SHAREPOINT STORAGE: LARGEST FOLDERS

All clients

Harbour IT

PREPARED BY
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DATE
29 Nov 2026

CLIENTS
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What fills the tenant's SharePoint storage and what to clean up: sites, folders, large and old files, version history and recycle bins.

Filtered view. Largest folders: 12 of 81 rows, Folder is Scans, 1 column hidden. The headline figures cover every row.

Largest folders 12

Size includes every version of every file inside. Folders inside a listed folder can appear too.

Client	Location	Size	Files	Share of library
Contoso Legal LLP	Finance / Documents	7.2 GB	7,876	11%
Contoso Legal LLP	Operations / Documents	6.0 GB	484	11%
Contoso Legal LLP	Marketing / Documents	3.8 GB	7,041	11%
Contoso Legal LLP	Staff Intranet / Documents	3.1 GB	1,486	11%
Fabrikam Dental Group	Finance / Documents	11.4 GB	2,034	11%
Fabrikam Dental Group	Old Projects / Documents	7.4 GB	3,608	11%
Fabrikam Dental Group	Marketing / Documents	7.3 GB	2,741	11%
Fabrikam Dental Group	Staff Intranet / Documents	4.4 GB	1,803	11%
Northwind Traders	Finance / Documents	11.8 GB	5,190	11%
Northwind Traders	Operations / Documents	9.9 GB	7,255	11%
Northwind Traders	Marketing / Documents	6.2 GB	6,958	11%
Northwind Traders	Staff Intranet / Documents	5.0 GB	5,416	11%

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