can be mailed by anyone on the internet; most lists only need mail from colleagues.

Flag	List	Address	Type	Members	Owners	External members	Accepts mail from outside	Mail in the last 30 days	Last mail received	Synced from AD	Created
	Accounts	accountsteam@northwindtraders.example	Distribution list	4	ann.patel@northwindtraders.example	1	No	51	14 Oct 2026	No	30 Sep 2025
	All staff	allstaff@northwindtraders.example	Distribution list	35	ann.patel@northwindtraders.example	0	No	103	14 Oct 2026	No	29 Mar 2026
● Medium	Christmas party 2023	xmas2023@northwindtraders.example	Distribution list	9	None	0	No	0	28 May 2026	No	3 Apr 2025
	Finance alerts	finance-alerts@northwindtraders.example	Mail-enabled security	4	ann.patel@northwindtraders.example	0	No	31	15 Oct 2026	No	5 Oct 2024
● Medium	Old projects	oldprojects@northwindtraders.example	Distribution list	0	None	0	No	0	10 Sep 2025	No	3 Jan 2025
● Medium	Sales team	salesteam@northwindtraders.example	Distribution list	6	robert.hughes@northwindtraders.example	0	No	53	14 Oct 2026	No	29 Dec 2025
	Website enquiries	enquiries@northwindtraders.example	Distribution list	4	ann.patel@northwindtraders.example	0	Yes	86	15 Oct 2026	No	2 Jul 2025