SHAREPOINT STORAGE: LARGEST FILES

All clients

Harbour IT

PREPARED BY	DATE	CLIENTS
Harbour IT	29 Nov 2026	3

What fills the tenant's SharePoint storage and what to clean up: sites, folders, large and old files, version history and recycle bins.

Filtered view. Largest files: 18 of 300 rows, Changed by is anna.kowalski@fabrikam.example. The headline figures cover every row.

Largest files 18

Size includes older versions.

Client	File	Location	Size	Older versions	Version	Last change	Changed by
Fabrikam Dental Group	Practice database backup.bak	Practice Management / Documents	31.0 GB	None	1	31 Aug 2024	anna.kowalski@fabrikam.example
Fabrikam Dental Group	Contracts archive_v12.zip	Patient Records / Preservation Hold Library	21.2 GB	None	1	25 Oct 2025	anna.kowalski@fabrikam.example
Fabrikam Dental Group	X-rays 2019/Photos 2019-10.zip	Imaging Archive / Documents	14.4 GB	1.0 GB	6	12 Nov 2022	anna.kowalski@fabrikam.example
Fabrikam Dental Group	Board pack 2023_v8.pdf	Patient Records / Preservation Hold Library	14.1 GB	None	1	25 Oct 2025	anna.kowalski@fabrikam.example
Fabrikam Dental Group	X-rays 2019/Recording 2019-07.mp4	Imaging Archive / Documents	11.9 GB	852.5 MB	3	24 Jul 2023	anna.kowalski@fabrikam.example
Fabrikam Dental Group	X-rays 2020/Recording 2020-11.mp4	Imaging Archive / Documents	11.1 GB	793.7 MB	2	26 Dec 2024	anna.kowalski@fabrikam.example
Fabrikam Dental Group	X-rays 2019/Photos 2019-06.zip	Imaging Archive / Documents	11.1 GB	792.7 MB	2	23 Dec 2023	anna.kowalski@fabrikam.example
Fabrikam Dental Group	Consent forms/Recording 2023-11.mp4	Patient Records / Documents	10.4 GB	744.9 MB	2	14 May 2024	anna.kowalski@fabrikam.example
Fabrikam Dental Group	Consent forms/Export 2020-08.zip	Patient Records / Documents	8.7 GB	622.5 MB	4	4 Dec 2023	anna.kowalski@fabrikam.example
Fabrikam Dental Group	X-rays 2020/Recording 2020-07.mp4	Imaging Archive / Documents	8.6 GB	619.7 MB	3	28 Feb 2024	anna.kowalski@fabrikam.example
Fabrikam Dental Group	Treatment plans/Export 2024-12.zip	Patient Records / Documents	8.0 GB	571.2 MB	3	8 Jun 2024	anna.kowalski@fabrikam.example

Client	File	Location	Size	Older versions	Version	Last change	Changed by
Fabrikam Dental Group	Projects/Projects archive.zip	Finance / Documents	7.6 GB	None	1	12 Jun 2024	anna.kowalski@fabrikam.example
Fabrikam Dental Group	Contracts archive_v12.zip	Finance / Preservation Hold Library	7.1 GB	None	1	25 Oct 2025	anna.kowalski@fabrikam.example
Fabrikam Dental Group	Board pack 2023_v8.pdf	Finance / Preservation Hold Library	4.7 GB	None	1	25 Oct 2025	anna.kowalski@fabrikam.example
Fabrikam Dental Group	Treatment plans/Recording 2021-03.mp4	Patient Records / Documents	4.2 GB	304.1 MB	4	27 Dec 2024	anna.kowalski@fabrikam.example
Fabrikam Dental Group	Rotas/Export 2020-08.zip	Practice Management / Documents	4.0 GB	284.3 MB	4	31 Dec 2023	anna.kowalski@fabrikam.example
Fabrikam Dental Group	CBCT scans/Photos 2024-06.zip	Imaging Archive / Documents	3.7 GB	266.7 MB	2	8 Nov 2026	anna.kowalski@fabrikam.example
Fabrikam Dental Group	Rotas/Recording 2019-07.mp4	Practice Management / Documents	3.7 GB	265.6 MB	3	13 Mar 2023	anna.kowalski@fabrikam.example

Prepared by Harbour IT (help@harbourit.example · 0161 496 0000). Read from Microsoft 365 with read-only access; nothing was changed. Data collected 29 Nov 2026, 10:48 UTC.