

All clients



PREPARED BY
Harbour IT

DATE
15 Oct 2026

DATA COLLECTED
15 Oct 2026, 04:00 UTC

MICROSOFT 365 TENANT
3 clients

What fills the tenant's SharePoint storage and what to clean up: sites, folders, large and old files, version history and recycle bins.

Filtered view. Largest files: 44 of 300 rows, Location is Imaging Archive / Documents, 1 column hidden. The headline figures cover every row.

Largest files 44

Size includes older versions.

File	Location	Size	Older versions	Version	Last change	Changed by
X-rays 2019/X-rays 2019 archive.zip	Imaging Archive / Documents	33.1 GB	None	1	28 Apr 2024	caroline.reyes@fabrikam.example
X-rays 2019/Export 2019-12.zip	Imaging Archive / Documents	16.1 GB	1.1 GB	3	9 May 2024	caroline.reyes@fabrikam.example
X-rays 2019/Recording 2019-11.mp4	Imaging Archive / Documents	15.2 GB	1.1 GB	2	24 Sep 2023	carl.svensson@fabrikam.example
X-rays 2019/Photos 2019-10.zip	Imaging Archive / Documents	14.4 GB	1.0 GB	6	28 Sep 2022	anna.kowalski@fabrikam.example
X-rays 2019/Scans 2019-09.zip	Imaging Archive / Documents	13.6 GB	972.2 MB	5	29 Oct 2023	evelyn.shaw@fabrikam.example
X-rays 2019/X-rays 2019 export.pst	Imaging Archive / Documents	12.9 GB	None	1	11 Oct 2023	carl.svensson@fabrikam.example
X-rays 2019/Export 2019-08.zip	Imaging Archive / Documents	12.7 GB	912.4 MB	4	20 Apr 2025	caroline.reyes@fabrikam.example
X-rays 2019/Recording 2019-07.mp4	Imaging Archive / Documents	11.9 GB	852.5 MB	3	9 Jun 2023	anna.kowalski@fabrikam.example
X-rays 2020/Export 2020-12.zip	Imaging Archive / Documents	11.7 GB	837.2 MB	3	5 Nov 2024	evelyn.shaw@fabrikam.example
CBCT scans/CBCT scans archive.zip	Imaging Archive / Documents	11.1 GB	None	1	28 Apr 2024	evelyn.shaw@fabrikam.example
X-rays 2020/Recording 2020-11.mp4	Imaging Archive / Documents	11.1 GB	793.7 MB	2	11 Nov 2024	anna.kowalski@fabrikam.example

File	Location	Size	Older versions	Version	Last change	Changed by
X-rays 2019/Photos 2019-06.zip	Imaging Archive / Documents	11.1 GB	792.7 MB	2	8 Nov 2023	anna.kowalski@fabrikam.example
X-rays 2020/Photos 2020-10.zip	Imaging Archive / Documents	10.5 GB	750.2 MB	6	2 May 2023	carl.svensson@fabrikam.example
X-rays 2019/Scans 2019-05.zip	Imaging Archive / Documents	10.2 GB	732.9 MB	6	28 Jun 2026	evelyn.shaw@fabrikam.example
X-rays 2020/Scans 2020-09.zip	Imaging Archive / Documents	9.9 GB	706.7 MB	5	4 Mar 2024	carl.svensson@fabrikam.example
X-rays 2019/Export 2019-04.zip	Imaging Archive / Documents	9.4 GB	673.1 MB	5	13 Sep 2026	caroline.reyes@fabrikam.example
X-rays 2020/Export 2020-08.zip	Imaging Archive / Documents	9.3 GB	663.2 MB	4	25 Nov 2024	carl.svensson@fabrikam.example
Referral images/Referral images archive.zip	Imaging Archive / Documents	8.9 GB	None	1	28 Apr 2024	carl.svensson@fabrikam.example
X-rays 2020/Recording 2020-07.mp4	Imaging Archive / Documents	8.6 GB	619.7 MB	3	14 Jan 2024	anna.kowalski@fabrikam.example
X-rays 2019/Recording 2019-03.mp4	Imaging Archive / Documents	8.6 GB	613.2 MB	4	5 Jun 2024	caroline.reyes@fabrikam.example
X-rays 2020/Photos 2020-06.zip	Imaging Archive / Documents	8.0 GB	576.2 MB	2	15 Dec 2024	caroline.reyes@fabrikam.example
X-rays 2019/Photos 2019-02.zip	Imaging Archive / Documents	7.7 GB	553.4 MB	3	15 Jul 2024	caroline.reyes@fabrikam.example
X-rays 2020/Scans 2020-05.zip	Imaging Archive / Documents	7.4 GB	532.8 MB	6	12 Jan 2025	evelyn.shaw@fabrikam.example
X-rays 2019/Scans 2019-01.zip	Imaging Archive / Documents	6.9 GB	493.6 MB	2	4 Jan 2025	carl.svensson@fabrikam.example
X-rays 2020/Export 2020-04.zip	Imaging Archive / Documents	6.8 GB	489.3 MB	5	14 Sep 2026	caroline.reyes@fabrikam.example
X-rays 2020/Recording 2020-03.mp4	Imaging Archive / Documents	6.2 GB	445.8 MB	4	29 Jul 2024	carl.svensson@fabrikam.example
X-rays 2020/Photos 2020-02.zip	Imaging Archive / Documents	5.6 GB	402.3 MB	3	12 Jan 2024	evelyn.shaw@fabrikam.example
CBCT scans/Export 2024-12.zip	Imaging Archive / Documents	5.4 GB	387.4 MB	3	24 Jan 2023	evelyn.shaw@fabrikam.example
CBCT scans/Recording 2023-11.mp4	Imaging Archive / Documents	5.1 GB	367.3 MB	2	2 Jun 2025	evelyn.shaw@fabrikam.example
X-rays 2020/Scans 2020-01.zip	Imaging Archive / Documents	5.0 GB	358.8 MB	2	21 Jul 2024	evelyn.shaw@fabrikam.example
CBCT scans/Photos 2022-10.zip	Imaging Archive / Documents	4.8 GB	347.2 MB	6	23 Apr 2025	caroline.reyes@fabrikam.example
CBCT scans/Scans 2021-09.zip	Imaging Archive / Documents	4.6 GB	327.0 MB	5	6 Apr 2026	caroline.reyes@fabrikam.example
Referral images/Export 2024-12.zip	Imaging Archive / Documents	4.3 GB	310.3 MB	3	19 Mar 2025	carl.svensson@fabrikam.example
CBCT scans/CBCT scans export.pst	Imaging Archive / Documents	4.3 GB	None	1	11 Oct 2023	evelyn.shaw@fabrikam.example

File	Location	Size	Older versions	Version	Last change	Changed by
CBCT scans/Export 2020-08.zip	Imaging Archive / Documents	4.3 GB	306.9 MB	4	1 Mar 2024	carl.svensson@fabrikam.example
X-rays 2020/X-rays 2020 tracker.xlsx	Imaging Archive / Documents	4.3 GB	4.2 GB	640	13 Oct 2026	carl.svensson@fabrikam.example
Referral images/Recording 2023-11.mp4	Imaging Archive / Documents	4.1 GB	294.2 MB	2	6 Mar 2026	carl.svensson@fabrikam.example
CBCT scans/Recording 2019-07.mp4	Imaging Archive / Documents	4.0 GB	286.8 MB	3	16 Jun 2025	evelyn.shaw@fabrikam.example
Intraoral photos/Export 2024-12.zip	Imaging Archive / Documents	3.9 GB	281.6 MB	3	19 Mar 2024	caroline.reyes@fabrikam.example
Referral images/Photos 2022-10.zip	Imaging Archive / Documents	3.9 GB	278.1 MB	6	1 Apr 2023	caroline.reyes@fabrikam.example
Intraoral photos/Recording 2023-11.mp4	Imaging Archive / Documents	3.7 GB	267.0 MB	2	4 Nov 2024	carl.svensson@fabrikam.example
CBCT scans/Photos 2024-06.zip	Imaging Archive / Documents	3.7 GB	266.7 MB	2	24 Sep 2026	anna.kowalski@fabrikam.example
Referral images/Scans 2021-09.zip	Imaging Archive / Documents	3.7 GB	261.9 MB	5	8 Sep 2022	carl.svensson@fabrikam.example
Intraoral photos/Photos 2022-10.zip	Imaging Archive / Documents	3.5 GB	252.4 MB	6	18 Aug 2025	caroline.reyes@fabrikam.example

Prepared by Harbour IT (help@harbourit.example · 0161 496 0000). Read from Microsoft 365 with read-only access; nothing was changed. Data collected 15 Oct 2026, 04:00 UTC.