SHAREPOINT STORAGE: LARGEST FILES

All clients

Harbour IT

PREPARED BY	DATE	CLIENTS
Harbour IT	29 Nov 2026	3

What fills the tenant's SharePoint storage and what to clean up: sites, folders, large and old files, version history and recycle bins.

Filtered view. Largest files: 65 of 300 rows, Version is 3. The headline figures cover every row.

Largest files 65

Size includes older versions.

Client	File	Location	Size	Older versions	Version	Last change	Changed by
Contoso Legal LLP	Client files/Export 2024-12.zip	Clients / Documents	4.7 GB	333.3 MB	3	7 Aug 2024	carol.bennett@contoso.example
Contoso Legal LLP	Client files/Recording 2019-07.mp4	Clients / Documents	3.4 GB	246.7 MB	3	13 Jul 2024	eve.lambert@contoso.example
Contoso Legal LLP	Engagement letters/Export 2024-12.zip	Clients / Documents	3.4 GB	242.3 MB	3	24 Mar 2025	eve.lambert@contoso.example
Contoso Legal LLP	Payroll/Export 2024-12.zip	Clients / Documents	2.7 GB	194.1 MB	3	5 Nov 2023	annabel.fraser@contoso.example
Contoso Legal LLP	Engagement letters/Recording 2019-07.mp4	Clients / Documents	2.5 GB	179.4 MB	3	2 Jun 2024	annabel.fraser@contoso.example
Contoso Legal LLP	Projects/Export 2024-12.zip	Finance / Documents	2.3 GB	166.7 MB	3	10 Feb 2023	carl.ashworth@contoso.example
Contoso Legal LLP	Client files/Photos 2020-02.zip	Clients / Documents	2.2 GB	160.2 MB	3	23 Jul 2024	carol.bennett@contoso.example
Contoso Legal LLP	Payroll/Recording 2019-07.mp4	Clients / Documents	2.0 GB	143.7 MB	3	4 Jul 2024	eve.lambert@contoso.example
Contoso Legal LLP	Projects/Export 2024-12.zip	Operations / Documents	1.9 GB	139.5 MB	3	3 Aug 2024	carl.ashworth@contoso.example
Contoso Legal LLP	Projects/Recording 2019-07.mp4	Finance / Documents	1.7 GB	123.4 MB	3	2 May 2026	carol.bennett@contoso.example
Contoso Legal LLP	Archive/Export 2024-12.zip	Finance / Documents	1.7 GB	121.1 MB	3	29 May 2023	carol.bennett@contoso.example

Client	File	Location	Size	Older versions	Version	Last change	Changed by
Contoso Legal LLP	Engagement letters/Photos 2020-02.zip	Clients / Documents	1.6 GB	116.4 MB	3	8 Sep 2026	annabel.fraser@contoso.example
Contoso Legal LLP	Year end/Export 2024-12.zip	Clients / Documents	1.6 GB	112.1 MB	3	8 Aug 2025	annabel.fraser@contoso.example
Contoso Legal LLP	Projects/Recording 2019-07.mp4	Operations / Documents	1.4 GB	103.2 MB	3	27 Jun 2023	eve.lambert@contoso.example
Contoso Legal LLP	Archive/Export 2024-12.zip	Operations / Documents	1.4 GB	101.4 MB	3	5 Aug 2024	carol.bennett@contoso.example
Contoso Legal LLP	Payroll/Photos 2020-02.zip	Clients / Documents	1.3 GB	93.3 MB	3	5 Oct 2024	carl.ashworth@contoso.example
Contoso Legal LLP	Archive/Recording 2019-07.mp4	Finance / Documents	1.3 GB	89.7 MB	3	12 Feb 2026	annabel.fraser@contoso.example
Contoso Legal LLP	Projects/Export 2024-12.zip	Marketing / Documents	1.2 GB	88.8 MB	3	30 Nov 2025	carol.bennett@contoso.example
Contoso Legal LLP	Year end/Recording 2019-07.mp4	Clients / Documents	1.2 GB	83.0 MB	3	22 Dec 2022	eve.lambert@contoso.example
Contoso Legal LLP	Projects/Photos 2020-02.zip	Finance / Documents	1.1 GB	80.1 MB	3	12 Apr 2023	carol.bennett@contoso.example
Contoso Legal LLP	Archive/Recording 2019-07.mp4	Operations / Documents	1.0 GB	75.0 MB	3	14 Feb 2024	carl.ashworth@contoso.example
Fabrikam Dental Group	X-rays 2019/Export 2019-12.zip	Imaging Archive / Documents	16.1 GB	1.1 GB	3	23 Jun 2024	caroline.reyes@fabrikam.example
Fabrikam Dental Group	X-rays 2019/Recording 2019-07.mp4	Imaging Archive / Documents	11.9 GB	852.5 MB	3	24 Jul 2023	anna.kowalski@fabrikam.example
Fabrikam Dental Group	X-rays 2020/Export 2020-12.zip	Imaging Archive / Documents	11.7 GB	837.2 MB	3	20 Dec 2024	evelyn.shaw@fabrikam.example
Fabrikam Dental Group	Consent forms/Export 2024-12.zip	Patient Records / Documents	11.0 GB	785.8 MB	3	25 Jul 2026	caroline.reyes@fabrikam.example
Fabrikam Dental Group	X-rays 2020/Recording 2020-07.mp4	Imaging Archive / Documents	8.6 GB	619.7 MB	3	28 Feb 2024	anna.kowalski@fabrikam.example
Fabrikam Dental Group	Consent forms/Recording 2019-07.mp4	Patient Records / Documents	8.1 GB	581.7 MB	3	12 May 2024	evelyn.shaw@fabrikam.example
Fabrikam Dental Group	Treatment plans/Export 2024-12.zip	Patient Records / Documents	8.0 GB	571.2 MB	3	8 Jun 2024	anna.kowalski@fabrikam.example
Fabrikam Dental Group	X-rays 2019/Photos 2019-02.zip	Imaging Archive / Documents	7.7 GB	553.4 MB	3	29 Aug 2024	caroline.reyes@fabrikam.example
Fabrikam Dental Group	Correspondence/Export 2024-12.zip	Patient Records / Documents	6.4 GB	457.5 MB	3	7 May 2025	carl.svensson@fabrikam.example
Fabrikam Dental Group	Treatment plans/Recording 2019-07.mp4	Patient Records / Documents	5.9 GB	422.8 MB	3	9 Oct 2025	evelyn.shaw@fabrikam.example
Fabrikam Dental Group	X-rays 2020/Photos 2020-02.zip	Imaging Archive / Documents	5.6 GB	402.3 MB	3	26 Feb 2024	evelyn.shaw@fabrikam.example
Fabrikam Dental Group	CBCT scans/Export 2024-12.zip	Imaging Archive / Documents	5.4 GB	387.4 MB	3	10 Mar 2023	evelyn.shaw@fabrikam.example
Fabrikam Dental Group	Consent forms/Photos 2020-02.zip	Patient Records / Documents	5.3 GB	377.6 MB	3	4 Nov 2024	caroline.reyes@fabrikam.example

Client	File	Location	Size	Older versions	Version	Last change	Changed by
Fabrikam Dental Group	Rotas/Export 2024-12.zip	Practice Management / Documents	5.0 GB	358.9 MB	3	26 Nov 2026	carl.svensson@fabrikam.example
Fabrikam Dental Group	Correspondence/Recording 2019-07.mp4	Patient Records / Documents	4.7 GB	338.7 MB	3	29 Sep 2026	evelyn.shaw@fabrikam.example
Fabrikam Dental Group	Referral images/Export 2024-12.zip	Imaging Archive / Documents	4.3 GB	310.3 MB	3	3 May 2025	carl.svensson@fabrikam.example
Fabrikam Dental Group	CBCT scans/Recording 2019-07.mp4	Imaging Archive / Documents	4.0 GB	286.8 MB	3	31 Jul 2025	evelyn.shaw@fabrikam.example
Fabrikam Dental Group	Intraoral photos/Export 2024-12.zip	Imaging Archive / Documents	3.9 GB	281.6 MB	3	3 May 2024	caroline.reyes@fabrikam.example
Fabrikam Dental Group	Treatment plans/Photos 2020-02.zip	Patient Records / Documents	3.8 GB	274.5 MB	3	23 Dec 2025	caroline.reyes@fabrikam.example
Fabrikam Dental Group	Rotas/Recording 2019-07.mp4	Practice Management / Documents	3.7 GB	265.6 MB	3	13 Mar 2023	anna.kowalski@fabrikam.example
Fabrikam Dental Group	Projects/Export 2024-12.zip	Finance / Documents	3.7 GB	264.6 MB	3	12 Jan 2024	evelyn.shaw@fabrikam.example
Fabrikam Dental Group	Lab dockets/Export 2024-12.zip	Patient Records / Documents	3.7 GB	264.3 MB	3	18 Apr 2025	carl.svensson@fabrikam.example
Fabrikam Dental Group	Policies/Export 2024-12.zip	Practice Management / Documents	3.6 GB	260.9 MB	3	9 Feb 2024	evelyn.shaw@fabrikam.example
Northwind Traders	Client files/Export 2024-12.zip	Clients / Documents	7.7 GB	551.5 MB	3	1 Sep 2023	carl.jensen@northwindtraders.example
Northwind Traders	Client files/Recording 2019-07.mp4	Clients / Documents	5.7 GB	408.3 MB	3	2 Apr 2023	carol.mendes@northwindtraders.example
Northwind Traders	Engagement letters/Export 2024-12.zip	Clients / Documents	5.6 GB	400.9 MB	3	1 Aug 2023	ann.patel@northwindtraders.example
Northwind Traders	Payroll/Export 2024-12.zip	Clients / Documents	4.5 GB	321.1 MB	3	18 Dec 2022	carl.jensen@northwindtraders.example
Northwind Traders	Engagement letters/Recording 2019-07.mp4	Clients / Documents	4.1 GB	296.8 MB	3	14 Apr 2024	carol.mendes@northwindtraders.example
Northwind Traders	Projects/Export 2024-12.zip	Finance / Documents	3.8 GB	275.8 MB	3	30 Oct 2023	carl.jensen@northwindtraders.example
Northwind Traders	Client files/Photos 2020-02.zip	Clients / Documents	3.7 GB	265.0 MB	3	7 Jun 2025	carl.jensen@northwindtraders.example
Northwind Traders	Payroll/Recording 2019-07.mp4	Clients / Documents	3.3 GB	237.7 MB	3	11 Jan 2025	eve.sinclair@northwindtraders.example
Northwind Traders	Projects/Export 2024-12.zip	Operations / Documents	3.2 GB	229.6 MB	3	7 Dec 2023	ann.patel@northwindtraders.example
Northwind Traders	Projects/Recording 2019-07.mp4	Finance / Documents	2.8 GB	204.1 MB	3	4 Sep 2026	ann.patel@northwindtraders.example
Northwind Traders	Archive/Export 2024-12.zip	Finance / Documents	2.8 GB	200.5 MB	3	17 Dec 2022	carol.mendes@northwindtraders.example
Northwind Traders	Engagement letters/Photos 2020-02.zip	Clients / Documents	2.7 GB	192.6 MB	3	20 Aug 2026	carl.jensen@northwindtraders.example
Northwind Traders	Year end/Export 2024-12.zip	Clients / Documents	2.6 GB	185.5 MB	3	4 Jul 2025	eve.sinclair@northwindtraders.example

Client	File	Location	Size	Older versions	Version	Last change	Changed by
Northwind Traders	Projects/Recording 2019-07.mp4	Operations / Documents	2.4 GB	170.0 MB	3	24 Apr 2026	carl.jensen@northwindtraders.example
Northwind Traders	Archive/Export 2024-12.zip	Operations / Documents	2.3 GB	166.9 MB	3	8 Nov 2024	ann.patel@northwindtraders.example
Northwind Traders	Payroll/Photos 2020-02.zip	Clients / Documents	2.2 GB	154.3 MB	3	25 Nov 2024	eve.sinclair@northwindtraders.example
Northwind Traders	Archive/Recording 2019-07.mp4	Finance / Documents	2.1 GB	148.4 MB	3	30 Dec 2025	carl.jensen@northwindtraders.example
Northwind Traders	Projects/Export 2024-12.zip	Marketing / Documents	2.0 GB	145.2 MB	3	8 Feb 2025	carl.jensen@northwindtraders.example
Northwind Traders	Year end/Recording 2019-07.mp4	Clients / Documents	1.9 GB	137.3 MB	3	15 Apr 2026	ann.patel@northwindtraders.example
Northwind Traders	Projects/Photos 2020-02.zip	Finance / Documents	1.8 GB	132.5 MB	3	19 Aug 2023	eve.sinclair@northwindtraders.example
Northwind Traders	Archive/Recording 2019-07.mp4	Operations / Documents	1.7 GB	123.6 MB	3	15 Nov 2026	ann.patel@northwindtraders.example

Prepared by Harbour IT (help@harbourit.example · 0161 496 0000). Read from Microsoft 365 with read-only access; nothing was changed. Data collected 29 Nov 2026, 10:48 UTC.