

All clients

PREPARED BY

Harbour IT

DATE

13 Oct 2026

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UTC

MICROSOFT 365 TENANT

3 clients

People who could move to a cheaper licence, and services people are licensed for but don't use.

Licensed but not used 102

People who use Microsoft 365 but not every service their licence includes. Useful for adoption and training, and to spot licences bought for one service.

Client	Person	Licences	Not used in the last 30 days	Uses
Contoso Legal LLP	annabel.fraser@contoso.example	Microsoft 365 Business Premium	Teams, OneDrive, SharePoint	Email
Contoso Legal LLP	carol.bennett@contoso.example	Microsoft 365 Business Standard	SharePoint	Email, Teams, OneDrive, Office apps
Contoso Legal LLP	ella.thomas@contoso.example	Microsoft 365 Business Basic	Teams, OneDrive, SharePoint	Email
Contoso Legal LLP	erin.gallagher@contoso.example	Office 365 E3	SharePoint	Email, Teams, OneDrive, Office apps
Contoso Legal LLP	evie.davis@contoso.example	Microsoft 365 Business Premium	SharePoint	Email, Teams, OneDrive, Office apps
Contoso Legal LLP	jack.white@contoso.example	Microsoft 365 Business Premium	OneDrive, SharePoint	Email, Teams, Office apps
Contoso Legal LLP	jacob.johnson@contoso.example	Microsoft 365 Business Premium	SharePoint	Email, Teams, OneDrive, Office apps
Contoso Legal LLP	lily.harrison@contoso.example	Microsoft 365 Business Premium	OneDrive, SharePoint	Email, Teams, Office apps
Contoso Legal LLP	megan.smith@contoso.example	Microsoft 365 Business Premium	Teams, OneDrive, SharePoint	Email
Contoso Legal LLP	noah.clark@contoso.example	Microsoft 365 Business Basic	OneDrive, SharePoint	Email, Teams
Contoso Legal LLP	oliver.hill@contoso.example	Microsoft 365 Business Premium	OneDrive, SharePoint	Email, Teams, Office apps
Contoso Legal LLP	olivia.ward@contoso.example	Microsoft 365 Business Premium	SharePoint	Email, Teams, OneDrive, Office apps
Contoso Legal LLP	olivia.wilson@contoso.example	Microsoft 365 Business Premium	SharePoint	Email, Teams, OneDrive, Office apps
Contoso Legal LLP	owen.taylor@contoso.example	Microsoft 365 Business Premium	SharePoint	Email, Teams, OneDrive, Office apps

Client	Person	Licences	Not used in the last 30 days	Uses
Contoso Legal LLP	priya.hughes@contoso.example	Microsoft 365 Business Basic	SharePoint	Email, Teams, OneDrive
Contoso Legal LLP	rhys.evans@contoso.example	Microsoft 365 Business Premium	OneDrive, SharePoint	Email, Teams, Office apps
Contoso Legal LLP	sophie.taylor@contoso.example	Microsoft 365 Business Premium	OneDrive, SharePoint	Email, Teams, Office apps
Contoso Legal LLP	william.allen@contoso.example	Microsoft 365 Business Premium	OneDrive, SharePoint	Email, Teams, Office apps
Contoso Legal LLP	william.clark@contoso.example	Microsoft 365 Business Premium	SharePoint	Email, Teams, OneDrive, Office apps
Fabrikam Dental Group	amelia.jackson@fabrikam.example	Microsoft 365 Business Premium	OneDrive, SharePoint	Email, Teams, Office apps
Fabrikam Dental Group	amelia.khan@fabrikam.example	Microsoft 365 Business Premium	SharePoint	Email, Teams, OneDrive, Office apps
Fabrikam Dental Group	anna.kowalski@fabrikam.example	Microsoft 365 Business Premium	Teams, OneDrive, SharePoint	Email
Fabrikam Dental Group	arthur.lee@fabrikam.example	Microsoft 365 Business Basic	SharePoint	Email, Teams, OneDrive
Fabrikam Dental Group	arthur.williams@fabrikam.example	Microsoft 365 Business Premium	SharePoint	Email, Teams, OneDrive, Office apps
Fabrikam Dental Group	ava.jackson@fabrikam.example	Microsoft 365 Business Premium	SharePoint	Email, Teams, OneDrive, Office apps
Fabrikam Dental Group	ava.moore@fabrikam.example	Microsoft 365 Business Premium	SharePoint	Email, Teams, OneDrive, Office apps
Fabrikam Dental Group	ava.thomas@fabrikam.example	Microsoft 365 Business Premium	OneDrive, SharePoint	Email, Teams, Office apps
Fabrikam Dental Group	callum.turner@fabrikam.example	Microsoft 365 Business Premium	OneDrive, SharePoint	Email, Teams, Office apps
Fabrikam Dental Group	caroline.reyes@fabrikam.example	Microsoft 365 Business Standard	SharePoint	Email, Teams, OneDrive, Office apps
Fabrikam Dental Group	chloe.jackson@fabrikam.example	Microsoft 365 Business Premium	SharePoint	Email, Teams, OneDrive, Office apps
Fabrikam Dental Group	ella.evans@fabrikam.example	Microsoft 365 Business Premium	SharePoint	Email, Teams, OneDrive, Office apps
Fabrikam Dental Group	ella.hughes@fabrikam.example	Microsoft 365 Business Premium	SharePoint	Email, Teams, OneDrive, Office apps
Fabrikam Dental Group	erin.doyle@fabrikam.example	Office 365 E3	SharePoint	Email, Teams, OneDrive, Office apps
Fabrikam Dental Group	ethan.jones@fabrikam.example	Microsoft 365 Business Premium	SharePoint	Email, Teams, OneDrive, Office apps

Client	Person	Licences	Not used in the last 30 days	Uses
Fabrikam Dental Group	freya.evans@fabrikam.example	Microsoft 365 Business Premium	SharePoint	Email, Teams, OneDrive, Office apps
Fabrikam Dental Group	george.baker@fabrikam.example	Microsoft 365 Business Premium	SharePoint	Email, Teams, OneDrive, Office apps
Fabrikam Dental Group	george.walker@fabrikam.example	Microsoft 365 Business Basic	Teams, OneDrive, SharePoint	Email
Fabrikam Dental Group	george.williams@fabrikam.example	Microsoft 365 Business Premium	SharePoint	Email, Teams, OneDrive, Office apps
Fabrikam Dental Group	henry.roberts@fabrikam.example	Microsoft 365 Business Premium	SharePoint	Email, Teams, OneDrive, Office apps
Fabrikam Dental Group	isla.scott@fabrikam.example	Microsoft 365 Business Premium	SharePoint	Email, Teams, OneDrive, Office apps
Fabrikam Dental Group	jack.roberts@fabrikam.example	Microsoft 365 Business Basic	Teams, OneDrive, SharePoint	Email
Fabrikam Dental Group	jack.ward@fabrikam.example	Microsoft 365 Business Premium	SharePoint	Email, Teams, OneDrive, Office apps
Fabrikam Dental Group	leo.harrison@fabrikam.example	Microsoft 365 Business Premium	SharePoint	Email, Teams, OneDrive, Office apps
Fabrikam Dental Group	lily.khan@fabrikam.example	Microsoft 365 Business Basic	SharePoint	Email, Teams, OneDrive
Fabrikam Dental Group	lily.watson@fabrikam.example	Microsoft 365 Business Basic	SharePoint	Email, Teams, OneDrive
Fabrikam Dental Group	lily.white@fabrikam.example	Microsoft 365 Business Premium	SharePoint	Email, Teams, OneDrive, Office apps
Fabrikam Dental Group	megan.green@fabrikam.example	Microsoft 365 Business Premium	SharePoint	Email, Teams, OneDrive, Office apps
Fabrikam Dental Group	megan.king@fabrikam.example	Microsoft 365 Business Premium	Teams, OneDrive, SharePoint	Email
Fabrikam Dental Group	noah.harris@fabrikam.example	Microsoft 365 Business Premium	Teams, OneDrive, SharePoint	Email
Fabrikam Dental Group	olivia.taylor@fabrikam.example	Microsoft 365 Business Premium	SharePoint	Email, Teams, OneDrive, Office apps
Fabrikam Dental Group	oscar.smith@fabrikam.example	Microsoft 365 Business Basic	SharePoint	Email, Teams, OneDrive
Fabrikam Dental Group	owen.khan@fabrikam.example	Microsoft 365 Business Basic	SharePoint	Email, Teams, OneDrive
Fabrikam Dental Group	owen.patel@fabrikam.example	Microsoft 365 Business Premium	SharePoint	Email, Teams, OneDrive, Office apps
Fabrikam Dental Group	owen.robinson@fabrikam.example	Microsoft 365 Business Premium	SharePoint	Email, Teams, OneDrive, Office apps

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Fabrikam Dental Group	owen.scott@fabrikam.example	Microsoft 365 Business Premium	Teams, OneDrive, SharePoint	Email
Fabrikam Dental Group	owen.smith@fabrikam.example	Microsoft 365 Business Premium	SharePoint	Email, Teams, OneDrive, Office apps
Fabrikam Dental Group	owen.turner@fabrikam.example	Microsoft 365 Business Premium	SharePoint	Email, Teams, OneDrive, Office apps
Fabrikam Dental Group	priya.williams@fabrikam.example	Microsoft 365 Business Basic	SharePoint	Email, Teams, OneDrive
Fabrikam Dental Group	rhys.hall@fabrikam.example	Microsoft 365 Business Basic	OneDrive, SharePoint	Email, Teams
Fabrikam Dental Group	rhys.scott@fabrikam.example	Microsoft 365 Business Premium	SharePoint	Email, Teams, OneDrive, Office apps
Fabrikam Dental Group	ruby.clark@fabrikam.example	Microsoft 365 Business Premium	SharePoint	Email, Teams, OneDrive, Office apps
Fabrikam Dental Group	ruby.davies@fabrikam.example	Microsoft 365 Business Premium	Teams, OneDrive, SharePoint	Email
Fabrikam Dental Group	ruby.wood@fabrikam.example	Microsoft 365 Business Premium	SharePoint	Email, Teams, OneDrive, Office apps
Fabrikam Dental Group	thomas.allen@fabrikam.example	Microsoft 365 Business Premium	SharePoint	Email, Teams, OneDrive, Office apps
Fabrikam Dental Group	thomas.johnson@fabrikam.example	Microsoft 365 Business Premium	SharePoint	Email, Teams, OneDrive, Office apps
Fabrikam Dental Group	thomas.robinson@fabrikam.example	Microsoft 365 Business Premium	SharePoint	Email, Teams, OneDrive, Office apps
Fabrikam Dental Group	william.lewis@fabrikam.example	Microsoft 365 Business Premium	OneDrive, SharePoint	Email, Teams, Office apps
Fabrikam Dental Group	william.wood@fabrikam.example	Microsoft 365 Business Premium	OneDrive, SharePoint	Email, Teams, Office apps
Northwind Traders	aaron.watson@northwindtraders.example	Microsoft 365 Business Premium	SharePoint	Email, Teams, OneDrive, Office apps
Northwind Traders	alfie.roberts@northwindtraders.example	Microsoft 365 Business Premium	SharePoint	Email, Teams, OneDrive, Office apps
Northwind Traders	alfie.scott@northwindtraders.example	Microsoft 365 Business Basic	SharePoint	Email, Teams, OneDrive
Northwind Traders	amelia.watson@northwindtraders.example	Microsoft 365 Business Premium	SharePoint	Email, Teams, OneDrive, Office apps
Northwind Traders	ann.patel@northwindtraders.example	Microsoft 365 Business Premium	Teams, OneDrive, SharePoint	Email
Northwind Traders	arthur.evans@northwindtraders.example	Microsoft 365 Business Premium	OneDrive, SharePoint	Email, Teams, Office apps

Client	Person	Licences	Not used in the last 30 days	Uses
Northwind Traders	carol.mendes@northwindtraders.example	Microsoft 365 Business Standard	SharePoint	Email, Teams, OneDrive, Office apps
Northwind Traders	ella.baker@northwindtraders.example	Microsoft 365 Business Premium	SharePoint	Email, Teams, OneDrive, Office apps
Northwind Traders	erin.oneill@northwindtraders.example	Office 365 E3	SharePoint	Email, Teams, OneDrive, Office apps
Northwind Traders	ethan.green@northwindtraders.example	Microsoft 365 Business Premium	OneDrive, SharePoint	Email, Teams, Office apps
Northwind Traders	george.roberts@northwindtraders.example	Microsoft 365 Business Premium	Teams, OneDrive, SharePoint	Email
Northwind Traders	george.robinson@northwindtraders.example	Microsoft 365 Business Premium	SharePoint	Email, Teams, OneDrive, Office apps
Northwind Traders	grace.taylor@northwindtraders.example	Microsoft 365 Business Premium	OneDrive, SharePoint	Email, Teams, Office apps
Northwind Traders	grace.wilson@northwindtraders.example	Microsoft 365 Business Premium	SharePoint	Email, Teams, OneDrive, Office apps
Northwind Traders	hannah.patel@northwindtraders.example	Microsoft 365 Business Premium	SharePoint	Email, Teams, OneDrive, Office apps
Northwind Traders	harry.lee@northwindtraders.example	Microsoft 365 Business Premium	Teams, OneDrive, SharePoint	Email
Northwind Traders	imogen.edwards@northwindtraders.example	Microsoft 365 Business Premium	SharePoint	Email, Teams, OneDrive, Office apps
Northwind Traders	isla.evans@northwindtraders.example	Microsoft 365 Business Basic	OneDrive, SharePoint	Email, Teams
Northwind Traders	jacob.hughes@northwindtraders.example	Microsoft 365 Business Basic	SharePoint	Email, Teams, OneDrive
Northwind Traders	leo.evans@northwindtraders.example	Microsoft 365 Business Basic	Teams, OneDrive, SharePoint	Email
Northwind Traders	leo.morris@northwindtraders.example	Microsoft 365 Business Premium	SharePoint	Email, Teams, OneDrive, Office apps
Northwind Traders	leo.wright@northwindtraders.example	Microsoft 365 Business Premium	OneDrive, SharePoint	Email, Teams, Office apps
Northwind Traders	maya.martin@northwindtraders.example	Microsoft 365 Business Premium	SharePoint	Email, Teams, OneDrive, Office apps
Northwind Traders	megan.lee@northwindtraders.example	Microsoft 365 Business Premium	Teams, OneDrive, SharePoint	Email
Northwind Traders	mia.hughes@northwindtraders.example	Microsoft 365 Business Premium	SharePoint	Email, Teams, OneDrive, Office apps
Northwind Traders	olivia.scott@northwindtraders.example	Microsoft 365 Business Premium	SharePoint	Email, Teams, OneDrive, Office apps

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Northwind Traders	olivia.smith@northwindtraders.example	Microsoft 365 Business Premium	SharePoint	Email, Teams, OneDrive, Office apps
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Northwind Traders	owen.white@northwindtraders.example	Microsoft 365 Business Basic	SharePoint	Email, Teams, OneDrive
Northwind Traders	rhys.clark@northwindtraders.example	Microsoft 365 Business Premium	SharePoint	Email, Teams, OneDrive, Office apps
Northwind Traders	rhys.moore@northwindtraders.example	Microsoft 365 Business Premium	Teams, OneDrive, SharePoint	Email
Northwind Traders	ruby.hill@northwindtraders.example	Microsoft 365 Business Basic	SharePoint	Email, Teams, OneDrive
Northwind Traders	ruby.taylor@northwindtraders.example	Microsoft 365 Business Premium	OneDrive, SharePoint	Email, Teams, Office apps
Northwind Traders	zara.jackson@northwindtraders.example	Microsoft 365 Business Premium	SharePoint	Email, Teams, OneDrive, Office apps

Prepared by Harbour IT (help@harbourit.example · 0161 496 0000). Read from Microsoft 365 with read-only access; nothing was changed. Data collected 13 Oct 2026, 04:00 UTC.