

All clients



PREPARED BY
Harbour IT

DATE
12 Oct 2026

DATA COLLECTED
12 Oct 2026, 06:36 UTC

MICROSOFT 365 TENANT
3 clients

Every mailbox's size against its quota, largest share of quota first.

Filtered view. Mailboxes by size: 121 of 121 rows, 1 column hidden. The headline figures cover every row.

Mailboxes by size 121 9 to review

473.7 GB across 23 mailboxes. 3 are over 90% of quota: turn on the archive or clear old mail before sending stops.

Largest mailboxes

aisha.brown@fabrikam.example		47.2 GB
evie.davis@contoso.example		47.2 GB
hannah.robinson@northwindtraders.example		47.2 GB
oliver.hill@contoso.example		45.6 GB
olivia.smith@northwindtraders.example		45.6 GB
thomas.robinson@fabrikam.example		45.6 GB
accounts@contoso.example		44.8 GB
accounts@fabrikam.example		44.8 GB

Flag	Client	Mailbox	Type	Size	Stops sending at	Used	Items	Recoverable items	Litigation hold
● Medium	Contoso Legal LLP	evie.davis@contoso.example	User	47.2 GB	49.5 GB	95%	113280	2.4 GB	–
● Medium	Contoso Legal LLP	oliver.hill@contoso.example	User	45.6 GB	49.5 GB	92%	109440	2.3 GB	–

Flag	Client	Mailbox	Type	Size	Stops sending at	Used	Items	Recoverable items	Litigation hold
● Medium	Contoso Legal LLP	accounts@contoso.example	Shared	44.8 GB	49.5 GB	91%	134400	0 bytes	–
	Contoso Legal LLP	priya.hughes@contoso.example	User	28.1 GB	49.5 GB	57%	67463	1.4 GB	–
	Contoso Legal LLP	megan.smith@contoso.example	User	26.9 GB	49.5 GB	54%	64574	1.3 GB	–
	Contoso Legal LLP	ella.thomas@contoso.example	User	26.6 GB	49.5 GB	54%	63876	1.3 GB	–
	Contoso Legal LLP	lily.harrison@contoso.example	User	26.6 GB	49.5 GB	54%	63741	1.3 GB	–
	Contoso Legal LLP	joseph.morris@contoso.example	User	25.1 GB	49.5 GB	51%	60201	1.3 GB	–
	Contoso Legal LLP	bobby.marsh@contoso.example	User	25.0 GB	49.5 GB	50%	59928	1.2 GB	–
	Contoso Legal LLP	olivia.wilson@contoso.example	User	24.6 GB	49.5 GB	50%	59006	1.2 GB	–
	Contoso Legal LLP	sophie.taylor@contoso.example	User	23.4 GB	49.5 GB	47%	56089	1.2 GB	–
	Contoso Legal LLP	jack.white@contoso.example	User	22.3 GB	49.5 GB	45%	53442	1.1 GB	–
	Contoso Legal LLP	noah.clark@contoso.example	User	21.2 GB	49.5 GB	43%	50842	1.1 GB	–
	Contoso Legal LLP	reception@contoso.example	Shared	18.9 GB	49.5 GB	38%	56699	0 bytes	–
	Contoso Legal LLP	owen.taylor@contoso.example	User	18.8 GB	49.5 GB	38%	45128	962.7 MB	–
	Contoso Legal LLP	annabel.fraser@contoso.example	User	13.1 GB	49.5 GB	26%	31355	668.9 MB	–
	Contoso Legal LLP	olivia.ward@contoso.example	User	12.5 GB	49.5 GB	25%	30076	641.6 MB	–
	Contoso Legal LLP	jacob.johnson@contoso.example	User	7.5 GB	49.5 GB	15%	17926	382.4 MB	–
	Contoso Legal LLP	info@contoso.example	Shared	6.4 GB	49.5 GB	13%	19200	0 bytes	–
	Contoso Legal LLP	william.allen@contoso.example	User	4.1 GB	49.5 GB	8%	9771	208.5 MB	–
	Contoso Legal LLP	rhys.evans@contoso.example	User	3.0 GB	49.5 GB	6%	7132	152.2 MB	–
	Contoso Legal LLP	william.clark@contoso.example	User	2.1 GB	49.5 GB	4%	5138	109.6 MB	–
	Contoso Legal LLP	boardroom@contoso.example	Room	102.4 MB	49.5 GB	Under 1%	300	0 bytes	–
● Medium	Fabrikam Dental Group	aisha.brown@fabrikam.example	User	47.2 GB	49.5 GB	95%	113280	2.4 GB	–

Flag	Client	Mailbox	Type	Size	Stops sending at	Used	Items	Recoverable items	Litigation hold
● Medium	Fabrikam Dental Group	thomas.robinson@fabrikam.example	User	45.6 GB	49.5 GB	92%	109440	2.3 GB	–
● Medium	Fabrikam Dental Group	accounts@fabrikam.example	Shared	44.8 GB	49.5 GB	91%	134400	0 bytes	–
	Fabrikam Dental Group	owen.turner@fabrikam.example	User	31.2 GB	49.5 GB	63%	74778	1.6 GB	–
	Fabrikam Dental Group	noah.harris@fabrikam.example	User	31.0 GB	49.5 GB	63%	74296	1.5 GB	–
	Fabrikam Dental Group	isla.scott@fabrikam.example	User	30.9 GB	49.5 GB	63%	74266	1.5 GB	–
	Fabrikam Dental Group	ava.jackson@fabrikam.example	User	30.1 GB	49.5 GB	61%	72184	1.5 GB	–
	Fabrikam Dental Group	leo.harrison@fabrikam.example	User	28.2 GB	49.5 GB	57%	67604	1.4 GB	–
	Fabrikam Dental Group	callum.turner@fabrikam.example	User	27.7 GB	49.5 GB	56%	66573	1.4 GB	–
	Fabrikam Dental Group	owen.robinson@fabrikam.example	User	27.4 GB	49.5 GB	55%	65868	1.4 GB	–
	Fabrikam Dental Group	noah.wood@fabrikam.example	User	26.6 GB	49.5 GB	54%	63811	1.3 GB	–
	Fabrikam Dental Group	rhys.walker@fabrikam.example	User	25.4 GB	49.5 GB	51%	61014	1.3 GB	–
	Fabrikam Dental Group	ruby.davies@fabrikam.example	User	24.4 GB	49.5 GB	49%	58634	1.2 GB	–
	Fabrikam Dental Group	olivia.taylor@fabrikam.example	User	24.0 GB	49.5 GB	48%	57597	1.2 GB	–
	Fabrikam Dental Group	rhys.hall@fabrikam.example	User	23.8 GB	49.5 GB	48%	57206	1.2 GB	–

Flag	Client	Mailbox	Type	Size	Stops sending at	Used	Items	Recoverable items	Litigation hold
	Fabrikam Dental Group	george.williams@fabrikam.example	User	23.6 GB	49.5 GB	48%	56713	1.2 GB	–
	Fabrikam Dental Group	lily.khan@fabrikam.example	User	23.6 GB	49.5 GB	48%	56688	1.2 GB	–
	Fabrikam Dental Group	owen.smith@fabrikam.example	User	23.1 GB	49.5 GB	47%	55412	1.2 GB	–
	Fabrikam Dental Group	jack.lee@fabrikam.example	User	22.3 GB	49.5 GB	45%	53533	1.1 GB	–
	Fabrikam Dental Group	jack.roberts@fabrikam.example	User	21.5 GB	49.5 GB	43%	51523	1.1 GB	–
	Fabrikam Dental Group	thomas.allen@fabrikam.example	User	20.6 GB	49.5 GB	42%	49459	1.0 GB	–
	Fabrikam Dental Group	owen.patel@fabrikam.example	User	20.4 GB	49.5 GB	41%	48981	1.0 GB	–
	Fabrikam Dental Group	george.walker@fabrikam.example	User	20.2 GB	49.5 GB	41%	48420	1.0 GB	–
	Fabrikam Dental Group	zara.edwards@fabrikam.example	User	19.2 GB	49.5 GB	39%	46158	984.7 MB	–
	Fabrikam Dental Group	reception@fabrikam.example	Shared	18.9 GB	49.5 GB	38%	56699	0 bytes	–
	Fabrikam Dental Group	jack.ward@fabrikam.example	User	18.8 GB	49.5 GB	38%	45065	961.4 MB	–
	Fabrikam Dental Group	henry.roberts@fabrikam.example	User	18.5 GB	49.5 GB	37%	44401	947.2 MB	–
	Fabrikam Dental Group	owen.scott@fabrikam.example	User	18.2 GB	49.5 GB	37%	43646	931.1 MB	–
	Fabrikam Dental Group	ava.moore@fabrikam.example	User	18.1 GB	49.5 GB	37%	43416	926.2 MB	–

Flag	Client	Mailbox	Type	Size	Stops sending at	Used	Items	Recoverable items	Litigation hold
	Fabrikam Dental Group	ella.evans@fabrikam.example	User	17.2 GB	49.5 GB	35%	41181	878.5 MB	–
	Fabrikam Dental Group	megan.green@fabrikam.example	User	16.2 GB	49.5 GB	33%	38986	831.7 MB	–
	Fabrikam Dental Group	ava.thomas@fabrikam.example	User	16.1 GB	49.5 GB	33%	38699	825.6 MB	–
	Fabrikam Dental Group	ruby.clark@fabrikam.example	User	16.1 GB	49.5 GB	33%	38680	825.2 MB	–
	Fabrikam Dental Group	aaron.smith@fabrikam.example	User	15.5 GB	49.5 GB	31%	37245	794.6 MB	–
	Fabrikam Dental Group	anna.kowalski@fabrikam.example	User	15.0 GB	49.5 GB	30%	36029	768.6 MB	–
	Fabrikam Dental Group	lily.white@fabrikam.example	User	14.5 GB	49.5 GB	29%	34723	740.8 MB	–
	Fabrikam Dental Group	william.lewis@fabrikam.example	User	12.9 GB	49.5 GB	26%	30855	658.2 MB	–
	Fabrikam Dental Group	rhys.scott@fabrikam.example	User	12.8 GB	49.5 GB	26%	30750	656.0 MB	–
	Fabrikam Dental Group	ruby.wood@fabrikam.example	User	12.7 GB	49.5 GB	26%	30523	651.2 MB	–
	Fabrikam Dental Group	ethan.jones@fabrikam.example	User	12.6 GB	49.5 GB	26%	30336	647.2 MB	–
	Fabrikam Dental Group	freya.evans@fabrikam.example	User	12.3 GB	49.5 GB	25%	29520	629.8 MB	–
	Fabrikam Dental Group	amelia.khan@fabrikam.example	User	12.2 GB	49.5 GB	25%	29239	623.8 MB	–
	Fabrikam Dental Group	owen.khan@fabrikam.example	User	10.7 GB	49.5 GB	22%	25713	548.5 MB	–

Flag	Client	Mailbox	Type	Size	Stops sending at	Used	Items	Recoverable items	Litigation hold
	Fabrikam Dental Group	thomas.johnson@fabrikam.example	User	10.4 GB	49.5 GB	21%	25044	534.3 MB	–
	Fabrikam Dental Group	oscar.smith@fabrikam.example	User	9.6 GB	49.5 GB	19%	22994	490.6 MB	–
	Fabrikam Dental Group	amelia.jackson@fabrikam.example	User	8.7 GB	49.5 GB	18%	20896	445.8 MB	–
	Fabrikam Dental Group	priya.williams@fabrikam.example	User	8.4 GB	49.5 GB	17%	20210	431.1 MB	–
	Fabrikam Dental Group	lily.watson@fabrikam.example	User	8.0 GB	49.5 GB	16%	19295	411.6 MB	–
	Fabrikam Dental Group	ben.okafor@fabrikam.example	User	7.4 GB	49.5 GB	15%	17850	380.8 MB	–
	Fabrikam Dental Group	george.baker@fabrikam.example	User	7.1 GB	49.5 GB	14%	17111	365.0 MB	–
	Fabrikam Dental Group	info@fabrikam.example	Shared	6.4 GB	49.5 GB	13%	19200	0 bytes	–
	Fabrikam Dental Group	arthur.lee@fabrikam.example	User	4.9 GB	49.5 GB	10%	11788	251.5 MB	–
	Fabrikam Dental Group	megan.king@fabrikam.example	User	4.9 GB	49.5 GB	10%	11780	251.3 MB	–
	Fabrikam Dental Group	chloe.jackson@fabrikam.example	User	3.9 GB	49.5 GB	8%	9411	200.8 MB	–
	Fabrikam Dental Group	arthur.williams@fabrikam.example	User	3.9 GB	49.5 GB	8%	9335	199.2 MB	–
	Fabrikam Dental Group	ella.hughes@fabrikam.example	User	2.7 GB	49.5 GB	5%	6400	136.5 MB	–
	Fabrikam Dental Group	william.wood@fabrikam.example	User	2.1 GB	49.5 GB	4%	4977	106.2 MB	–

Flag	Client	Mailbox	Type	Size	Stops sending at	Used	Items	Recoverable items	Litigation hold
	Fabrikam Dental Group	boardroom@fabrikam.example	Room	102.4 MB	49.5 GB	Under 1%	300	0 bytes	–
● Medium	Northwind Traders	hannah.robinson@northwindtraders.example	User	47.2 GB	49.5 GB	95%	113280	2.4 GB	–
● Medium	Northwind Traders	olivia.smith@northwindtraders.example	User	45.6 GB	49.5 GB	92%	109440	2.3 GB	–
● Medium	Northwind Traders	accounts@northwindtraders.example	Shared	44.8 GB	49.5 GB	91%	134400	0 bytes	–
	Northwind Traders	megan.lee@northwindtraders.example	User	31.4 GB	49.5 GB	63%	75369	1.6 GB	–
	Northwind Traders	isla.evans@northwindtraders.example	User	30.5 GB	49.5 GB	62%	73169	1.5 GB	–
	Northwind Traders	sophie.smith@northwindtraders.example	User	29.7 GB	49.5 GB	60%	71261	1.5 GB	–
	Northwind Traders	owen.white@northwindtraders.example	User	28.3 GB	49.5 GB	57%	67853	1.4 GB	–
	Northwind Traders	amelia.watson@northwindtraders.example	User	27.3 GB	49.5 GB	55%	65604	1.4 GB	–
	Northwind Traders	leo.evans@northwindtraders.example	User	26.9 GB	49.5 GB	54%	64519	1.3 GB	–
	Northwind Traders	grace.taylor@northwindtraders.example	User	24.7 GB	49.5 GB	50%	59233	1.2 GB	–
	Northwind Traders	thomas.clarke@northwindtraders.example	User	23.7 GB	49.5 GB	48%	56866	1.2 GB	–
	Northwind Traders	alfie.scott@northwindtraders.example	User	22.4 GB	49.5 GB	45%	53834	1.1 GB	–
	Northwind Traders	ella.baker@northwindtraders.example	User	21.0 GB	49.5 GB	42%	50457	1.1 GB	–
	Northwind Traders	mia.hughes@northwindtraders.example	User	20.4 GB	49.5 GB	41%	48877	1.0 GB	–
	Northwind Traders	jacob.hughes@northwindtraders.example	User	19.9 GB	49.5 GB	40%	47780	1019.3 MB	–
	Northwind Traders	aaron.watson@northwindtraders.example	User	19.7 GB	49.5 GB	40%	47233	1007.7 MB	–
	Northwind Traders	imogen.edwards@northwindtraders.example	User	19.5 GB	49.5 GB	39%	46840	999.3 MB	–
	Northwind Traders	olivia.scott@northwindtraders.example	User	19.3 GB	49.5 GB	39%	46358	989.0 MB	–
	Northwind Traders	robert.hughes@northwindtraders.example	User	19.2 GB	49.5 GB	39%	46129	984.1 MB	–
	Northwind Traders	reception@northwindtraders.example	Shared	18.9 GB	49.5 GB	38%	56699	0 bytes	–

Flag	Client	Mailbox	Type	Size	Stops sending at	Used	Items	Recoverable items	Litigation hold
	Northwind Traders	george.roberts@northwindtraders.example	User	15.6 GB	49.5 GB	32%	37545	801.0 MB	–
	Northwind Traders	leo.wright@northwindtraders.example	User	14.5 GB	49.5 GB	29%	34890	744.3 MB	–
	Northwind Traders	ruby.hill@northwindtraders.example	User	14.5 GB	49.5 GB	29%	34862	743.7 MB	–
	Northwind Traders	hannah.patel@northwindtraders.example	User	12.3 GB	49.5 GB	25%	29591	631.3 MB	–
	Northwind Traders	george.robinson@northwindtraders.example	User	11.4 GB	49.5 GB	23%	27443	585.5 MB	–
	Northwind Traders	harry.lee@northwindtraders.example	User	11.4 GB	49.5 GB	23%	27330	583.0 MB	–
	Northwind Traders	ethan.green@northwindtraders.example	User	10.1 GB	49.5 GB	20%	24269	517.7 MB	–
	Northwind Traders	alfie.roberts@northwindtraders.example	User	9.9 GB	49.5 GB	20%	23646	504.5 MB	–
	Northwind Traders	ruby.taylor@northwindtraders.example	User	9.7 GB	49.5 GB	20%	23255	496.1 MB	–
	Northwind Traders	grace.wilson@northwindtraders.example	User	9.3 GB	49.5 GB	19%	22215	473.9 MB	–
	Northwind Traders	zara.jackson@northwindtraders.example	User	8.3 GB	49.5 GB	17%	20021	427.1 MB	–
	Northwind Traders	ann.patel@northwindtraders.example	User	7.3 GB	49.5 GB	15%	17495	373.2 MB	–
	Northwind Traders	info@northwindtraders.example	Shared	6.4 GB	49.5 GB	13%	19200	0 bytes	–
	Northwind Traders	maya.martin@northwindtraders.example	User	6.2 GB	49.5 GB	12%	14805	315.9 MB	–
	Northwind Traders	rhys.clark@northwindtraders.example	User	5.5 GB	49.5 GB	11%	13260	282.9 MB	–
	Northwind Traders	arthur.evans@northwindtraders.example	User	4.9 GB	49.5 GB	10%	11852	252.9 MB	–
	Northwind Traders	owen.taylor@northwindtraders.example	User	4.5 GB	49.5 GB	9%	10773	229.8 MB	–
	Northwind Traders	rhys.moore@northwindtraders.example	User	2.5 GB	49.5 GB	5%	5981	127.6 MB	–
	Northwind Traders	leo.morris@northwindtraders.example	User	1.5 GB	49.5 GB	3%	3673	78.4 MB	–
	Northwind Traders	boardroom@northwindtraders.example	Room	102.4 MB	49.5 GB	Under 1%	300	0 bytes	–