

All clients



PREPARED BY
Harbour IT

DATE
14 Oct 2026

DATA COLLECTED
14 Oct 2026, 04:00 UTC

MICROSOFT 365 TENANT
3 clients

What fills the tenant's SharePoint storage and what to clean up: sites, folders, large and old files, version history and recycle bins.

Filtered view. Largest files: 100 of 300 rows, Client is Northwind Traders, 1 column hidden. The headline figures cover every row.

Largest files 100

Size includes older versions.

Client	File	Size	Older versions	Version	Last change	Changed by
Northwind Traders	Client files/Client files archive.zip	15.8 GB	None	1	27 Apr 2024	eve.sinclair@northwindtraders.example
Northwind Traders	Contracts archive_v12.zip	14.5 GB	None	1	9 Sep 2025	ann.patel@northwindtraders.example
Northwind Traders	Board pack 2023_v8.pdf	9.7 GB	None	1	9 Sep 2025	ann.patel@northwindtraders.example
Northwind Traders	Projects/Projects archive.zip	7.9 GB	None	1	27 Apr 2024	carl.jensen@northwindtraders.example
Northwind Traders	Client files/Export 2024-12.zip	7.7 GB	551.5 MB	3	17 Jul 2023	carl.jensen@northwindtraders.example
Northwind Traders	Client files/Recording 2023-11.mp4	7.3 GB	522.9 MB	2	31 Jul 2026	ann.patel@northwindtraders.example
Northwind Traders	Contracts archive_v12.zip	7.3 GB	None	1	9 Sep 2025	ann.patel@northwindtraders.example
Northwind Traders	Client files/Photos 2022-10.zip	6.9 GB	494.2 MB	6	13 Dec 2022	carl.jensen@northwindtraders.example
Northwind Traders	Projects/Projects archive.zip	6.6 GB	None	1	27 Apr 2024	carl.jensen@northwindtraders.example
Northwind Traders	Client files/Scans 2021-09.zip	6.5 GB	465.6 MB	5	3 Apr 2025	eve.sinclair@northwindtraders.example
Northwind Traders	Client files/Client files export.pst	6.2 GB	None	1	10 Oct 2023	ann.patel@northwindtraders.example

Client	File	Size	Older versions	Version	Last change	Changed by
Northwind Traders	Client files/Export 2020-08.zip	6.1 GB	436.9 MB	4	4 Aug 2026	eve.sinclair@northwindtraders.example
Northwind Traders	Client files/Recording 2019-07.mp4	5.7 GB	408.3 MB	3	15 Feb 2023	carol.mendes@northwindtraders.example
Northwind Traders	Engagement letters/Export 2024-12.zip	5.6 GB	400.9 MB	3	16 Jun 2023	ann.patel@northwindtraders.example
Northwind Traders	Year end/Year end archive.zip	5.3 GB	None	1	27 Apr 2024	carl.jensen@northwindtraders.example
Northwind Traders	Engagement letters/Recording 2023-11.mp4	5.3 GB	380.1 MB	2	2 Apr 2025	ann.patel@northwindtraders.example
Northwind Traders	Client files/Photos 2024-06.zip	5.3 GB	379.6 MB	2	13 Oct 2022	carl.jensen@northwindtraders.example
Northwind Traders	Engagement letters/Photos 2022-10.zip	5.0 GB	359.3 MB	6	15 Sep 2025	carl.jensen@northwindtraders.example
Northwind Traders	Client files/Scans 2023-05.zip	4.9 GB	351.0 MB	6	16 Dec 2023	carl.jensen@northwindtraders.example
Northwind Traders	Board pack 2023_v8.pdf	4.8 GB	None	1	9 Sep 2025	ann.patel@northwindtraders.example
Northwind Traders	Engagement letters/Scans 2021-09.zip	4.7 GB	338.4 MB	5	11 May 2025	carl.jensen@northwindtraders.example
Northwind Traders	Client files/Export 2022-04.zip	4.5 GB	322.3 MB	5	27 Oct 2022	eve.sinclair@northwindtraders.example
Northwind Traders	Payroll/Export 2024-12.zip	4.5 GB	321.1 MB	3	2 Nov 2022	carl.jensen@northwindtraders.example
Northwind Traders	Engagement letters/Export 2020-08.zip	4.4 GB	317.6 MB	4	22 Jul 2026	eve.sinclair@northwindtraders.example
Northwind Traders	Payroll/Recording 2023-11.mp4	4.2 GB	304.4 MB	2	6 Dec 2023	carl.jensen@northwindtraders.example
Northwind Traders	Projects/Projects archive.zip	4.2 GB	None	1	27 Apr 2024	carl.jensen@northwindtraders.example
Northwind Traders	Engagement letters/Recording 2019-07.mp4	4.1 GB	296.8 MB	3	28 Feb 2024	carol.mendes@northwindtraders.example
Northwind Traders	Client files/Recording 2021-03.mp4	4.1 GB	293.7 MB	4	24 Jun 2026	carol.mendes@northwindtraders.example
Northwind Traders	Payroll/Photos 2022-10.zip	4.0 GB	287.7 MB	6	25 Jul 2024	ann.patel@northwindtraders.example
Northwind Traders	Engagement letters/Photos 2024-06.zip	3.8 GB	276.0 MB	2	25 Jan 2026	ann.patel@northwindtraders.example
Northwind Traders	Projects/Export 2024-12.zip	3.8 GB	275.8 MB	3	14 Sep 2023	carl.jensen@northwindtraders.example
Northwind Traders	Payroll/Scans 2021-09.zip	3.8 GB	271.1 MB	5	27 Sep 2026	carol.mendes@northwindtraders.example
Northwind Traders	Client files/Photos 2020-02.zip	3.7 GB	265.0 MB	3	22 Apr 2025	carl.jensen@northwindtraders.example
Northwind Traders	Projects/Recording 2023-11.mp4	3.6 GB	261.4 MB	2	14 Jan 2026	carol.mendes@northwindtraders.example

Client	File	Size	Older versions	Version	Last change	Changed by
Northwind Traders	Engagement letters/Scans 2023-05.zip	3.6 GB	255.1 MB	6	3 May 2026	eve.sinclair@northwindtraders.example
Northwind Traders	Payroll/Export 2020-08.zip	3.5 GB	254.4 MB	4	5 Dec 2022	carl.jensen@northwindtraders.example
Northwind Traders	Projects/Photos 2022-10.zip	3.4 GB	247.1 MB	6	24 May 2023	eve.sinclair@northwindtraders.example
Northwind Traders	Projects/Projects archive.zip	3.3 GB	None	1	27 Apr 2024	carl.jensen@northwindtraders.example
Northwind Traders	Payroll/Recording 2019-07.mp4	3.3 GB	237.7 MB	3	26 Nov 2024	eve.sinclair@northwindtraders.example
Northwind Traders	Client files/Scans 2019-01.zip	3.3 GB	236.4 MB	2	9 Oct 2023	ann.patel@northwindtraders.example
Northwind Traders	Engagement letters/Export 2022-04.zip	3.3 GB	234.3 MB	5	11 Sep 2026	eve.sinclair@northwindtraders.example
Northwind Traders	Projects/Scans 2021-09.zip	3.2 GB	232.8 MB	5	12 Feb 2025	carol.mendes@northwindtraders.example
Northwind Traders	Projects/Export 2024-12.zip	3.2 GB	229.6 MB	3	22 Oct 2023	ann.patel@northwindtraders.example
Northwind Traders	Payroll/Photos 2024-06.zip	3.1 GB	221.0 MB	2	23 Sep 2025	ann.patel@northwindtraders.example
Northwind Traders	Projects/Projects export.pst	3.1 GB	None	1	10 Oct 2023	carol.mendes@northwindtraders.example
Northwind Traders	Projects/Export 2020-08.zip	3.0 GB	218.5 MB	4	13 Aug 2026	ann.patel@northwindtraders.example
Northwind Traders	Projects/Recording 2023-11.mp4	3.0 GB	217.7 MB	2	4 Aug 2026	carol.mendes@northwindtraders.example
Northwind Traders	Engagement letters/Recording 2021-03.mp4	3.0 GB	213.5 MB	4	19 Apr 2023	ann.patel@northwindtraders.example
Northwind Traders	Projects/Photos 2022-10.zip	2.9 GB	205.8 MB	6	4 Nov 2022	eve.sinclair@northwindtraders.example
Northwind Traders	Payroll/Scans 2023-05.zip	2.9 GB	204.3 MB	6	30 Apr 2023	carol.mendes@northwindtraders.example
Northwind Traders	Projects/Recording 2019-07.mp4	2.8 GB	204.1 MB	3	20 Jul 2026	ann.patel@northwindtraders.example
Northwind Traders	Archive/Export 2024-12.zip	2.8 GB	200.5 MB	3	1 Nov 2022	carol.mendes@northwindtraders.example
Northwind Traders	Projects/Scans 2021-09.zip	2.7 GB	193.8 MB	5	17 Sep 2026	carol.mendes@northwindtraders.example
Northwind Traders	Engagement letters/Photos 2020-02.zip	2.7 GB	192.6 MB	3	5 Jul 2026	carl.jensen@northwindtraders.example
Northwind Traders	Templates/Templates archive.zip	2.7 GB	None	1	27 Apr 2024	carol.mendes@northwindtraders.example
Northwind Traders	Archive/Recording 2023-11.mp4	2.7 GB	190.0 MB	2	6 Jan 2025	eve.sinclair@northwindtraders.example
Northwind Traders	Projects/Photos 2024-06.zip	2.6 GB	189.8 MB	2	25 Sep 2024	carl.jensen@northwindtraders.example

Client	File	Size	Older versions	Version	Last change	Changed by
Northwind Traders	Payroll/Export 2022-04.zip	2.6 GB	187.7 MB	5	24 Jan 2024	eve.sinclair@northwindtraders.example
Northwind Traders	Year end/Export 2024-12.zip	2.6 GB	185.5 MB	3	19 May 2025	eve.sinclair@northwindtraders.example
Northwind Traders	Projects/Projects export.pst	2.6 GB	None	1	10 Oct 2023	carol.mendes@northwindtraders.example
Northwind Traders	Projects/Export 2020-08.zip	2.5 GB	181.9 MB	4	22 Sep 2025	carl.jensen@northwindtraders.example
Northwind Traders	Archive/Photos 2022-10.zip	2.5 GB	179.6 MB	6	16 Jan 2025	ann.patel@northwindtraders.example
Northwind Traders	Year end/Recording 2023-11.mp4	2.5 GB	175.9 MB	2	10 Sep 2025	ann.patel@northwindtraders.example
Northwind Traders	Projects/Scans 2023-05.zip	2.4 GB	175.5 MB	6	29 Aug 2023	ann.patel@northwindtraders.example
Northwind Traders	Engagement letters/Scans 2019-01.zip	2.4 GB	171.8 MB	2	11 Sep 2023	carl.jensen@northwindtraders.example
Northwind Traders	Payroll/Recording 2021-03.mp4	2.4 GB	171.0 MB	4	9 May 2025	ann.patel@northwindtraders.example
Northwind Traders	Projects/Recording 2019-07.mp4	2.4 GB	170.0 MB	3	9 Mar 2026	carl.jensen@northwindtraders.example
Northwind Traders	Archive/Scans 2021-09.zip	2.4 GB	169.2 MB	5	18 Sep 2022	eve.sinclair@northwindtraders.example
Northwind Traders	Archive/Export 2024-12.zip	2.3 GB	166.9 MB	3	23 Sep 2024	ann.patel@northwindtraders.example
Northwind Traders	Year end/Photos 2022-10.zip	2.3 GB	166.3 MB	6	18 May 2025	ann.patel@northwindtraders.example
Northwind Traders	Projects/Export 2022-04.zip	2.2 GB	161.2 MB	5	13 Nov 2025	carol.mendes@northwindtraders.example
Northwind Traders	Templates/Templates archive.zip	2.2 GB	None	1	27 Apr 2024	eve.sinclair@northwindtraders.example
Northwind Traders	Archive/Export 2020-08.zip	2.2 GB	158.8 MB	4	27 Sep 2023	eve.sinclair@northwindtraders.example
Northwind Traders	Archive/Recording 2023-11.mp4	2.2 GB	158.2 MB	2	9 Feb 2026	ann.patel@northwindtraders.example
Northwind Traders	Projects/Photos 2024-06.zip	2.2 GB	158.0 MB	2	31 Mar 2023	carol.mendes@northwindtraders.example
Northwind Traders	Year end/Scans 2021-09.zip	2.2 GB	156.6 MB	5	12 Aug 2023	carl.jensen@northwindtraders.example
Northwind Traders	Payroll/Photos 2020-02.zip	2.2 GB	154.3 MB	3	10 Oct 2024	eve.sinclair@northwindtraders.example
Northwind Traders	Scans/Scans archive.zip	2.1 GB	None	1	27 Apr 2024	ann.patel@northwindtraders.example
Northwind Traders	Archive/Photos 2022-10.zip	2.1 GB	149.6 MB	6	25 Oct 2022	eve.sinclair@northwindtraders.example
Northwind Traders	Year end/Year end export.pst	2.1 GB	None	1	10 Oct 2023	ann.patel@northwindtraders.example

Client	File	Size	Older versions	Version	Last change	Changed by
Northwind Traders	Archive/Recording 2019-07.mp4	2.1 GB	148.4 MB	3	14 Nov 2025	carl.jensen@northwindtraders.example
Northwind Traders	Year end/Export 2020-08.zip	2.1 GB	147.0 MB	4	9 Dec 2025	carl.jensen@northwindtraders.example
Northwind Traders	Projects/Recording 2021-03.mp4	2.0 GB	146.8 MB	4	30 Jan 2026	carl.jensen@northwindtraders.example
Northwind Traders	Engagement letters/Engagement letters tracker.xlsx	2.0 GB	2.0 GB	640	12 Oct 2026	ann.patel@northwindtraders.example
Northwind Traders	Projects/Scans 2023-05.zip	2.0 GB	146.1 MB	6	9 May 2025	eve.sinclair@northwindtraders.example
Northwind Traders	Projects/Export 2024-12.zip	2.0 GB	145.2 MB	3	24 Dec 2024	carl.jensen@northwindtraders.example
Northwind Traders	Archive/Scans 2021-09.zip	2.0 GB	140.9 MB	5	5 Jun 2025	carl.jensen@northwindtraders.example
Northwind Traders	Archive/Photos 2024-06.zip	1.9 GB	138.0 MB	2	7 May 2023	carol.mendes@northwindtraders.example
Northwind Traders	Payroll/Scans 2019-01.zip	1.9 GB	137.6 MB	2	4 Jul 2025	carl.jensen@northwindtraders.example
Northwind Traders	Projects/Recording 2023-11.mp4	1.9 GB	137.6 MB	2	12 Mar 2026	ann.patel@northwindtraders.example
Northwind Traders	Year end/Recording 2019-07.mp4	1.9 GB	137.3 MB	3	28 Feb 2026	ann.patel@northwindtraders.example
Northwind Traders	Projects/Export 2022-04.zip	1.9 GB	134.2 MB	5	8 Apr 2023	eve.sinclair@northwindtraders.example
Northwind Traders	Projects/Photos 2020-02.zip	1.8 GB	132.5 MB	3	4 Jul 2023	eve.sinclair@northwindtraders.example
Northwind Traders	Archive/Export 2020-08.zip	1.8 GB	132.2 MB	4	10 Jul 2024	eve.sinclair@northwindtraders.example
Northwind Traders	Projects/Photos 2022-10.zip	1.8 GB	130.1 MB	6	31 Mar 2026	carl.jensen@northwindtraders.example
Northwind Traders	Year end/Photos 2024-06.zip	1.8 GB	127.7 MB	2	30 Jun 2026	eve.sinclair@northwindtraders.example
Northwind Traders	Archive/Scans 2023-05.zip	1.8 GB	127.6 MB	6	19 Feb 2025	carol.mendes@northwindtraders.example
Northwind Traders	Scans/Scans archive.zip	1.8 GB	None	1	27 Apr 2024	carol.mendes@northwindtraders.example
Northwind Traders	Archive/Recording 2019-07.mp4	1.7 GB	123.6 MB	3	30 Sep 2026	ann.patel@northwindtraders.example
Northwind Traders	Projects/Scans 2021-09.zip	1.7 GB	122.5 MB	5	12 Jul 2023	eve.sinclair@northwindtraders.example

Prepared by Harbour IT (help@harbourit.example · 0161 496 0000). Read from Microsoft 365 with read-only access; nothing was changed. Data collected 14 Oct 2026, 04:00 UTC.