

All clients

|             |             |                        |                      |
|-------------|-------------|------------------------|----------------------|
| PREPARED BY | DATE        | DATA COLLECTED         | MICROSOFT 365 TENANT |
| Harbour IT  | 12 Oct 2026 | 12 Oct 2026, 06:36 UTC | 3 clients            |

Every mailbox that sends mail on automatically, and the settings that allow it.

**Filtered view.** Forwarding: 1 of 15 rows, Mailbox is olivia.smith@northwindtraders.example, 1 column hidden. The headline figures cover every row.

Forwarding 1 1 to review

Every place mail leaves a mailbox automatically: admin-set forwarding and inbox rules.

| Flag   | Client            | Mailbox                               | Set by                              | Outside the organisation | Keeps a copy |
|--------|-------------------|---------------------------------------|-------------------------------------|--------------------------|--------------|
| ● High | Northwind Traders | olivia.smith@northwindtraders.example | Inbox rule "Invoices to bookkeeper" | Yes                      | Yes          |

Prepared by Harbour IT (help@harbourit.example · 0161 496 0000). Read from Microsoft 365 with read-only access; nothing was changed. Data collected 12 Oct 2026, 06:36 UTC.