GROUPS AND TEAMS: SETTINGS

All clients

Harbour IT

PREPARED BY	DATE	CLIENTS
Harbour IT	29 Nov 2026	3

Who can create teams and groups, which have no owner, and the guests in each.

Filtered view. Settings: 6 of 18 rows, Client is Northwind Traders, 1 column hidden. The headline figures cover every row.

Settings 6

Setting	Value
Who can create teams and groups	Admins and members of Group creators
Guests can access group content	Yes
Owners can add guests	No
Usage guidelines	https://intranet.northwindtraders.example/teams
Expiration	After 365 days unless in use or renewed
Expiry notices for groups without an owner go to	it@northwindtraders.example

Prepared by Harbour IT (help@harbourit.example · 0161 496 0000). Read from Microsoft 365 with read-only access; nothing was changed. Data collected 29 Nov 2026, 04:00 UTC.