

All clients

PREPARED BY
Harbour IT

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12 Oct 2026

DATA COLLECTED
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MICROSOFT 365 TENANT
3 clients

Each team's private and shared channels and who is in them, guests and people from other organisations, the apps added to each team, and teams nobody has used lately.

Filtered view. Inactive teams: 9 of 9 rows, 1 column hidden. The headline figures cover every row.

Inactive teams 9

3 teams older than 90 days with no activity in the last 90 days (Microsoft's Teams activity report runs a couple of days behind). Ask their owners whether they're still needed; archiving a team in the Teams admin centre keeps its content read-only.

Flag	Client	Last activity	Privacy	Channels	Created
● Low	Contoso Legal LLP	No activity recorded	Private	1	10 Jan 2025
● Low	Contoso Legal LLP	No activity recorded	Private	0	4 Mar 2024
● Low	Contoso Legal LLP	No activity recorded	Private	0	4 Mar 2024
● Low	Fabrikam Dental Group	No activity recorded	Private	1	10 Jan 2025
● Low	Fabrikam Dental Group	No activity recorded	Private	0	4 Mar 2024
● Low	Fabrikam Dental Group	No activity recorded	Private	0	4 Mar 2024
● Low	Northwind Traders	No activity recorded	Private	1	10 Jan 2025
● Low	Northwind Traders	No activity recorded	Private	0	4 Mar 2024
● Low	Northwind Traders	No activity recorded	Private	0	4 Mar 2024

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