

All clients

PREPARED BY
Harbour IT

DATE
14 Oct 2026

DATA COLLECTED
14 Oct 2026, 04:00 UTC

MICROSOFT 365 TENANT
3 clients

Which mailboxes are on litigation hold or have an archive, leavers' mailboxes that aren't held, and large mailboxes that need an archive.

Filtered view. Every mailbox: 121 of 121 rows, 1 column hidden. The headline figures cover every row.

Every mailbox 121 3 to review

0 of 23 mailboxes are on litigation hold and 5 have an archive turned on.

Flag	Mailbox	Type	Account	Litigation hold	Archive	Mailbox size
	accounts@contoso.example	Shared	Not found in the directory	No	No	44.8 GB
	annabel.fraser@contoso.example	User	Active	No	Yes	13.1 GB
	boardroom@contoso.example	Room	Not found in the directory	No	No	102.4 MB
● Medium	bobby.marsh@contoso.example	User	Sign-in blocked	No	No	25.0 GB
	ella.thomas@contoso.example	User	Active	No	Yes	26.6 GB
	evie.davis@contoso.example	User	Active	No	No	47.2 GB
	info@contoso.example	Shared	Not found in the directory	No	No	6.4 GB
	jack.white@contoso.example	User	Active	No	Yes	22.3 GB
	jacob.johnson@contoso.example	User	Active	No	No	7.5 GB
	joseph.morris@contoso.example	User	Active	No	No	25.1 GB
	lily.harrison@contoso.example	User	Active	No	Yes	26.6 GB

Flag	Mailbox	Type	Account	Litigation hold	Archive	Mailbox size
	megan.smith@contoso.example	User	Active	No	No	26.9 GB
	noah.clark@contoso.example	User	Active	No	No	21.2 GB
	oliver.hill@contoso.example	User	Active	No	No	45.6 GB
	olivia.ward@contoso.example	User	Active	No	No	12.5 GB
	olivia.wilson@contoso.example	User	Active	No	No	24.6 GB
	owen.taylor@contoso.example	User	Active	No	No	18.8 GB
	priya.hughes@contoso.example	User	Active	No	No	28.1 GB
	reception@contoso.example	Shared	Not found in the directory	No	No	18.9 GB
	rhys.evans@contoso.example	User	Active	No	Yes	3.0 GB
	sophie.taylor@contoso.example	User	Active	No	No	23.4 GB
	william.allen@contoso.example	User	Active	No	No	4.1 GB
	william.clark@contoso.example	User	Active	No	No	2.1 GB
	aaron.smith@fabrikam.example	User	Active	No	No	15.5 GB
	accounts@fabrikam.example	Shared	Not found in the directory	No	No	44.8 GB
	aisha.brown@fabrikam.example	User	Active	No	No	47.2 GB
	amelia.jackson@fabrikam.example	User	Active	No	Yes	8.7 GB
	amelia.khan@fabrikam.example	User	Active	No	No	12.2 GB
	anna.kowalski@fabrikam.example	User	Active	No	Yes	15.0 GB
	arthur.lee@fabrikam.example	User	Active	No	No	4.9 GB
	arthur.williams@fabrikam.example	User	Active	No	No	3.9 GB
	ava.jackson@fabrikam.example	User	Active	No	No	30.1 GB
	ava.moore@fabrikam.example	User	Active	No	Yes	18.1 GB
	ava.thomas@fabrikam.example	User	Active	No	No	16.1 GB

Flag	Mailbox	Type	Account	Litigation hold	Archive	Mailbox size
● Medium	ben.okafor@fabrikam.example	User	Sign-in blocked	No	No	7.4 GB
	boardroom@fabrikam.example	Room	Not found in the directory	No	No	102.4 MB
	callum.turner@fabrikam.example	User	Active	No	No	27.7 GB
	chloe.jackson@fabrikam.example	User	Active	No	No	3.9 GB
	ella.evans@fabrikam.example	User	Active	No	No	17.2 GB
	ella.hughes@fabrikam.example	User	Active	No	No	2.7 GB
	ethan.jones@fabrikam.example	User	Active	No	Yes	12.6 GB
	freya.evans@fabrikam.example	User	Active	No	Yes	12.3 GB
	george.baker@fabrikam.example	User	Active	No	No	7.1 GB
	george.walker@fabrikam.example	User	Active	No	Yes	20.2 GB
	george.williams@fabrikam.example	User	Active	No	No	23.6 GB
	henry.roberts@fabrikam.example	User	Active	No	No	18.5 GB
	info@fabrikam.example	Shared	Not found in the directory	No	No	6.4 GB
	isla.scott@fabrikam.example	User	Active	No	No	30.9 GB
	jack.lee@fabrikam.example	User	Active	No	Yes	22.3 GB
	jack.roberts@fabrikam.example	User	Active	No	No	21.5 GB
	jack.ward@fabrikam.example	User	Active	No	No	18.8 GB
	leo.harrison@fabrikam.example	User	Active	No	No	28.2 GB
	lily.khan@fabrikam.example	User	Active	No	No	23.6 GB
	lily.watson@fabrikam.example	User	Active	No	No	8.0 GB
	lily.white@fabrikam.example	User	Active	No	Yes	14.5 GB
	megan.green@fabrikam.example	User	Active	No	No	16.2 GB
	megan.king@fabrikam.example	User	Active	No	No	4.9 GB

Flag	Mailbox	Type	Account	Litigation hold	Archive	Mailbox size
	noah.harris@fabrikam.example	User	Active	No	No	31.0 GB
	noah.wood@fabrikam.example	User	Active	No	No	26.6 GB
	olivia.taylor@fabrikam.example	User	Active	No	No	24.0 GB
	oscar.smith@fabrikam.example	User	Active	No	Yes	9.6 GB
	owen.khan@fabrikam.example	User	Active	No	Yes	10.7 GB
	owen.patel@fabrikam.example	User	Active	No	Yes	20.4 GB
	owen.robinson@fabrikam.example	User	Active	No	No	27.4 GB
	owen.scott@fabrikam.example	User	Active	No	No	18.2 GB
	owen.smith@fabrikam.example	User	Active	No	No	23.1 GB
	owen.turner@fabrikam.example	User	Active	No	No	31.2 GB
	priya.williams@fabrikam.example	User	Active	No	No	8.4 GB
	reception@fabrikam.example	Shared	Not found in the directory	No	No	18.9 GB
	rhys.hall@fabrikam.example	User	Active	No	No	23.8 GB
	rhys.scott@fabrikam.example	User	Active	No	No	12.8 GB
	rhys.walker@fabrikam.example	User	Active	No	No	25.4 GB
	ruby.clark@fabrikam.example	User	Active	No	Yes	16.1 GB
	ruby.davies@fabrikam.example	User	Active	No	Yes	24.4 GB
	ruby.wood@fabrikam.example	User	Active	No	No	12.7 GB
	thomas.allen@fabrikam.example	User	Active	No	No	20.6 GB
	thomas.johnson@fabrikam.example	User	Active	No	No	10.4 GB
	thomas.robinson@fabrikam.example	User	Active	No	No	45.6 GB
	william.lewis@fabrikam.example	User	Active	No	No	12.9 GB
	william.wood@fabrikam.example	User	Active	No	Yes	2.1 GB

Flag	Mailbox	Type	Account	Litigation hold	Archive	Mailbox size
	zara.edwards@fabrikam.example	User	Active	No	No	19.2 GB
	aaron.watson@northwindtraders.example	User	Active	No	No	19.7 GB
	accounts@northwindtraders.example	Shared	Not found in the directory	No	No	44.8 GB
	alfie.roberts@northwindtraders.example	User	Active	No	No	9.9 GB
	alfie.scott@northwindtraders.example	User	Active	No	No	22.4 GB
	amelia.watson@northwindtraders.example	User	Active	No	No	27.3 GB
	ann.patel@northwindtraders.example	User	Active	No	Yes	7.3 GB
	arthur.evans@northwindtraders.example	User	Active	No	No	4.9 GB
	boardroom@northwindtraders.example	Room	Not found in the directory	No	No	102.4 MB
	ella.baker@northwindtraders.example	User	Active	No	No	21.0 GB
	ethan.green@northwindtraders.example	User	Active	No	Yes	10.1 GB
	george.roberts@northwindtraders.example	User	Active	No	No	15.6 GB
	george.robinson@northwindtraders.example	User	Active	No	No	11.4 GB
	grace.taylor@northwindtraders.example	User	Active	No	No	24.7 GB
	grace.wilson@northwindtraders.example	User	Active	No	No	9.3 GB
	hannah.patel@northwindtraders.example	User	Active	No	No	12.3 GB
	hannah.robinson@northwindtraders.example	User	Active	No	No	47.2 GB
	harry.lee@northwindtraders.example	User	Active	No	No	11.4 GB
	imogen.edwards@northwindtraders.example	User	Active	No	No	19.5 GB
	info@northwindtraders.example	Shared	Not found in the directory	No	No	6.4 GB
	isla.evans@northwindtraders.example	User	Active	No	No	30.5 GB
	jacob.hughes@northwindtraders.example	User	Active	No	Yes	19.9 GB
	leo.evans@northwindtraders.example	User	Active	No	Yes	26.9 GB

Flag	Mailbox	Type	Account	Litigation hold	Archive	Mailbox size
	leo.morris@northwindtraders.example	User	Active	No	No	1.5 GB
	leo.wright@northwindtraders.example	User	Active	No	Yes	14.5 GB
	maya.martin@northwindtraders.example	User	Active	No	Yes	6.2 GB
	megan.lee@northwindtraders.example	User	Active	No	No	31.4 GB
	mia.hughes@northwindtraders.example	User	Active	No	No	20.4 GB
	olivia.scott@northwindtraders.example	User	Active	No	No	19.3 GB
	olivia.smith@northwindtraders.example	User	Active	No	No	45.6 GB
	owen.taylor@northwindtraders.example	User	Active	No	No	4.5 GB
	owen.white@northwindtraders.example	User	Active	No	No	28.3 GB
	reception@northwindtraders.example	Shared	Not found in the directory	No	No	18.9 GB
	rhys.clark@northwindtraders.example	User	Active	No	Yes	5.5 GB
	rhys.moore@northwindtraders.example	User	Active	No	No	2.5 GB
● Medium	robert.hughes@northwindtraders.example	User	Sign-in blocked	No	No	19.2 GB
	ruby.hill@northwindtraders.example	User	Active	No	No	14.5 GB
	ruby.taylor@northwindtraders.example	User	Active	No	Yes	9.7 GB
	sophie.smith@northwindtraders.example	User	Active	No	Yes	29.7 GB
	thomas.clarke@northwindtraders.example	User	Active	No	No	23.7 GB
	zara.jackson@northwindtraders.example	User	Active	No	No	8.3 GB

Prepared by Harbour IT (help@harbourit.example · 0161 496 0000). Read from Microsoft 365 with read-only access; nothing was changed. Data collected 14 Oct 2026, 04:00 UTC.