

All clients



PREPARED BY
Harbour IT

DATE
13 Oct 2026

CLIENTS
3

REPORT
File and folder permissions

Who can open each shared file or folder, how they got access, who shared it and when links expire.

Clients

3

in this report

Need attention

3

with rows flagged for review

No data for this report

0

every client has data

File and folder permissions 3

Client	To review	Files and folders with their own permissions	People outside with access	Newly shared in 30 days	Links past their expiry	Expiring in 30 days
Contoso Legal LLP	6	10	3	4	1	2
Fabrikam Dental Group	6	8	3	2	1	2
Northwind Traders	6	10	3	4	1	2
Total	18	28	9	–	3	6

Figures are the report's headline numbers for each client. Each client's own report has the detail.

Prepared by Harbour IT from each client's latest collection. Collected from Microsoft 365 with read-only access; nothing was changed.