MAILBOX HOLDS AND ARCHIVING: EVERY MAILBOX

All clients

Harbour IT

PREPARED BY	DATE	CLIENTS
Harbour IT	29 Nov 2026	3

Which mailboxes are on litigation hold or have an archive, leavers' mailboxes that aren't held, and large mailboxes that need an archive.

Filtered view. Every mailbox: 109 of 121 rows, Account is Active, 1 column hidden. The headline figures cover every row.

Every mailbox 109

3 of 23 mailboxes are on litigation hold, 1 is kept by a retention policy or eDiscovery hold, and 5 have an archive turned on.

Mailbox	Type	Account	Litigation hold	Retention or eDiscovery hold	Archive	Mailbox size
annabel.fraser@contoso.example	User	Active	No	No	Yes	13.1 GB
ella.thomas@contoso.example	User	Active	No	No	Yes	26.6 GB
evie.davis@contoso.example	User	Active	No	No	No	47.2 GB
jack.white@contoso.example	User	Active	No	No	Yes	22.3 GB
jacob.johnson@contoso.example	User	Active	No	No	No	7.5 GB
joseph.morris@contoso.example	User	Active	No	No	No	25.1 GB
lily.harrison@contoso.example	User	Active	No	No	Yes	26.6 GB
megan.smith@contoso.example	User	Active	No	No	No	26.9 GB
noah.clark@contoso.example	User	Active	No	Yes	No	21.2 GB
oliver.hill@contoso.example	User	Active	No	No	No	45.6 GB
olivia.ward@contoso.example	User	Active	Yes	No	No	12.5 GB

Mailbox	Type	Account	Litigation hold	Retention or eDiscovery hold	Archive	Mailbox size
olivia.wilson@contoso.example	User	Active	No	No	No	24.6 GB
owen.taylor@contoso.example	User	Active	No	No	No	18.8 GB
priya.hughes@contoso.example	User	Active	No	No	No	28.1 GB
reception@contoso.example	Shared	Active	No	No	No	18.9 GB
rhys.evans@contoso.example	User	Active	Yes	No	Yes	3.0 GB
sophie.taylor@contoso.example	User	Active	No	No	No	23.4 GB
william.allen@contoso.example	User	Active	No	No	No	4.1 GB
william.clark@contoso.example	User	Active	No	No	No	2.1 GB
aaron.smith@fabrikam.example	User	Active	No	No	No	15.5 GB
aisha.brown@fabrikam.example	User	Active	No	No	No	47.2 GB
amelia.jackson@fabrikam.example	User	Active	No	No	Yes	8.7 GB
amelia.khan@fabrikam.example	User	Active	No	No	No	12.2 GB
anna.kowalski@fabrikam.example	User	Active	No	No	Yes	15.0 GB
arthur.lee@fabrikam.example	User	Active	No	No	No	4.9 GB
arthur.williams@fabrikam.example	User	Active	No	No	No	3.9 GB
ava.jackson@fabrikam.example	User	Active	No	No	No	30.1 GB
ava.moore@fabrikam.example	User	Active	No	Yes	Yes	18.1 GB
ava.thomas@fabrikam.example	User	Active	No	No	No	16.1 GB
callum.turner@fabrikam.example	User	Active	No	No	No	27.7 GB
chloe.jackson@fabrikam.example	User	Active	No	No	No	3.9 GB
ella.evans@fabrikam.example	User	Active	No	No	No	17.2 GB
ella.hughes@fabrikam.example	User	Active	Yes	No	No	2.7 GB
ethan.jones@fabrikam.example	User	Active	No	No	Yes	12.6 GB

Mailbox	Type	Account	Litigation hold	Retention or eDiscovery hold	Archive	Mailbox size
freya.evans@fabrikam.example	User	Active	No	No	Yes	12.3 GB
george.baker@fabrikam.example	User	Active	No	No	No	7.1 GB
george.walker@fabrikam.example	User	Active	No	No	Yes	20.2 GB
george.williams@fabrikam.example	User	Active	No	No	No	23.6 GB
henry.roberts@fabrikam.example	User	Active	No	No	No	18.5 GB
isla.scott@fabrikam.example	User	Active	No	No	No	30.9 GB
jack.lee@fabrikam.example	User	Active	Yes	No	Yes	22.3 GB
jack.roberts@fabrikam.example	User	Active	No	No	No	21.5 GB
jack.ward@fabrikam.example	User	Active	Yes	No	No	18.8 GB
leo.harrison@fabrikam.example	User	Active	No	No	No	28.2 GB
lily.khan@fabrikam.example	User	Active	No	No	No	23.6 GB
lily.watson@fabrikam.example	User	Active	No	No	No	8.0 GB
lily.white@fabrikam.example	User	Active	No	No	Yes	14.5 GB
megan.green@fabrikam.example	User	Active	No	No	No	16.2 GB
megan.king@fabrikam.example	User	Active	No	No	No	4.9 GB
noah.harris@fabrikam.example	User	Active	No	Yes	No	31.0 GB
noah.wood@fabrikam.example	User	Active	No	Yes	No	26.6 GB
olivia.taylor@fabrikam.example	User	Active	No	No	No	24.0 GB
oscar.smith@fabrikam.example	User	Active	No	No	Yes	9.6 GB
owen.khan@fabrikam.example	User	Active	No	No	Yes	10.7 GB
owen.patel@fabrikam.example	User	Active	No	No	Yes	20.4 GB
owen.robinson@fabrikam.example	User	Active	No	No	No	27.4 GB
owen.scott@fabrikam.example	User	Active	No	No	No	18.2 GB

Mailbox	Type	Account	Litigation hold	Retention or eDiscovery hold	Archive	Mailbox size
owen.smith@fabrikam.example	User	Active	No	No	No	23.1 GB
owen.turner@fabrikam.example	User	Active	No	Yes	No	31.2 GB
priya.williams@fabrikam.example	User	Active	Yes	No	No	8.4 GB
reception@fabrikam.example	Shared	Active	No	No	No	18.9 GB
rhys.hall@fabrikam.example	User	Active	No	No	No	23.8 GB
rhys.scott@fabrikam.example	User	Active	No	No	No	12.8 GB
rhys.walker@fabrikam.example	User	Active	No	No	No	25.4 GB
ruby.clark@fabrikam.example	User	Active	No	No	Yes	16.1 GB
ruby.davies@fabrikam.example	User	Active	Yes	No	Yes	24.4 GB
ruby.wood@fabrikam.example	User	Active	No	No	No	12.7 GB
thomas.allen@fabrikam.example	User	Active	No	No	No	20.6 GB
thomas.johnson@fabrikam.example	User	Active	Yes	No	No	10.4 GB
thomas.robinson@fabrikam.example	User	Active	No	No	No	45.6 GB
william.lewis@fabrikam.example	User	Active	No	No	No	12.9 GB
william.wood@fabrikam.example	User	Active	No	No	Yes	2.1 GB
zara.edwards@fabrikam.example	User	Active	No	No	No	19.2 GB
aaron.watson@northwindtraders.example	User	Active	No	No	No	19.7 GB
alfie.roberts@northwindtraders.example	User	Active	No	No	No	9.9 GB
alfie.scott@northwindtraders.example	User	Active	No	No	No	22.4 GB
amelia.watson@northwindtraders.example	User	Active	Yes	No	No	27.3 GB
ann.patel@northwindtraders.example	User	Active	No	No	Yes	7.3 GB
arthur.evans@northwindtraders.example	User	Active	No	No	No	4.9 GB
ella.baker@northwindtraders.example	User	Active	No	No	No	21.0 GB

Mailbox	Type	Account	Litigation hold	Retention or eDiscovery hold	Archive	Mailbox size
ethan.green@northwindtraders.example	User	Active	No	No	Yes	10.1 GB
george.roberts@northwindtraders.example	User	Active	No	Yes	No	15.6 GB
george.robinson@northwindtraders.example	User	Active	No	No	No	11.4 GB
grace.taylor@northwindtraders.example	User	Active	No	No	No	24.7 GB
grace.wilson@northwindtraders.example	User	Active	No	No	No	9.3 GB
hannah.patel@northwindtraders.example	User	Active	No	No	No	12.3 GB
hannah.robinson@northwindtraders.example	User	Active	No	No	No	47.2 GB
harry.lee@northwindtraders.example	User	Active	No	No	No	11.4 GB
imogen.edwards@northwindtraders.example	User	Active	No	No	No	19.5 GB
isla.evans@northwindtraders.example	User	Active	Yes	No	No	30.5 GB
jacob.hughes@northwindtraders.example	User	Active	No	No	Yes	19.9 GB
leo.evans@northwindtraders.example	User	Active	No	No	Yes	26.9 GB
leo.morris@northwindtraders.example	User	Active	No	No	No	1.5 GB
leo.wright@northwindtraders.example	User	Active	No	Yes	Yes	14.5 GB
maya.martin@northwindtraders.example	User	Active	No	No	Yes	6.2 GB
megan.lee@northwindtraders.example	User	Active	No	No	No	31.4 GB
mia.hughes@northwindtraders.example	User	Active	No	No	No	20.4 GB
olivia.scott@northwindtraders.example	User	Active	Yes	No	No	19.3 GB
olivia.smith@northwindtraders.example	User	Active	No	No	No	45.6 GB
owen.taylor@northwindtraders.example	User	Active	No	No	No	4.5 GB
owen.white@northwindtraders.example	User	Active	No	Yes	No	28.3 GB
reception@northwindtraders.example	Shared	Active	No	No	No	18.9 GB
rhys.clark@northwindtraders.example	User	Active	No	No	Yes	5.5 GB

Mailbox	Type	Account	Litigation hold	Retention or eDiscovery hold	Archive	Mailbox size
rhys.moore@northwindtraders.example	User	Active	No	No	No	2.5 GB
ruby.hill@northwindtraders.example	User	Active	No	No	No	14.5 GB
ruby.taylor@northwindtraders.example	User	Active	No	No	Yes	9.7 GB
sophie.smith@northwindtraders.example	User	Active	Yes	No	Yes	29.7 GB
thomas.clarke@northwindtraders.example	User	Active	No	No	No	23.7 GB
zara.jackson@northwindtraders.example	User	Active	No	No	No	8.3 GB

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