

All clients

PREPARED BY	DATE	DATA COLLECTED	MICROSOFT 365 TENANT
Harbour IT	13 Oct 2026	12 Oct 2026, 17:16 UTC	3 clients

Who can open each shared file or folder, how they got access, who shared it and when links expire.

Filtered view. Newly shared: 5 of 10 rows, Flag is No flag, 1 column hidden. The headline figures cover every row.

Newly shared 5

Shared in the last 30 days, newest first, by Microsoft's sharing date (or when Office Sentry first saw the item shared). Check each one was meant.

Client	File or folder	Location	Shared with	Shared by
Contoso Legal LLP	Rotas/Rota October.xlsx	Operations / Documents	mallory.hart@contoso.example, dan.redford@contoso.example	carl.ashworth@contoso.example
Contoso Legal LLP	Budget 2027.xlsx	Finance / Documents	Everyone in the organisation	bobby.marsh@contoso.example
Fabrikam Dental Group	Rotas (folder)	Practice Management / Documents	Everyone in the organisation	caroline.reyes@fabrikam.example
Northwind Traders	Rotas/Rota October.xlsx	Operations / Documents	mallory.price@northwindtraders.example, dan.whitaker@northwindtraders.example	carl.jensen@northwindtraders.example
Northwind Traders	Budget 2027.xlsx	Finance / Documents	Everyone in the organisation	robert.hughes@northwindtraders.example

Prepared by Harbour IT (help@harbourit.example · 0161 496 0000). Read from Microsoft 365 with read-only access; nothing was changed. Data collected 12 Oct 2026, 17:16 UTC.