

All clients



PREPARED BY
Harbour IT

DATE
14 Oct 2026

DATA COLLECTED
14 Oct 2026, 04:00 UTC

MICROSOFT 365 TENANT
3 clients

What fills the tenant's SharePoint storage and what to clean up: sites, folders, large and old files, version history and recycle bins.

Filtered view. Largest files: 30 of 300 rows, Changed by is carl.svensson@fabrikam.example. The headline figures cover every row.

Largest files 30

Size includes older versions.

Client	File	Location	Size	Older versions	Version	Last change	Changed by
Fabrikam Dental Group	X-rays 2019/Recording 2019-11.mp4	Imaging Archive / Documents	15.2 GB	1.1 GB	2	23 Sep 2023	carl.svensson@fabrikam.example
Fabrikam Dental Group	X-rays 2019/X-rays 2019 export.pst	Imaging Archive / Documents	12.9 GB	None	1	10 Oct 2023	carl.svensson@fabrikam.example
Fabrikam Dental Group	X-rays 2020/Photos 2020-10.zip	Imaging Archive / Documents	10.5 GB	750.2 MB	6	1 May 2023	carl.svensson@fabrikam.example
Fabrikam Dental Group	X-rays 2020/Scans 2020-09.zip	Imaging Archive / Documents	9.9 GB	706.7 MB	5	3 Mar 2024	carl.svensson@fabrikam.example
Fabrikam Dental Group	Appointment book.xlsx	Practice Management / Documents	9.6 GB	9.6 GB	1184	14 Oct 2026	carl.svensson@fabrikam.example
Fabrikam Dental Group	X-rays 2020/Export 2020-08.zip	Imaging Archive / Documents	9.3 GB	663.2 MB	4	24 Nov 2024	carl.svensson@fabrikam.example

Client	File	Location	Size	Older versions	Version	Last change	Changed by
Fabrikam Dental Group	Referral images/Referral images archive.zip	Imaging Archive / Documents	8.9 GB	None	1	27 Apr 2024	carl.svensson@fabrikam.example
Fabrikam Dental Group	Consent forms/Consent forms export.pst	Patient Records / Documents	8.8 GB	None	1	10 Oct 2023	carl.svensson@fabrikam.example
Fabrikam Dental Group	Lab dockets/Lab dockets archive.zip	Patient Records / Documents	7.6 GB	None	1	27 Apr 2024	carl.svensson@fabrikam.example
Fabrikam Dental Group	Treatment plans/Recording 2023-11.mp4	Patient Records / Documents	7.6 GB	541.5 MB	2	31 Oct 2023	carl.svensson@fabrikam.example
Fabrikam Dental Group	Consent forms/Scans 2023-05.zip	Patient Records / Documents	7.0 GB	500.0 MB	6	19 Aug 2025	carl.svensson@fabrikam.example
Fabrikam Dental Group	X-rays 2019/Scans 2019-01.zip	Imaging Archive / Documents	6.9 GB	493.6 MB	2	3 Jan 2025	carl.svensson@fabrikam.example
Fabrikam Dental Group	Treatment plans/Scans 2021-09.zip	Patient Records / Documents	6.7 GB	482.2 MB	5	31 May 2023	carl.svensson@fabrikam.example
Fabrikam Dental Group	Consent forms/Export 2022-04.zip	Patient Records / Documents	6.4 GB	459.2 MB	5	11 May 2026	carl.svensson@fabrikam.example
Fabrikam Dental Group	Correspondence/Export 2024-12.zip	Patient Records / Documents	6.4 GB	457.5 MB	3	22 Mar 2025	carl.svensson@fabrikam.example
Fabrikam Dental Group	X-rays 2020/Recording 2020-03.mp4	Imaging Archive / Documents	6.2 GB	445.8 MB	4	28 Jul 2024	carl.svensson@fabrikam.example
Fabrikam Dental Group	Consent forms/Recording 2021-03.mp4	Patient Records / Documents	5.8 GB	418.4 MB	4	11 May 2026	carl.svensson@fabrikam.example
Fabrikam Dental Group	Correspondence/Photos 2022-10.zip	Patient Records / Documents	5.7 GB	410.0 MB	6	21 Oct 2024	carl.svensson@fabrikam.example
Fabrikam Dental Group	Treatment plans/Scans 2023-05.zip	Patient Records / Documents	5.1 GB	363.5 MB	6	25 Mar 2026	carl.svensson@fabrikam.example
Fabrikam Dental Group	Rotas/Export 2024-12.zip	Practice Management / Documents	5.0 GB	358.9 MB	3	11 Oct 2026	carl.svensson@fabrikam.example

Client	File	Location	Size	Older versions	Version	Last change	Changed by
Fabrikam Dental Group	Treatment plans/Export 2022-04.zip	Patient Records / Documents	4.7 GB	333.8 MB	5	19 Nov 2025	carl.svensson@fabrikam.example
Fabrikam Dental Group	Referral images/Export 2024-12.zip	Imaging Archive / Documents	4.3 GB	310.3 MB	3	18 Mar 2025	carl.svensson@fabrikam.example
Fabrikam Dental Group	CBCT scans/Export 2020-08.zip	Imaging Archive / Documents	4.3 GB	306.9 MB	4	29 Feb 2024	carl.svensson@fabrikam.example
Fabrikam Dental Group	X-rays 2020/X-rays 2020 tracker.xlsx	Imaging Archive / Documents	4.3 GB	4.2 GB	640	12 Oct 2026	carl.svensson@fabrikam.example
Fabrikam Dental Group	Rotas/Scans 2021-09.zip	Practice Management / Documents	4.2 GB	302.9 MB	5	7 Oct 2025	carl.svensson@fabrikam.example
Fabrikam Dental Group	Referral images/Recording 2023-11.mp4	Imaging Archive / Documents	4.1 GB	294.2 MB	2	5 Mar 2026	carl.svensson@fabrikam.example
Fabrikam Dental Group	Intraoral photos/Recording 2023-11.mp4	Imaging Archive / Documents	3.7 GB	267.0 MB	2	3 Nov 2024	carl.svensson@fabrikam.example
Fabrikam Dental Group	Lab dockets/Export 2024-12.zip	Patient Records / Documents	3.7 GB	264.3 MB	3	3 Mar 2025	carl.svensson@fabrikam.example
Fabrikam Dental Group	Referral images/Scans 2021-09.zip	Imaging Archive / Documents	3.7 GB	261.9 MB	5	7 Sep 2022	carl.svensson@fabrikam.example
Fabrikam Dental Group	Projects/Recording 2023-11.mp4	Finance / Documents	3.5 GB	250.8 MB	2	24 Jun 2026	carl.svensson@fabrikam.example

Prepared by Harbour IT (help@harbourit.example · 0161 496 0000). Read from Microsoft 365 with read-only access; nothing was changed. Data collected 14 Oct 2026, 04:00 UTC.