



All clients

PREPARED BY
Harbour IT

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13 Oct 2026

DATA COLLECTED
13 Oct 2026, 04:00 UTC

MICROSOFT 365 TENANT
3 clients

Every subscription with licences bought, assigned and available, its cost and renewal date, trials and lapsing subscriptions, and who has which licence, directly or by group.

Filtered view. Assignment problems: 3 of 6 rows, What to do is Remove the direct assignment so the group manages it, 1 column hidden. The headline figures cover every row.

Assignment problems 3

Licences that couldn't be assigned, licensed accounts without a usage location, and licences assigned both directly and by a group.

Flag	Client	Account	Licence	Problem	What it means	What to do
● Low	Contoso Legal LLP	annabel.fraser@contoso.example	Microsoft 365 Business Premium	Directly and by group	Removing the account from the group won't remove the licence, which is how leavers keep licences.	Remove the direct assignment so the group manages it
● Low	Fabrikam Dental Group	anna.kowalski@fabrikam.example	Microsoft 365 Business Premium	Directly and by group	Removing the account from the group won't remove the licence, which is how leavers keep licences.	Remove the direct assignment so the group manages it
● Low	Northwind Traders	ann.patel@northwindtraders.example	Microsoft 365 Business Premium	Directly and by group	Removing the account from the group won't remove the licence, which is how leavers keep licences.	Remove the direct assignment so the group manages it

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