SHARED MAILBOXES: SHARED AND RESOURCE MAILBOXES

# All clients

Harbour IT

PREPARED BY
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DATE
29 Nov 2026

CLIENTS
3

Shared, room and equipment mailboxes that can be signed in to, and who uses them.

**Filtered view.** Shared and resource mailboxes: 9 of 12 rows, Flag is No flag, 1 column hidden. The headline figures cover every row.

## Shared and resource mailboxes 9

1 of 4 can be signed in to directly. These accounts don't need a password; an open one usually has no MFA and nobody watching it. Block sign-in in the Microsoft 365 admin centre (Users > Active users > the mailbox > Block sign-in). People keep their access.

| Mailbox | Type | Sign-in allowed | Last sign-in | Licensed | Full access | Send as | Size |
|---|---|---|---|---|---|---|---|
| accounts@contoso.example | Shared | No | Never | No | annabel.fraser@contoso.example, bobby.marsh@contoso.example, evie.davis@contoso.example, jack.white@contoso.example, jacob.johnson@contoso.example, sam.carter_consultants.example#EXT#@contoso.onmicrosoft.com | annabel.fraser@contoso.example, jack.white@contoso.example | 44.8 GB |
| info@contoso.example | Shared | No | Never | No | annabel.fraser@contoso.example, jack.white@contoso.example, noah.clark@contoso.example, william.allen@contoso.example | annabel.fraser@contoso.example, jack.white@contoso.example | 6.4 GB |
| boardroom@contoso.example | Room | No | Never | No | – | – | 102.4 MB |
| accounts@fabrikam.example | Shared | No | Never | No | amelia.khan@fabrikam.example, anna.kowalski@fabrikam.example, ben.okafor@fabrikam.example, henry.roberts@fabrikam.example, owen.turner@fabrikam.example, sam.carter_consultants.example#EXT#@fabrikam.onmicrosoft.com | amelia.khan@fabrikam.example, anna.kowalski@fabrikam.example | 44.8 GB |
| info@fabrikam.example | Shared | No | Never | No | aisha.brown@fabrikam.example, anna.kowalski@fabrikam.example, ava.jackson@fabrikam.example, chloe.jackson@fabrikam.example | anna.kowalski@fabrikam.example, ava.jackson@fabrikam.example | 6.4 GB |

| Mailbox | Type | Sign-in allowed | Last sign-in | Licensed | Full access | Send as | Size |
|---|---|---|---|---|---|---|---|
| boardroom@fabrikam.example | Room | No | Never | No | – | – | 102.4 MB |
| accounts@northwindtraders.example | Shared | No | Never | No | ann.patel@northwindtraders.example, grace.taylor@northwindtraders.example, hannah.patel@northwindtraders.example, leo.wright@northwindtraders.example, robert.hughes@northwindtraders.example, sam.carter_consultants.example#EXT#@northwindtraders.onmicrosoft.com | ann.patel@northwindtraders.example, hannah.patel@northwindtraders.example | 44.8 GB |
| info@northwindtraders.example | Shared | No | Never | No | alfie.roberts@northwindtraders.example, ann.patel@northwindtraders.example, harry.lee@northwindtraders.example, isla.evans@northwindtraders.example | alfie.roberts@northwindtraders.example, ann.patel@northwindtraders.example | 6.4 GB |
| boardroom@northwindtraders.example | Room | No | Never | No | – | – | 102.4 MB |

Prepared by Harbour IT (help@harbourit.example · 0161 496 0000). Read from Microsoft 365 with read-only access; nothing was changed. Data collected 29 Nov 2026, 18:57 UTC.