SHAREPOINT SITES: SITES SHARED OUTSIDE THE ORGANISATION

All clients

Harbour IT

PREPARED BY	DATE	CLIENTS
Harbour IT	29 Nov 2026	3

Storage and growth, inactive sites, and which sites are shared outside.

Sites shared outside the organisation 8 8 to review

Sharing links on each site, from Microsoft's count. Anyone links open without signing in. The Shared files report lists the files behind them. Microsoft's figures as of 27 Nov 2026.

Flag	Client	Site	Anyone links	Guest links	Organisation links	External sharing on	Last activity
High	Contoso Legal LLP	Marketing	2	0	3	Yes	29 Nov 2026
Medium	Contoso Legal LLP	Clients	0	1	3	Yes	28 Nov 2026
Medium	Contoso Legal LLP	Finance	0	1	3	Yes	29 Nov 2026
High	Fabrikam Dental Group	Marketing	2	0	3	Yes	28 Nov 2026
Medium	Fabrikam Dental Group	Finance	0	1	3	Yes	25 Nov 2026
High	Northwind Traders	Marketing	2	0	3	Yes	29 Nov 2026
Medium	Northwind Traders	Clients	0	1	3	Yes	29 Nov 2026
Medium	Northwind Traders	Finance	0	1	3	Yes	29 Nov 2026

Prepared by Harbour IT (help@harbourit.example · 0161 496 0000). Read from Microsoft 365 with read-only access; nothing was changed. Data collected 29 Nov 2026, 10:48 UTC.