



All clients

PREPARED BY
Harbour IT

DATE
14 Oct 2026

DATA COLLECTED
14 Oct 2026, 23:39 UTC

MICROSOFT 365 TENANT
3 clients

Who actually uses email, Teams, OneDrive, SharePoint and the Office apps, and when each person was last active.

Usage by service 15

How many licensed people used each service in the last 30 days.

Client	Service	Licensed	Active	Not active	Active share
Contoso Legal LLP	Email	22	19	3	86%
Contoso Legal LLP	Teams	22	16	6	73%
Contoso Legal LLP	OneDrive	22	9	13	41%
Contoso Legal LLP	SharePoint	22	0	22	0%
Contoso Legal LLP	Office apps	22	19	3	86%
Fabrikam Dental Group	Email	57	49	8	86%
Fabrikam Dental Group	Teams	57	42	15	74%
Fabrikam Dental Group	OneDrive	57	36	21	63%
Fabrikam Dental Group	SharePoint	57	0	57	0%
Fabrikam Dental Group	Office apps	57	49	8	86%
Northwind Traders	Email	39	34	5	87%
Northwind Traders	Teams	39	28	11	72%
Northwind Traders	OneDrive	39	22	17	56%
Northwind Traders	SharePoint	39	0	39	0%

Client	Service	Licensed	Active	Not active	Active share
Northwind Traders	Office apps	39	34	5	87%

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