

All clients



PREPARED BY
Harbour IT

DATE
14 Oct 2026

DATA COLLECTED
13 Oct 2026, 04:00 UTC

MICROSOFT 365 TENANT
3 clients

What fills the tenant's SharePoint storage and what to clean up: sites, folders, large and old files, version history and recycle bins.

Filtered view. Libraries: 23 of 23 rows, 1 column hidden. The headline figures cover every row.

Libraries 23 6 to review

Every document library, largest first. Preservation Hold libraries hold copies kept by retention policies.

Flag	Client	Size	Current files	Older versions	Files	Highest version	Last change
	Contoso Legal LLP	126.5 GB	115.9 GB	10.7 GB	56	640	11 Oct 2026
	Contoso Legal LLP	63.3 GB	58.5 GB	4.8 GB	70	640	11 Oct 2026
	Contoso Legal LLP	52.9 GB	48.9 GB	4.0 GB	70	640	11 Oct 2026
	Contoso Legal LLP	33.7 GB	31.2 GB	2.5 GB	70	640	11 Oct 2026
	Contoso Legal LLP	27.0 GB	24.9 GB	2.0 GB	70	640	11 Oct 2026
● Medium	Contoso Legal LLP	14.8 GB	14.8 GB	0 bytes	2	1	8 Sep 2025
● Medium	Contoso Legal LLP	7.4 GB	7.4 GB	0 bytes	2	1	8 Sep 2025
	Fabrikam Dental Group	437.2 GB	403.9 GB	33.3 GB	70	640	11 Oct 2026
	Fabrikam Dental Group	298.3 GB	273.1 GB	25.2 GB	56	640	11 Oct 2026
	Fabrikam Dental Group	176.8 GB	155.7 GB	21.1 GB	58	1184	13 Oct 2026
	Fabrikam Dental Group	100.4 GB	92.8 GB	7.6 GB	70	640	11 Oct 2026

Flag	Client	Size	Current files	Older versions	Files	Highest version	Last change
	Fabrikam Dental Group	65.3 GB	60.3 GB	5.0 GB	70	640	11 Oct 2026
	Fabrikam Dental Group	64.3 GB	59.4 GB	4.9 GB	70	640	11 Oct 2026
	Fabrikam Dental Group	39.2 GB	36.2 GB	3.0 GB	70	640	11 Oct 2026
● Medium	Fabrikam Dental Group	35.3 GB	35.3 GB	0 bytes	2	1	8 Sep 2025
● Medium	Fabrikam Dental Group	11.8 GB	11.8 GB	0 bytes	2	1	8 Sep 2025
	Northwind Traders	209.4 GB	191.7 GB	17.7 GB	56	640	11 Oct 2026
	Northwind Traders	104.7 GB	96.7 GB	8.0 GB	70	640	11 Oct 2026
	Northwind Traders	87.2 GB	80.5 GB	6.6 GB	70	640	11 Oct 2026
	Northwind Traders	55.1 GB	50.9 GB	4.2 GB	70	640	11 Oct 2026
	Northwind Traders	44.1 GB	40.7 GB	3.3 GB	70	640	11 Oct 2026
● Medium	Northwind Traders	24.2 GB	24.2 GB	0 bytes	2	1	8 Sep 2025
● Medium	Northwind Traders	12.1 GB	12.1 GB	0 bytes	2	1	8 Sep 2025

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