

All clients

PREPARED BY
Harbour IT

DATE
13 Oct 2026

DATA COLLECTED
13 Oct 2026, 04:00 UTC

MICROSOFT 365 TENANT
3 clients

Every subscription with licences bought, assigned and available, its cost and renewal date, trials and lapsing subscriptions, and who has which licence, directly or by group.

Filtered view. Assignment problems: 2 of 6 rows, Client is Fabrikam Dental Group, 1 column hidden. The headline figures cover every row.

Assignment problems 2

Licences that couldn't be assigned, licensed accounts without a usage location, and licences assigned both directly and by a group.

Flag	Client	Account	Licence	Problem	Group	What to do
● Low	Fabrikam Dental Group	ben.okafor@fabrikam.example	Microsoft 365 Business Premium	No usage location	–	Set the usage location on the account in the Microsoft 365 admin center
● Low	Fabrikam Dental Group	anna.kowalski@fabrikam.example	Microsoft 365 Business Premium	Directly and by group	All Staff	Remove the direct assignment so the group manages it

Prepared by Harbour IT (help@harbourit.example · 0161 496 0000). Read from Microsoft 365 with read-only access; nothing was changed. Data collected 13 Oct 2026, 04:00 UTC.