SHAREPOINT STORAGE: SITES BY STORAGE

All clients

Harbour IT

PREPARED BY	DATE	CLIENTS
Harbour IT	29 Nov 2026	3

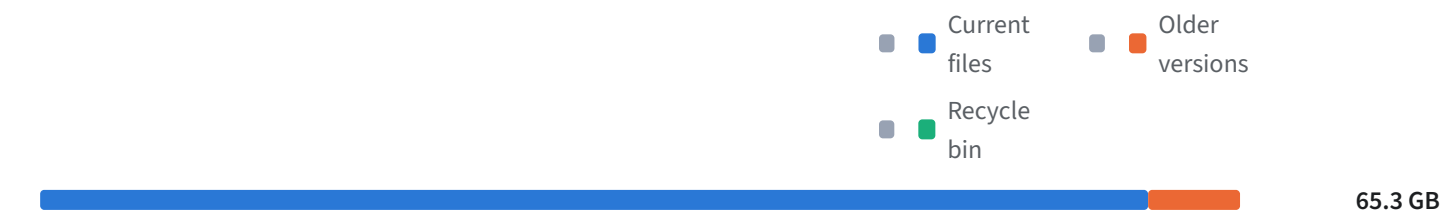
What fills the tenant's SharePoint storage and what to clean up: sites, folders, large and old files, version history and recycle bins.

Filtered view. Sites by storage: 1 of 17 rows, Site is Old Projects. The headline figures cover every row.

Sites by storage 1

Largest first. Storage used includes versions, the recycle bin and everything else on the site.

Largest sites



Client	Site	Storage used	Current files	Older versions	Recycle bin	Untouched 2+ years	Site limit	Last change
Fabrikam Dental Group	Old Projects	65.3 GB	60.3 GB	5.0 GB	0 bytes	35.5 GB	Tenant storage	27 Nov 2026

Prepared by Harbour IT (help@harbourit.example · 0161 496 0000). Read from Microsoft 365 with read-only access; nothing was changed. Data collected 29 Nov 2026, 18:57 UTC.