

All clients



PREPARED BY
Harbour IT

DATE
13 Oct 2026

DATA COLLECTED
13 Oct 2026, 04:00 UTC

MICROSOFT 365 TENANT
3 clients

What fills the tenant's SharePoint storage and what to clean up: sites, folders, large and old files, version history and recycle bins.

Filtered view. Largest files: 44 of 300 rows, Version is 6, 1 column hidden. The headline figures cover every row.

Largest files 44

Size includes older versions.

Client	File	Location	Older versions	Version	Last change	Changed by
Contoso Legal LLP	Client files/Photos 2022-10.zip	Clients / Documents	298.7 MB	6	7 Aug 2026	eve.lambert@contoso.example
Contoso Legal LLP	Engagement letters/Photos 2022-10.zip	Clients / Documents	217.1 MB	6	9 Jun 2026	carl.ashworth@contoso.example
Contoso Legal LLP	Client files/Scans 2023-05.zip	Clients / Documents	212.1 MB	6	19 Feb 2024	carol.bennett@contoso.example
Contoso Legal LLP	Payroll/Photos 2022-10.zip	Clients / Documents	173.9 MB	6	18 Feb 2026	eve.lambert@contoso.example
Contoso Legal LLP	Engagement letters/Scans 2023-05.zip	Clients / Documents	154.2 MB	6	18 Dec 2025	carol.bennett@contoso.example
Contoso Legal LLP	Projects/Photos 2022-10.zip	Finance / Documents	149.3 MB	6	23 Aug 2024	eve.lambert@contoso.example
Contoso Legal LLP	Projects/Photos 2022-10.zip	Operations / Documents	125.0 MB	6	27 Feb 2026	annabel.fraser@contoso.example
Contoso Legal LLP	Payroll/Scans 2023-05.zip	Clients / Documents	123.5 MB	6	10 Oct 2024	annabel.fraser@contoso.example
Contoso Legal LLP	Archive/Photos 2022-10.zip	Finance / Documents	108.6 MB	6	18 Sep 2022	annabel.fraser@contoso.example
Contoso Legal LLP	Projects/Scans 2023-05.zip	Finance / Documents	106.1 MB	6	28 Dec 2024	carl.ashworth@contoso.example
Contoso Legal LLP	Year end/Photos 2022-10.zip	Clients / Documents	100.5 MB	6	23 Sep 2022	carol.bennett@contoso.example

Client	File	Location	Older versions	Version	Last change	Changed by
Contoso Legal LLP	Archive/Photos 2022-10.zip	Operations / Documents	90.8 MB	6	10 Jun 2026	carl.ashworth@contoso.example
Contoso Legal LLP	Projects/Scans 2023-05.zip	Operations / Documents	88.7 MB	6	24 Oct 2024	carol.bennett@contoso.example
Contoso Legal LLP	Projects/Photos 2022-10.zip	Marketing / Documents	79.6 MB	6	11 Apr 2024	carl.ashworth@contoso.example
Contoso Legal LLP	Archive/Scans 2023-05.zip	Finance / Documents	77.1 MB	6	7 Oct 2022	annabel.fraser@contoso.example
Fabrikam Dental Group	X-rays 2019/Photos 2019-10.zip	Imaging Archive / Documents	1.0 GB	6	26 Sep 2022	anna.kowalski@fabrikam.example
Fabrikam Dental Group	X-rays 2020/Photos 2020-10.zip	Imaging Archive / Documents	750.2 MB	6	30 Apr 2023	carl.svensson@fabrikam.example
Fabrikam Dental Group	X-rays 2019/Scans 2019-05.zip	Imaging Archive / Documents	732.9 MB	6	26 Jun 2026	evelyn.shaw@fabrikam.example
Fabrikam Dental Group	Consent forms/Photos 2022-10.zip	Patient Records / Documents	704.1 MB	6	15 Dec 2022	caroline.reyes@fabrikam.example
Fabrikam Dental Group	X-rays 2020/Scans 2020-05.zip	Imaging Archive / Documents	532.8 MB	6	10 Jan 2025	evelyn.shaw@fabrikam.example
Fabrikam Dental Group	Treatment plans/Photos 2022-10.zip	Patient Records / Documents	511.8 MB	6	1 Mar 2025	caroline.reyes@fabrikam.example
Fabrikam Dental Group	Consent forms/Scans 2023-05.zip	Patient Records / Documents	500.0 MB	6	18 Aug 2025	carl.svensson@fabrikam.example
Fabrikam Dental Group	Correspondence/Photos 2022-10.zip	Patient Records / Documents	410.0 MB	6	20 Oct 2024	carl.svensson@fabrikam.example
Fabrikam Dental Group	Treatment plans/Scans 2023-05.zip	Patient Records / Documents	363.5 MB	6	24 Mar 2026	carl.svensson@fabrikam.example
Fabrikam Dental Group	CBCT scans/Photos 2022-10.zip	Imaging Archive / Documents	347.2 MB	6	21 Apr 2025	caroline.reyes@fabrikam.example
Fabrikam Dental Group	Rotas/Photos 2022-10.zip	Practice Management / Documents	321.6 MB	6	14 Jul 2025	evelyn.shaw@fabrikam.example
Fabrikam Dental Group	Correspondence/Scans 2023-05.zip	Patient Records / Documents	291.1 MB	6	1 Apr 2026	caroline.reyes@fabrikam.example
Fabrikam Dental Group	Referral images/Photos 2022-10.zip	Imaging Archive / Documents	278.1 MB	6	30 Mar 2023	caroline.reyes@fabrikam.example
Fabrikam Dental Group	Intraoral photos/Photos 2022-10.zip	Imaging Archive / Documents	252.4 MB	6	16 Aug 2025	caroline.reyes@fabrikam.example
Northwind Traders	Client files/Photos 2022-10.zip	Clients / Documents	494.2 MB	6	12 Dec 2022	carl.jensen@northwindtraders.example
Northwind Traders	Engagement letters/Photos 2022-10.zip	Clients / Documents	359.3 MB	6	14 Sep 2025	carl.jensen@northwindtraders.example
Northwind Traders	Client files/Scans 2023-05.zip	Clients / Documents	351.0 MB	6	15 Dec 2023	carl.jensen@northwindtraders.example
Northwind Traders	Payroll/Photos 2022-10.zip	Clients / Documents	287.7 MB	6	24 Jul 2024	ann.patel@northwindtraders.example
Northwind Traders	Engagement letters/Scans 2023-05.zip	Clients / Documents	255.1 MB	6	2 May 2026	eve.sinclair@northwindtraders.example

Client	File	Location	Older versions	Version	Last change	Changed by
Northwind Traders	Projects/Photos 2022-10.zip	Finance / Documents	247.1 MB	6	23 May 2023	eve.sinclair@northwindtraders.example
Northwind Traders	Projects/Photos 2022-10.zip	Operations / Documents	205.8 MB	6	3 Nov 2022	eve.sinclair@northwindtraders.example
Northwind Traders	Payroll/Scans 2023-05.zip	Clients / Documents	204.3 MB	6	29 Apr 2023	carol.mendes@northwindtraders.example
Northwind Traders	Archive/Photos 2022-10.zip	Finance / Documents	179.6 MB	6	15 Jan 2025	ann.patel@northwindtraders.example
Northwind Traders	Projects/Scans 2023-05.zip	Finance / Documents	175.5 MB	6	28 Aug 2023	ann.patel@northwindtraders.example
Northwind Traders	Year end/Photos 2022-10.zip	Clients / Documents	166.3 MB	6	17 May 2025	ann.patel@northwindtraders.example
Northwind Traders	Archive/Photos 2022-10.zip	Operations / Documents	149.6 MB	6	24 Oct 2022	eve.sinclair@northwindtraders.example
Northwind Traders	Projects/Scans 2023-05.zip	Operations / Documents	146.1 MB	6	8 May 2025	eve.sinclair@northwindtraders.example
Northwind Traders	Projects/Photos 2022-10.zip	Marketing / Documents	130.1 MB	6	30 Mar 2026	carl.jensen@northwindtraders.example
Northwind Traders	Archive/Scans 2023-05.zip	Finance / Documents	127.6 MB	6	18 Feb 2025	carol.mendes@northwindtraders.example

Prepared by Harbour IT (help@harbourit.example · 0161 496 0000). Read from Microsoft 365 with read-only access; nothing was changed. Data collected 13 Oct 2026, 04:00 UTC.