

All clients



PREPARED BY
Harbour IT

DATE
12 Oct 2026

CLIENTS
3

REPORT
Microsoft 365 usage

Who actually uses email, Teams, OneDrive, SharePoint and the Office apps, and when each person was last active.

Clients
3
in this report

Need attention
0
with rows flagged for review

No data for this report
0
every client has data

Microsoft 365 usage 3

Client	To review	Active people	Email	Teams	OneDrive	SharePoint	Desktop Office apps
Contoso Legal LLP	0	86%	86%	73%	41%	0%	62%
Fabrikam Dental Group	0	86%	86%	74%	63%	0%	61%
Northwind Traders	0	87%	87%	72%	56%	0%	58%
Total	0	–	–	–	–	–	–

Figures are the report's headline numbers for each client. Each client's own report has the detail.

Prepared by Harbour IT from each client's latest collection. Collected from Microsoft 365 with read-only access; nothing was changed.