MAILBOX HOLDS AND ARCHIVING: EVERY MAILBOX

All clients

Harbour IT

PREPARED BY	DATE	CLIENTS
Harbour IT	29 Nov 2026	3

Which mailboxes are on litigation hold or have an archive, leavers' mailboxes that aren't held, and large mailboxes that need an archive.

Filtered view. Every mailbox: 40 of 121 rows, Client is Northwind Traders, 1 column hidden. The headline figures cover every row.

Every mailbox 40 1 to review

3 of 23 mailboxes are on litigation hold, 1 is kept by a retention policy or eDiscovery hold, and 5 have an archive turned on.

Flag	Client	Type	Account	Litigation hold	Retention or eDiscovery hold	Archive	Mailbox size
	Northwind Traders	User	Active	No	No	No	19.7 GB
	Northwind Traders	Shared	Sign-in blocked	Yes	No	No	44.8 GB
	Northwind Traders	User	Active	No	No	No	9.9 GB
	Northwind Traders	User	Active	No	No	No	22.4 GB
	Northwind Traders	User	Active	Yes	No	No	27.3 GB
	Northwind Traders	User	Active	No	No	Yes	7.3 GB
	Northwind Traders	User	Active	No	No	No	4.9 GB
	Northwind Traders	Room	Sign-in blocked	No	No	No	102.4 MB
	Northwind Traders	User	Active	No	No	No	21.0 GB
	Northwind Traders	User	Active	No	No	Yes	10.1 GB
	Northwind Traders	User	Active	No	Yes	No	15.6 GB

Flag	Client	Type	Account	Litigation hold	Retention or eDiscovery hold	Archive	Mailbox size
	Northwind Traders	User	Active	No	No	No	11.4 GB
	Northwind Traders	User	Active	No	No	No	24.7 GB
	Northwind Traders	User	Active	No	No	No	9.3 GB
	Northwind Traders	User	Active	No	No	No	12.3 GB
	Northwind Traders	User	Active	No	No	No	47.2 GB
	Northwind Traders	User	Active	No	No	No	11.4 GB
	Northwind Traders	User	Active	No	No	No	19.5 GB
	Northwind Traders	Shared	Sign-in blocked	No	No	No	6.4 GB
	Northwind Traders	User	Active	Yes	No	No	30.5 GB
	Northwind Traders	User	Active	No	No	Yes	19.9 GB
	Northwind Traders	User	Active	No	No	Yes	26.9 GB
	Northwind Traders	User	Active	No	No	No	1.5 GB
	Northwind Traders	User	Active	No	Yes	Yes	14.5 GB
	Northwind Traders	User	Active	No	No	Yes	6.2 GB
	Northwind Traders	User	Active	No	No	No	31.4 GB
	Northwind Traders	User	Active	No	No	No	20.4 GB
	Northwind Traders	User	Active	Yes	No	No	19.3 GB
	Northwind Traders	User	Active	No	No	No	45.6 GB
	Northwind Traders	User	Active	No	No	No	4.5 GB
	Northwind Traders	User	Active	No	Yes	No	28.3 GB
	Northwind Traders	Shared	Active	No	No	No	18.9 GB
	Northwind Traders	User	Active	No	No	Yes	5.5 GB
	Northwind Traders	User	Active	No	No	No	2.5 GB

Flag	Client	Type	Account	Litigation hold	Retention or eDiscovery hold	Archive	Mailbox size
Medium	Northwind Traders	User	Sign-in blocked	No	No	No	19.2 GB
	Northwind Traders	User	Active	No	No	No	14.5 GB
	Northwind Traders	User	Active	No	No	Yes	9.7 GB
	Northwind Traders	User	Active	Yes	No	Yes	29.7 GB
	Northwind Traders	User	Active	No	No	No	23.7 GB
	Northwind Traders	User	Active	No	No	No	8.3 GB

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