MAIL FORWARDING: FORWARDING

All clients

Harbour IT

PREPARED BY	DATE	CLIENTS
Harbour IT	29 Nov 2026	3

Every mailbox that sends mail on automatically, and the settings that allow it.

Filtered view. Forwarding: 5 of 15 rows, Client is Northwind Traders, 1 column hidden. The headline figures cover every row.

Forwarding 5

4 to review

Every place mail leaves a mailbox automatically: the mailbox's forwarding setting and inbox rules. A forward outside that the outbound spam policy blocks bounces, but someone set it up: check why.

Flag	Client	Mailbox	Forwards to	Set by	Outside the organisation	Keeps a copy
Medium	Northwind Traders	grace.taylor@northwindtraders.example	grace.taylor@homemail.example	Mailbox forwarding address	Yes	No
Medium	Northwind Traders	ann.patel@northwindtraders.example	ann.patel@homemail.example	Mailbox forwarding address	Yes	Yes
Medium	Northwind Traders	ann.patel@northwindtraders.example	ann.patel.home@homemail.example	Inbox rule "Copy to home"	Yes	Yes
	Northwind Traders	info@northwindtraders.example	office.manager@northwindtraders.example	Inbox rule "To manager"	No	Yes
Medium	Northwind Traders	olivia.smith@northwindtraders.example	bookkeeping@ledgerline.example	Inbox rule "Invoices to bookkeeper"	Yes	Yes

Prepared by Harbour IT (help@harbourit.example · 0161 496 0000). Read from Microsoft 365 with read-only access; nothing was changed. Data collected 29 Nov 2026, 18:57 UTC.