SITE ACCESS: ACCESS BY SITE

All clients

Harbour IT

PREPARED BY	DATE	CLIENTS
Harbour IT	29 Nov 2026	3

Who owns, administers and can reach each SharePoint site: ownerless sites, guests, and sites open to everyone in the organisation.

Filtered view. Access by site: 22 of 80 rows, Can is View. The headline figures cover every row.

Access by site 22

What each site grants and to whom: the Microsoft 365 group's owners and members, what the default document library gives to site groups, groups and people, and guests given access on the site. Full control, Edit and View are the owner, member and visitor access Microsoft reports; the Site permissions report shows SharePoint's own permission levels (Full Control, Edit, Read).

Flag	Client	Site	Who	How	Can	Outside the organisation
	Contoso Legal LLP	Clients	Clients Visitors	Site visitors group	View	No
Low	Contoso Legal LLP	Clients	d.mason@mason-legal.example	Guest	View	Yes
	Contoso Legal LLP	Finance	Finance Visitors	Site visitors group	View	No
	Contoso Legal LLP	Marketing	Marketing Visitors	Site visitors group	View	No
	Contoso Legal LLP	Operations	Operations Visitors	Site visitors group	View	No
	Contoso Legal LLP	Staff Intranet	Staff Intranet Visitors	Site visitors group	View	No
	Contoso Legal LLP	Staff Intranet	Everyone in the organisation	Everyone	View	No
	Fabrikam Dental Group	Finance	Finance Visitors	Site visitors group	View	No
	Fabrikam Dental Group	Imaging Archive	Imaging Archive Visitors	Site visitors group	View	No
	Fabrikam Dental Group	Marketing	Marketing Visitors	Site visitors group	View	No

Flag	Client	Site	Who	How	Can	Outside the organisation
	Fabrikam Dental Group	Old Projects	Old Projects Visitors	Site visitors group	View	No
	Fabrikam Dental Group	Patient Records	Patient Records Visitors	Site visitors group	View	No
	Fabrikam Dental Group	Practice Management	Practice Management Visitors	Site visitors group	View	No
	Fabrikam Dental Group	Staff Intranet	Staff Intranet Visitors	Site visitors group	View	No
	Fabrikam Dental Group	Staff Intranet	Everyone in the organisation	Everyone	View	No
	Northwind Traders	Clients	Clients Visitors	Site visitors group	View	No
● Low	Northwind Traders	Clients	d.mason@mason-legal.example	Guest	View	Yes
	Northwind Traders	Finance	Finance Visitors	Site visitors group	View	No
	Northwind Traders	Marketing	Marketing Visitors	Site visitors group	View	No
	Northwind Traders	Operations	Operations Visitors	Site visitors group	View	No
	Northwind Traders	Staff Intranet	Staff Intranet Visitors	Site visitors group	View	No
	Northwind Traders	Staff Intranet	Everyone in the organisation	Everyone	View	No

Prepared by Harbour IT (help@harbourit.example · 0161 496 0000). Read from Microsoft 365 with read-only access; nothing was changed. Data collected 29 Nov 2026, 18:57 UTC.