SHAREPOINT STORAGE: LIBRARIES

All clients

Harbour IT

PREPARED BY
Harbour IT

DATE
29 Nov 2026

CLIENTS
3

What fills the tenant's SharePoint storage and what to clean up: sites, folders, large and old files, version history and recycle bins.

Filtered view. Libraries: 23 of 23 rows, 1 column hidden. The headline figures cover every row.

Libraries 23 6 to review

Every document library, largest first. Preservation Hold libraries hold copies kept by retention policies.

Flag	Client	Size	Current files	Older versions	Files	Highest version	Last change
	Contoso Legal LLP	126.5 GB	115.9 GB	10.7 GB	56	640	26 Nov 2026
	Contoso Legal LLP	63.3 GB	58.5 GB	4.8 GB	70	640	26 Nov 2026
	Contoso Legal LLP	52.9 GB	48.9 GB	4.0 GB	70	640	26 Nov 2026
	Contoso Legal LLP	33.7 GB	31.2 GB	2.5 GB	70	640	26 Nov 2026
	Contoso Legal LLP	27.0 GB	24.9 GB	2.0 GB	70	640	26 Nov 2026
Medium	Contoso Legal LLP	14.8 GB	14.8 GB	0 bytes	2	1	24 Oct 2025
Medium	Contoso Legal LLP	7.4 GB	7.4 GB	0 bytes	2	1	24 Oct 2025
	Fabrikam Dental Group	437.2 GB	403.9 GB	33.3 GB	70	640	26 Nov 2026
	Fabrikam Dental Group	298.3 GB	273.1 GB	25.2 GB	56	640	26 Nov 2026
	Fabrikam Dental Group	176.8 GB	155.7 GB	21.1 GB	58	1184	28 Nov 2026
	Fabrikam Dental Group	100.4 GB	92.8 GB	7.6 GB	70	640	26 Nov 2026

Flag	Client	Size	Current files	Older versions	Files	Highest version	Last change
	Fabrikam Dental Group	65.3 GB	60.3 GB	5.0 GB	70	640	26 Nov 2026
	Fabrikam Dental Group	64.3 GB	59.4 GB	4.9 GB	70	640	26 Nov 2026
	Fabrikam Dental Group	39.2 GB	36.2 GB	3.0 GB	70	640	26 Nov 2026
Medium	Fabrikam Dental Group	35.3 GB	35.3 GB	0 bytes	2	1	24 Oct 2025
Medium	Fabrikam Dental Group	11.8 GB	11.8 GB	0 bytes	2	1	24 Oct 2025
	Northwind Traders	209.4 GB	191.7 GB	17.7 GB	56	640	26 Nov 2026
	Northwind Traders	104.7 GB	96.7 GB	8.0 GB	70	640	26 Nov 2026
	Northwind Traders	87.2 GB	80.5 GB	6.6 GB	70	640	26 Nov 2026
	Northwind Traders	55.1 GB	50.9 GB	4.2 GB	70	640	26 Nov 2026
	Northwind Traders	44.1 GB	40.7 GB	3.3 GB	70	640	26 Nov 2026
Medium	Northwind Traders	24.2 GB	24.2 GB	0 bytes	2	1	24 Oct 2025
Medium	Northwind Traders	12.1 GB	12.1 GB	0 bytes	2	1	24 Oct 2025

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