

All clients



PREPARED BY
Harbour IT

DATE
15 Oct 2026

DATA COLLECTED
15 Oct 2026, 04:00 UTC

MICROSOFT 365 TENANT
3 clients

What fills the tenant's SharePoint storage and what to clean up: sites, folders, large and old files, version history and recycle bins.

Filtered view. Largest files: 44 of 300 rows, Version is 6, 1 column hidden. The headline figures cover every row.

Largest files 44

Size includes older versions.

Client	File	Location	Size	Version	Last change	Changed by
Contoso Legal LLP	Client files/Photos 2022-10.zip	Clients / Documents	4.2 GB	6	9 Aug 2026	eve.lambert@contoso.example
Contoso Legal LLP	Engagement letters/Photos 2022-10.zip	Clients / Documents	3.0 GB	6	11 Jun 2026	carl.ashworth@contoso.example
Contoso Legal LLP	Client files/Scans 2023-05.zip	Clients / Documents	3.0 GB	6	21 Feb 2024	carol.bennett@contoso.example
Contoso Legal LLP	Payroll/Photos 2022-10.zip	Clients / Documents	2.4 GB	6	20 Feb 2026	eve.lambert@contoso.example
Contoso Legal LLP	Engagement letters/Scans 2023-05.zip	Clients / Documents	2.2 GB	6	20 Dec 2025	carol.bennett@contoso.example
Contoso Legal LLP	Projects/Photos 2022-10.zip	Finance / Documents	2.1 GB	6	25 Aug 2024	eve.lambert@contoso.example
Contoso Legal LLP	Projects/Photos 2022-10.zip	Operations / Documents	1.7 GB	6	1 Mar 2026	annabel.fraser@contoso.example
Contoso Legal LLP	Payroll/Scans 2023-05.zip	Clients / Documents	1.7 GB	6	12 Oct 2024	annabel.fraser@contoso.example
Contoso Legal LLP	Archive/Photos 2022-10.zip	Finance / Documents	1.5 GB	6	20 Sep 2022	annabel.fraser@contoso.example
Contoso Legal LLP	Projects/Scans 2023-05.zip	Finance / Documents	1.5 GB	6	30 Dec 2024	carl.ashworth@contoso.example
Contoso Legal LLP	Year end/Photos 2022-10.zip	Clients / Documents	1.4 GB	6	25 Sep 2022	carol.bennett@contoso.example

Client	File	Location	Size	Version	Last change	Changed by
Contoso Legal LLP	Archive/Photos 2022-10.zip	Operations / Documents	1.3 GB	6	12 Jun 2026	carl.ashworth@contoso.example
Contoso Legal LLP	Projects/Scans 2023-05.zip	Operations / Documents	1.2 GB	6	26 Oct 2024	carol.bennett@contoso.example
Contoso Legal LLP	Projects/Photos 2022-10.zip	Marketing / Documents	1.1 GB	6	13 Apr 2024	carl.ashworth@contoso.example
Contoso Legal LLP	Archive/Scans 2023-05.zip	Finance / Documents	1.1 GB	6	9 Oct 2022	annabel.fraser@contoso.example
Fabrikam Dental Group	X-rays 2019/Photos 2019-10.zip	Imaging Archive / Documents	14.4 GB	6	28 Sep 2022	anna.kowalski@fabrikam.example
Fabrikam Dental Group	X-rays 2020/Photos 2020-10.zip	Imaging Archive / Documents	10.5 GB	6	2 May 2023	carl.svensson@fabrikam.example
Fabrikam Dental Group	X-rays 2019/Scans 2019-05.zip	Imaging Archive / Documents	10.2 GB	6	28 Jun 2026	evelyn.shaw@fabrikam.example
Fabrikam Dental Group	Consent forms/Photos 2022-10.zip	Patient Records / Documents	9.8 GB	6	17 Dec 2022	caroline.reyes@fabrikam.example
Fabrikam Dental Group	X-rays 2020/Scans 2020-05.zip	Imaging Archive / Documents	7.4 GB	6	12 Jan 2025	evelyn.shaw@fabrikam.example
Fabrikam Dental Group	Treatment plans/Photos 2022-10.zip	Patient Records / Documents	7.1 GB	6	3 Mar 2025	caroline.reyes@fabrikam.example
Fabrikam Dental Group	Consent forms/Scans 2023-05.zip	Patient Records / Documents	7.0 GB	6	20 Aug 2025	carl.svensson@fabrikam.example
Fabrikam Dental Group	Correspondence/Photos 2022-10.zip	Patient Records / Documents	5.7 GB	6	22 Oct 2024	carl.svensson@fabrikam.example
Fabrikam Dental Group	Treatment plans/Scans 2023-05.zip	Patient Records / Documents	5.1 GB	6	26 Mar 2026	carl.svensson@fabrikam.example
Fabrikam Dental Group	CBCT scans/Photos 2022-10.zip	Imaging Archive / Documents	4.8 GB	6	23 Apr 2025	caroline.reyes@fabrikam.example
Fabrikam Dental Group	Rotas/Photos 2022-10.zip	Practice Management / Documents	4.5 GB	6	16 Jul 2025	evelyn.shaw@fabrikam.example
Fabrikam Dental Group	Correspondence/Scans 2023-05.zip	Patient Records / Documents	4.1 GB	6	3 Apr 2026	caroline.reyes@fabrikam.example
Fabrikam Dental Group	Referral images/Photos 2022-10.zip	Imaging Archive / Documents	3.9 GB	6	1 Apr 2023	caroline.reyes@fabrikam.example
Fabrikam Dental Group	Intraoral photos/Photos 2022-10.zip	Imaging Archive / Documents	3.5 GB	6	18 Aug 2025	caroline.reyes@fabrikam.example
Northwind Traders	Client files/Photos 2022-10.zip	Clients / Documents	6.9 GB	6	14 Dec 2022	carl.jensen@northwindtraders.example
Northwind Traders	Engagement letters/Photos 2022-10.zip	Clients / Documents	5.0 GB	6	16 Sep 2025	carl.jensen@northwindtraders.example
Northwind Traders	Client files/Scans 2023-05.zip	Clients / Documents	4.9 GB	6	17 Dec 2023	carl.jensen@northwindtraders.example
Northwind Traders	Payroll/Photos 2022-10.zip	Clients / Documents	4.0 GB	6	26 Jul 2024	ann.patel@northwindtraders.example
Northwind Traders	Engagement letters/Scans 2023-05.zip	Clients / Documents	3.6 GB	6	4 May 2026	eve.sinclair@northwindtraders.example

Client	File	Location	Size	Version	Last change	Changed by
Northwind Traders	Projects/Photos 2022-10.zip	Finance / Documents	3.4 GB	6	25 May 2023	eve.sinclair@northwindtraders.example
Northwind Traders	Projects/Photos 2022-10.zip	Operations / Documents	2.9 GB	6	5 Nov 2022	eve.sinclair@northwindtraders.example
Northwind Traders	Payroll/Scans 2023-05.zip	Clients / Documents	2.9 GB	6	1 May 2023	carol.mendes@northwindtraders.example
Northwind Traders	Archive/Photos 2022-10.zip	Finance / Documents	2.5 GB	6	17 Jan 2025	ann.patel@northwindtraders.example
Northwind Traders	Projects/Scans 2023-05.zip	Finance / Documents	2.4 GB	6	30 Aug 2023	ann.patel@northwindtraders.example
Northwind Traders	Year end/Photos 2022-10.zip	Clients / Documents	2.3 GB	6	19 May 2025	ann.patel@northwindtraders.example
Northwind Traders	Archive/Photos 2022-10.zip	Operations / Documents	2.1 GB	6	26 Oct 2022	eve.sinclair@northwindtraders.example
Northwind Traders	Projects/Scans 2023-05.zip	Operations / Documents	2.0 GB	6	10 May 2025	eve.sinclair@northwindtraders.example
Northwind Traders	Projects/Photos 2022-10.zip	Marketing / Documents	1.8 GB	6	1 Apr 2026	carl.jensen@northwindtraders.example
Northwind Traders	Archive/Scans 2023-05.zip	Finance / Documents	1.8 GB	6	20 Feb 2025	carol.mendes@northwindtraders.example

Prepared by Harbour IT (help@harbourit.example · 0161 496 0000). Read from Microsoft 365 with read-only access; nothing was changed. Data collected 15 Oct 2026, 04:00 UTC.