

All clients



PREPARED BY
Harbour IT

DATE
15 Oct 2026

DATA COLLECTED
15 Oct 2026, 04:00 UTC

MICROSOFT 365 TENANT
3 clients

What fills the tenant's SharePoint storage and what to clean up: sites, folders, large and old files, version history and recycle bins.

Filtered view. Largest files: 25 of 300 rows, Changed by is caroline.reyes@fabrikam.example. The headline figures cover every row.

Largest files 25

Size includes older versions.

Client	File	Location	Size	Older versions	Version	Last change	Changed by
Fabrikam Dental Group	X-rays 2019/X-rays 2019 archive.zip	Imaging Archive / Documents	33.1 GB	None	1	28 Apr 2024	caroline.reyes@fabrikam.example
Fabrikam Dental Group	X-rays 2019/Export 2019-12.zip	Imaging Archive / Documents	16.1 GB	1.1 GB	3	9 May 2024	caroline.reyes@fabrikam.example
Fabrikam Dental Group	X-rays 2019/Export 2019-08.zip	Imaging Archive / Documents	12.7 GB	912.4 MB	4	20 Apr 2025	caroline.reyes@fabrikam.example
Fabrikam Dental Group	Consent forms/Export 2024-12.zip	Patient Records / Documents	11.0 GB	785.8 MB	3	10 Jun 2026	caroline.reyes@fabrikam.example
Fabrikam Dental Group	Consent forms/Photos 2022-10.zip	Patient Records / Documents	9.8 GB	704.1 MB	6	17 Dec 2022	caroline.reyes@fabrikam.example
Fabrikam Dental Group	X-rays 2019/Export 2019-04.zip	Imaging Archive / Documents	9.4 GB	673.1 MB	5	13 Sep 2026	caroline.reyes@fabrikam.example
Fabrikam Dental Group	X-rays 2019/Recording 2019-03.mp4	Imaging Archive / Documents	8.6 GB	613.2 MB	4	5 Jun 2024	caroline.reyes@fabrikam.example
Fabrikam Dental Group	X-rays 2020/Photos 2020-06.zip	Imaging Archive / Documents	8.0 GB	576.2 MB	2	15 Dec 2024	caroline.reyes@fabrikam.example
Fabrikam Dental Group	X-rays 2019/Photos 2019-02.zip	Imaging Archive / Documents	7.7 GB	553.4 MB	3	15 Jul 2024	caroline.reyes@fabrikam.example
Fabrikam Dental Group	Treatment plans/Photos 2022-10.zip	Patient Records / Documents	7.1 GB	511.8 MB	6	3 Mar 2025	caroline.reyes@fabrikam.example
Fabrikam Dental Group	X-rays 2020/Export 2020-04.zip	Imaging Archive / Documents	6.8 GB	489.3 MB	5	14 Sep 2026	caroline.reyes@fabrikam.example

Client	File	Location	Size	Older versions	Version	Last change	Changed by
Fabrikam Dental Group	Correspondence/Recording 2023-11.mp4	Patient Records / Documents	6.1 GB	433.7 MB	2	2 Sep 2026	caroline.reyes@fabrikam.example
Fabrikam Dental Group	Treatment plans/Photos 2024-06.zip	Patient Records / Documents	5.5 GB	393.2 MB	2	13 Jun 2025	caroline.reyes@fabrikam.example
Fabrikam Dental Group	Correspondence/Scans 2021-09.zip	Patient Records / Documents	5.4 GB	386.2 MB	5	16 May 2024	caroline.reyes@fabrikam.example
Fabrikam Dental Group	Consent forms/Photos 2020-02.zip	Patient Records / Documents	5.3 GB	377.6 MB	3	20 Sep 2024	caroline.reyes@fabrikam.example
Fabrikam Dental Group	Projects/Projects archive.zip	Old Projects / Documents	4.9 GB	None	1	28 Apr 2024	caroline.reyes@fabrikam.example
Fabrikam Dental Group	Projects/Projects archive.zip	Marketing / Documents	4.9 GB	None	1	28 Apr 2024	caroline.reyes@fabrikam.example
Fabrikam Dental Group	CBCT scans/Photos 2022-10.zip	Imaging Archive / Documents	4.8 GB	347.2 MB	6	23 Apr 2025	caroline.reyes@fabrikam.example
Fabrikam Dental Group	Consent forms/Scans 2019-01.zip	Patient Records / Documents	4.7 GB	336.8 MB	2	26 Jan 2025	caroline.reyes@fabrikam.example
Fabrikam Dental Group	CBCT scans/Scans 2021-09.zip	Imaging Archive / Documents	4.6 GB	327.0 MB	5	6 Apr 2026	caroline.reyes@fabrikam.example
Fabrikam Dental Group	Correspondence/Scans 2023-05.zip	Patient Records / Documents	4.1 GB	291.1 MB	6	3 Apr 2026	caroline.reyes@fabrikam.example
Fabrikam Dental Group	Intraoral photos/Export 2024-12.zip	Imaging Archive / Documents	3.9 GB	281.6 MB	3	19 Mar 2024	caroline.reyes@fabrikam.example
Fabrikam Dental Group	Referral images/Photos 2022-10.zip	Imaging Archive / Documents	3.9 GB	278.1 MB	6	1 Apr 2023	caroline.reyes@fabrikam.example
Fabrikam Dental Group	Treatment plans/Photos 2020-02.zip	Patient Records / Documents	3.8 GB	274.5 MB	3	8 Nov 2025	caroline.reyes@fabrikam.example
Fabrikam Dental Group	Intraoral photos/Photos 2022-10.zip	Imaging Archive / Documents	3.5 GB	252.4 MB	6	18 Aug 2025	caroline.reyes@fabrikam.example

Prepared by Harbour IT (help@harbourit.example · 0161 496 0000). Read from Microsoft 365 with read-only access; nothing was changed. Data collected 15 Oct 2026, 04:00 UTC.