

# All clients

|             |             |                        |                      |
|-------------|-------------|------------------------|----------------------|
| PREPARED BY | DATE        | DATA COLLECTED         | MICROSOFT 365 TENANT |
| Harbour IT  | 12 Oct 2026 | 12 Oct 2026, 06:36 UTC | 3 clients            |

Who can create teams and groups, which have no owner, and the guests in each.

**Filtered view.** Settings: 6 of 18 rows, Client is Northwind Traders. The headline figures cover every row.

## Settings 6

| Client            | Setting                                          | Value                                                                                                         |
|-------------------|--------------------------------------------------|---------------------------------------------------------------------------------------------------------------|
| Northwind Traders | Who can create teams and groups                  | Admins and members of Group creators                                                                          |
| Northwind Traders | Guests can access group content                  | Yes                                                                                                           |
| Northwind Traders | Owners can add guests                            | No                                                                                                            |
| Northwind Traders | Usage guidelines                                 | <a href="https://intranet.northwindtraders.example/teams">https://intranet.northwindtraders.example/teams</a> |
| Northwind Traders | Expiration                                       | After 365 days unless in use or renewed                                                                       |
| Northwind Traders | Expiry notices for groups without an owner go to | it@northwindtraders.example                                                                                   |

Prepared by Harbour IT (help@harbourit.example · 0161 496 0000). Read from Microsoft 365 with read-only access; nothing was changed. Data collected 12 Oct 2026, 06:36 UTC.