

# All clients

|             |             |                        |                      |
|-------------|-------------|------------------------|----------------------|
| PREPARED BY | DATE        | DATA COLLECTED         | MICROSOFT 365 TENANT |
| Harbour IT  | 12 Oct 2026 | 12 Oct 2026, 17:16 UTC | 3 clients            |

Who can open each shared file or folder, how they got access, who shared it and when links expire.

**Filtered view.** Newly shared: 1 of 10 rows, Shared with is dan.whitaker@northwindtraders.example, 1 column hidden. The headline figures cover every row.

## Newly shared 1

Shared in the last 30 days, newest first, by Microsoft's sharing date (or when Office Sentry first saw the item shared). Check each one was meant.

| Client            | Location               | Shared with                                                                   | Shared by                            | Shared on  |
|-------------------|------------------------|-------------------------------------------------------------------------------|--------------------------------------|------------|
| Northwind Traders | Operations / Documents | mallory.price@northwindtraders.example, dan.whitaker@northwindtraders.example | carl.jensen@northwindtraders.example | 2 Oct 2026 |

Prepared by Harbour IT (help@harbourit.example · 0161 496 0000). Read from Microsoft 365 with read-only access; nothing was changed. Data collected 12 Oct 2026, 17:16 UTC.