

All clients

PREPARED BY
Harbour IT

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MICROSOFT 365 TENANT
3 clients

What fills the tenant's SharePoint storage and what to clean up: sites, folders, large and old files, version history and recycle bins.

Filtered view. Largest folders: 12 of 81 rows, Folder is Shared, 1 column hidden. The headline figures cover every row.

Largest folders 12

Size includes every version of every file inside. Folders inside a listed folder can appear too.

Client	Folder	Location	Files	Share of library
Contoso Legal LLP	Shared	Finance / Documents	4,124	8%
Contoso Legal LLP	Shared	Operations / Documents	3,675	8%
Contoso Legal LLP	Shared	Marketing / Documents	2,789	8%
Contoso Legal LLP	Shared	Staff Intranet / Documents	2,608	8%
Fabrikam Dental Group	Shared	Finance / Documents	7,044	8%
Fabrikam Dental Group	Shared	Old Projects / Documents	3,425	8%
Fabrikam Dental Group	Shared	Marketing / Documents	8,985	8%
Fabrikam Dental Group	Shared	Staff Intranet / Documents	2,308	8%
Northwind Traders	Shared	Finance / Documents	5,244	8%
Northwind Traders	Shared	Operations / Documents	5,483	8%
Northwind Traders	Shared	Marketing / Documents	6,091	8%
Northwind Traders	Shared	Staff Intranet / Documents	3,873	8%

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