SHAREPOINT STORAGE: LARGEST FOLDERS

All clients

Harbour IT

PREPARED BY
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DATE
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CLIENTS
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What fills the tenant's SharePoint storage and what to clean up: sites, folders, large and old files, version history and recycle bins.

Filtered view. Largest folders: 12 of 81 rows, Folder is Shared. The headline figures cover every row.

Largest folders 12

Size includes every version of every file inside. Folders inside a listed folder can appear too.

Client	Folder	Location	Size	Files	Share of library
Contoso Legal LLP	Shared	Finance / Documents	5.2 GB	4,124	8%
Contoso Legal LLP	Shared	Operations / Documents	4.3 GB	3,675	8%
Contoso Legal LLP	Shared	Marketing / Documents	2.8 GB	2,789	8%
Contoso Legal LLP	Shared	Staff Intranet / Documents	2.2 GB	2,608	8%
Fabrikam Dental Group	Shared	Finance / Documents	8.2 GB	7,044	8%
Fabrikam Dental Group	Shared	Old Projects / Documents	5.4 GB	3,425	8%
Fabrikam Dental Group	Shared	Marketing / Documents	5.3 GB	8,985	8%
Fabrikam Dental Group	Shared	Staff Intranet / Documents	3.2 GB	2,308	8%
Northwind Traders	Shared	Finance / Documents	8.6 GB	5,244	8%
Northwind Traders	Shared	Operations / Documents	7.1 GB	5,483	8%

Client	Folder	Location	Size	Files	Share of library
Northwind Traders	Shared	Marketing / Documents	4.5 GB	6,091	8%
Northwind Traders	Shared	Staff Intranet / Documents	3.6 GB	3,873	8%

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