

All clients



PREPARED BY  
Harbour IT

DATE  
14 Oct 2026

DATA COLLECTED  
14 Oct 2026, 04:00 UTC

MICROSOFT 365 TENANT  
3 clients

Who actually uses email, Teams, OneDrive, SharePoint and the Office apps, and when each person was last active.

**Filtered view.** Activity counts: 3 of 118 rows, Teams messages is 60, 1 column hidden. The headline figures cover every row.

Activity counts 3

What each person did in the last 30 days.

| Client                | Person                               | Emails sent | Emails received | Teams messages | Meetings |
|-----------------------|--------------------------------------|-------------|-----------------|----------------|----------|
| Contoso Legal LLP     | erin.gallagher@contoso.example       | 70          | 500             | 60             | 9        |
| Fabrikam Dental Group | erin.doyle@fabrikam.example          | 70          | 500             | 60             | 9        |
| Northwind Traders     | erin.oneill@northwindtraders.example | 70          | 500             | 60             | 9        |

Prepared by Harbour IT (help@harbourit.example · 0161 496 0000). Read from Microsoft 365 with read-only access; nothing was changed. Data collected 14 Oct 2026, 04:00 UTC.