MAILBOX PERMISSIONS: BY MAILBOX

# All clients

Harbour IT

| PREPARED BY | DATE | CLIENTS |
|---|---|---|
| Harbour IT | 29 Nov 2026 | 3 |

Who can open, send as or send on behalf of each mailbox, by person and by mailbox.

## By mailbox 9

Who can get into each mailbox, and how.

| Client | Mailbox | Type | Full access | Send as | Send on behalf |
|---|---|---|---|---|---|
| Contoso Legal LLP | accounts@contoso.example | Shared | annabel.fraser@contoso.example, bobby.marsh@contoso.example, evie.davis@contoso.example, jack.white@contoso.example, jacob.johnson@contoso.example, sam.carter_consultants.example#EXT#@contoso.onmicrosoft.com | annabel.fraser@contoso.example, jack.white@contoso.example | – |
| Contoso Legal LLP | info@contoso.example | Shared | annabel.fraser@contoso.example, jack.white@contoso.example, noah.clark@contoso.example, william.allen@contoso.example | annabel.fraser@contoso.example, jack.white@contoso.example | annabel.fraser@contoso.example |
| Contoso Legal LLP | reception@contoso.example | Shared | annabel.fraser@contoso.example, ella.thomas@contoso.example, joseph.morris@contoso.example, priya.hughes@contoso.example | annabel.fraser@contoso.example, joseph.morris@contoso.example | – |
| Fabrikam Dental Group | accounts@fabrikam.example | Shared | amelia.khan@fabrikam.example, anna.kowalski@fabrikam.example, ben.okafor@fabrikam.example, henry.roberts@fabrikam.example, owen.turner@fabrikam.example, sam.carter_consultants.example#EXT#@fabrikam.onmicrosoft.com | amelia.khan@fabrikam.example, anna.kowalski@fabrikam.example | – |
| Fabrikam Dental Group | info@fabrikam.example | Shared | aisha.brown@fabrikam.example, anna.kowalski@fabrikam.example, ava.jackson@fabrikam.example, chloe.jackson@fabrikam.example | anna.kowalski@fabrikam.example, ava.jackson@fabrikam.example | anna.kowalski@fabrikam.example |
| Fabrikam Dental Group | reception@fabrikam.example | Shared | aisha.brown@fabrikam.example, anna.kowalski@fabrikam.example, leo.harrison@fabrikam.example, owen.turner@fabrikam.example | anna.kowalski@fabrikam.example, leo.harrison@fabrikam.example | – |
| Northwind Traders | accounts@northwindtraders.example | Shared | ann.patel@northwindtraders.example, grace.taylor@northwindtraders.example, hannah.patel@northwindtraders.example, leo.wright@northwindtraders.example, robert.hughes@northwindtraders.example, sam.carter_consultants.example#EXT#@northwindtraders.onmicrosoft.com | ann.patel@northwindtraders.example, hannah.patel@northwindtraders.example | – |

| Client | Mailbox | Type | Full access | Send as | Send on behalf |
|---|---|---|---|---|---|
| Northwind Traders | info@ northwindtraders. example | Shared | alfie.roberts@northwindtraders.example, ann.patel@northwindtraders.example, harry.lee@ northwindtraders.example, isla.evans@northwindtraders.example | alfie.roberts@northwindtraders. example, ann.patel@ northwindtraders.example | ann.patel@ northwindtraders. example |
| Northwind Traders | reception@ northwindtraders. example | Shared | alfie.roberts@northwindtraders.example, ann.patel@northwindtraders.example, rhys. moore@northwindtraders.example, ruby.hill@northwindtraders.example | ann.patel@northwindtraders. example, rhys.moore@ northwindtraders.example | – |

Prepared by Harbour IT (help@harbourit.example · 0161 496 0000). Read from Microsoft 365 with read-only access; nothing was changed. Data collected 29 Nov 2026, 00:25 UTC.