SHARED MAILBOXES: SHARED AND RESOURCE MAILBOXES

All clients

Harbour IT

PREPARED BY
Harbour IT

DATE
28 Nov 2026

CLIENTS
3

Shared, room and equipment mailboxes that can be signed in to, and who uses them.

Shared and resource mailboxes 12 3 to review

1 of 4 can be signed in to directly. These accounts don't need a password; an open one usually has no MFA and nobody watching it. Block sign-in in the Microsoft 365 admin centre (Users > Active users > the mailbox > Block sign-in). People keep their access.

Flag	Client	Mailbox	Type	Sign-in allowed	Last sign-in	Licensed	Full access	Send as	Size
	Contoso Legal LLP	accounts@contoso.example	Shared	No	Never	No	annabel.fraser@contoso.example, bobby.marsh@contoso.example, evie.davis@contoso.example, jack.white@contoso.example, jacob.johnson@contoso.example, sam.carter_consultants.example#EXT#@contoso.onmicrosoft.com	annabel.fraser@contoso.example, jack.white@contoso.example	44.8 GB
	Contoso Legal LLP	info@contoso.example	Shared	No	Never	No	annabel.fraser@contoso.example, jack.white@contoso.example, noah.clark@contoso.example, william.allen@contoso.example	annabel.fraser@contoso.example, jack.white@contoso.example	6.4 GB
Medium	Contoso Legal LLP	reception@contoso.example	Shared	Yes	Never	No	annabel.fraser@contoso.example, ella.thomas@contoso.example, joseph.morris@contoso.example, priya.hughes@contoso.example	annabel.fraser@contoso.example, joseph.morris@contoso.example	18.9 GB
	Contoso Legal LLP	boardroom@contoso.example	Room	No	Never	No	–	–	102.4 MB
	Fabrikam Dental Group	accounts@fabrikam.example	Shared	No	Never	No	amelia.khan@fabrikam.example, anna.kowalski@fabrikam.example, ben.okafor@fabrikam.example, henry.roberts@fabrikam.example, owen.turner@fabrikam.example, sam.carter_consultants.example#EXT#@fabrikam.onmicrosoft.com	amelia.khan@fabrikam.example, anna.kowalski@fabrikam.example	44.8 GB

Flag	Client	Mailbox	Type	Sign-in allowed	Last sign-in	Licensed	Full access	Send as	Size
	Fabrikam Dental Group	info@fabrikam.example	Shared	No	Never	No	aisha.brown@fabrikam.example, anna.kowalski@fabrikam.example, ava.jackson@fabrikam.example, chloe.jackson@fabrikam.example	anna.kowalski@fabrikam.example, ava.jackson@fabrikam.example	6.4 GB
Medium	Fabrikam Dental Group	reception@fabrikam.example	Shared	Yes	Never	No	aisha.brown@fabrikam.example, anna.kowalski@fabrikam.example, leo.harrison@fabrikam.example, owen.turner@fabrikam.example	anna.kowalski@fabrikam.example, leo.harrison@fabrikam.example	18.9 GB
	Fabrikam Dental Group	boardroom@fabrikam.example	Room	No	Never	No	–	–	102.4 MB
	Northwind Traders	accounts@northwindtraders.example	Shared	No	Never	No	ann.patel@northwindtraders.example, grace.taylor@northwindtraders.example, hannah.patel@northwindtraders.example, leo.wright@northwindtraders.example, robert.hughes@northwindtraders.example, sam.carter_consultants.example#EXT#@northwindtraders.onmicrosoft.com	ann.patel@northwindtraders.example, hannah.patel@northwindtraders.example	44.8 GB
	Northwind Traders	info@northwindtraders.example	Shared	No	Never	No	alfie.roberts@northwindtraders.example, ann.patel@northwindtraders.example, harry.lee@northwindtraders.example, isla.evans@northwindtraders.example	alfie.roberts@northwindtraders.example, ann.patel@northwindtraders.example	6.4 GB
Medium	Northwind Traders	reception@northwindtraders.example	Shared	Yes	Never	No	alfie.roberts@northwindtraders.example, ann.patel@northwindtraders.example, rhys.moore@northwindtraders.example, ruby.hill@northwindtraders.example	ann.patel@northwindtraders.example, rhys.moore@northwindtraders.example	18.9 GB
	Northwind Traders	boardroom@northwindtraders.example	Room	No	Never	No	–	–	102.4 MB

Prepared by Harbour IT (help@harbourit.example · 0161 496 0000). Read from Microsoft 365 with read-only access; nothing was changed. Data collected 28 Nov 2026, 04:00 UTC.