MAILBOX PERMISSIONS: EVERY PERMISSION

All clients

Harbour IT

PREPARED BY
Harbour IT

DATE
29 Nov 2026

CLIENTS
3

Who can open, send as or send on behalf of each mailbox, by person and by mailbox.

Every permission 63 6 to review

One row per permission, for filtering in Excel.

Flag	Client	Mailbox	Mailbox type	Person	Access	Account
	Contoso Legal LLP	accounts@contoso.example	Shared	annabel.fraser@contoso.example	Full access	Active
	Contoso Legal LLP	accounts@contoso.example	Shared	annabel.fraser@contoso.example	Send as	Active
Medium	Contoso Legal LLP	accounts@contoso.example	Shared	bobby.marsh@contoso.example	Full access	Sign-in blocked
	Contoso Legal LLP	accounts@contoso.example	Shared	evie.davis@contoso.example	Full access	Active
	Contoso Legal LLP	accounts@contoso.example	Shared	jack.white@contoso.example	Full access	Active
	Contoso Legal LLP	accounts@contoso.example	Shared	jack.white@contoso.example	Send as	Active
	Contoso Legal LLP	accounts@contoso.example	Shared	jacob.johnson@contoso.example	Full access	Active
High	Contoso Legal LLP	accounts@contoso.example	Shared	sam.carter_consultants.example#EXT#@contoso.onmicrosoft.com	Full access	Guest
	Contoso Legal LLP	info@contoso.example	Shared	annabel.fraser@contoso.example	Full access	Active
	Contoso Legal LLP	info@contoso.example	Shared	annabel.fraser@contoso.example	Send as	Active
	Contoso Legal LLP	info@contoso.example	Shared	annabel.fraser@contoso.example	Send on behalf	Active
	Contoso Legal LLP	info@contoso.example	Shared	jack.white@contoso.example	Full access	Active
	Contoso Legal LLP	info@contoso.example	Shared	jack.white@contoso.example	Send as	Active

Flag	Client	Mailbox	Mailbox type	Person	Access	Account
	Contoso Legal LLP	info@contoso.example	Shared	noah.clark@contoso.example	Full access	Active
	Contoso Legal LLP	info@contoso.example	Shared	william.allen@contoso.example	Full access	Active
	Contoso Legal LLP	reception@contoso.example	Shared	annabel.fraser@contoso.example	Full access	Active
	Contoso Legal LLP	reception@contoso.example	Shared	annabel.fraser@contoso.example	Send as	Active
	Contoso Legal LLP	reception@contoso.example	Shared	ella.thomas@contoso.example	Full access	Active
	Contoso Legal LLP	reception@contoso.example	Shared	joseph.morris@contoso.example	Full access	Active
	Contoso Legal LLP	reception@contoso.example	Shared	joseph.morris@contoso.example	Send as	Active
	Contoso Legal LLP	reception@contoso.example	Shared	priya.hughes@contoso.example	Full access	Active
	Fabrikam Dental Group	accounts@fabrikam.example	Shared	amelia.khan@fabrikam.example	Full access	Active
	Fabrikam Dental Group	accounts@fabrikam.example	Shared	amelia.khan@fabrikam.example	Send as	Active
	Fabrikam Dental Group	accounts@fabrikam.example	Shared	anna.kowalski@fabrikam.example	Full access	Active
	Fabrikam Dental Group	accounts@fabrikam.example	Shared	anna.kowalski@fabrikam.example	Send as	Active
Medium	Fabrikam Dental Group	accounts@fabrikam.example	Shared	ben.okafor@fabrikam.example	Full access	Sign-in blocked
	Fabrikam Dental Group	accounts@fabrikam.example	Shared	henry.roberts@fabrikam.example	Full access	Active
	Fabrikam Dental Group	accounts@fabrikam.example	Shared	owen.turner@fabrikam.example	Full access	Active
High	Fabrikam Dental Group	accounts@fabrikam.example	Shared	sam.carter_consultants.example#EXT#@fabrikam.onmicrosoft.com	Full access	Guest
	Fabrikam Dental Group	info@fabrikam.example	Shared	aisha.brown@fabrikam.example	Full access	Active
	Fabrikam Dental Group	info@fabrikam.example	Shared	anna.kowalski@fabrikam.example	Full access	Active
	Fabrikam Dental Group	info@fabrikam.example	Shared	anna.kowalski@fabrikam.example	Send as	Active
	Fabrikam Dental Group	info@fabrikam.example	Shared	anna.kowalski@fabrikam.example	Send on behalf	Active
	Fabrikam Dental Group	info@fabrikam.example	Shared	ava.jackson@fabrikam.example	Full access	Active
	Fabrikam Dental Group	info@fabrikam.example	Shared	ava.jackson@fabrikam.example	Send as	Active
	Fabrikam Dental Group	info@fabrikam.example	Shared	chloe.jackson@fabrikam.example	Full access	Active

Flag	Client	Mailbox	Mailbox type	Person	Access	Account
	Fabrikam Dental Group	reception@fabrikam.example	Shared	aisha.brown@fabrikam.example	Full access	Active
	Fabrikam Dental Group	reception@fabrikam.example	Shared	anna.kowalski@fabrikam.example	Full access	Active
	Fabrikam Dental Group	reception@fabrikam.example	Shared	anna.kowalski@fabrikam.example	Send as	Active
	Fabrikam Dental Group	reception@fabrikam.example	Shared	leo.harrison@fabrikam.example	Full access	Active
	Fabrikam Dental Group	reception@fabrikam.example	Shared	leo.harrison@fabrikam.example	Send as	Active
	Fabrikam Dental Group	reception@fabrikam.example	Shared	owen.turner@fabrikam.example	Full access	Active
	Northwind Traders	accounts@northwindtraders.example	Shared	ann.patel@northwindtraders.example	Full access	Active
	Northwind Traders	accounts@northwindtraders.example	Shared	ann.patel@northwindtraders.example	Send as	Active
	Northwind Traders	accounts@northwindtraders.example	Shared	grace.taylor@northwindtraders.example	Full access	Active
	Northwind Traders	accounts@northwindtraders.example	Shared	hannah.patel@northwindtraders.example	Full access	Active
	Northwind Traders	accounts@northwindtraders.example	Shared	hannah.patel@northwindtraders.example	Send as	Active
	Northwind Traders	accounts@northwindtraders.example	Shared	leo.wright@northwindtraders.example	Full access	Active
Medium	Northwind Traders	accounts@northwindtraders.example	Shared	robert.hughes@northwindtraders.example	Full access	Sign-in blocked
High	Northwind Traders	accounts@northwindtraders.example	Shared	sam.carter_consultants.example#EXT#@northwindtraders.onmicrosoft.com	Full access	Guest
	Northwind Traders	info@northwindtraders.example	Shared	alfie.roberts@northwindtraders.example	Full access	Active
	Northwind Traders	info@northwindtraders.example	Shared	alfie.roberts@northwindtraders.example	Send as	Active
	Northwind Traders	info@northwindtraders.example	Shared	ann.patel@northwindtraders.example	Full access	Active
	Northwind Traders	info@northwindtraders.example	Shared	ann.patel@northwindtraders.example	Send as	Active
	Northwind Traders	info@northwindtraders.example	Shared	ann.patel@northwindtraders.example	Send on behalf	Active
	Northwind Traders	info@northwindtraders.example	Shared	harry.lee@northwindtraders.example	Full access	Active
	Northwind Traders	info@northwindtraders.example	Shared	isla.evans@northwindtraders.example	Full access	Active
	Northwind Traders	reception@northwindtraders.example	Shared	alfie.roberts@northwindtraders.example	Full access	Active
	Northwind Traders	reception@northwindtraders.example	Shared	ann.patel@northwindtraders.example	Full access	Active

Flag	Client	Mailbox	Mailbox type	Person	Access	Account
	Northwind Traders	reception@northwindtraders.example	Shared	ann.patel@northwindtraders.example	Send as	Active
	Northwind Traders	reception@northwindtraders.example	Shared	rhys.moore@northwindtraders.example	Full access	Active
	Northwind Traders	reception@northwindtraders.example	Shared	rhys.moore@northwindtraders.example	Send as	Active
	Northwind Traders	reception@northwindtraders.example	Shared	ruby.hill@northwindtraders.example	Full access	Active

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