INACTIVE ACCOUNTS: INACTIVE MEMBERS

All clients

Harbour IT

PREPARED BY	DATE	CLIENTS
Harbour IT	29 Nov 2026	3

Members and guests who haven't signed in for a long time, and old invitations.

Inactive members 13 10 to review

Enabled accounts with no sign-in for 90 days, or that have never signed in and were created more than 30 days ago. Admins and licensed accounts first.

By time since last sign-in



Flag	Client	Account	Inactive for	Last sign-in	Days	Licences	Admin roles	Created	Synced from on-premises
Medium	Contoso Legal LLP	joseph.morris@contoso.example	90 days to 6 months	29 Jul 2026	122	Microsoft 365 Business Basic, Microsoft Entra ID P2	–	24 Jun 2025	No
Low	Contoso Legal LLP	reception@contoso.example	Never signed in	Never	999	–	–	4 Mar 2024	No
Medium	Fabrikam Dental Group	noah.wood@fabrikam.example	6 to 12 months	27 Mar 2026	247	Microsoft 365 Business Basic	–	31 May 2024	No
Medium	Fabrikam Dental Group	aisha.brown@fabrikam.example	6 to 12 months	24 Apr 2026	219	Microsoft 365 Business Premium	–	26 Jan 2025	No
Medium	Fabrikam Dental Group	aaron.smith@fabrikam.example	90 days to 6 months	9 Jun 2026	172	Microsoft 365 Business Premium	–	27 Nov 2024	No
Medium	Fabrikam Dental Group	jack.lee@fabrikam.example	90 days to 6 months	21 Jul 2026	130	Microsoft 365 Business Premium	–	2 Mar 2025	No

Flag	Client	Account	Inactive for	Last sign-in	Days	Licences	Admin roles	Created	Synced from on-premises
Medium	Fabrikam Dental Group	rhys.walker@fabrikam.example	90 days to 6 months	23 Jul 2026	129	Microsoft 365 Business Premium	–	18 Nov 2024	No
Medium	Fabrikam Dental Group	zara.edwards@fabrikam.example	90 days to 6 months	25 Aug 2026	95	Microsoft 365 Business Basic	–	21 Jul 2025	No
Low	Fabrikam Dental Group	reception@fabrikam.example	Never signed in	Never	999	–	–	4 Mar 2024	No
Medium	Northwind Traders	sophie.smith@northwindtraders.example	6 to 12 months	11 Mar 2026	263	Microsoft 365 Business Premium	–	21 Oct 2024	No
Medium	Northwind Traders	hannah.robinson@northwindtraders.example	6 to 12 months	25 May 2026	187	Microsoft 365 Business Premium	–	26 Feb 2025	No
Medium	Northwind Traders	thomas.clarke@northwindtraders.example	90 days to 6 months	20 Jul 2026	131	Microsoft 365 Business Basic	–	15 Jun 2025	No
Low	Northwind Traders	reception@northwindtraders.example	Never signed in	Never	999	–	–	4 Mar 2024	No

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