

All clients

PREPARED BY	DATE	DATA COLLECTED	MICROSOFT 365 TENANT
Harbour IT	14 Oct 2026	14 Oct 2026, 04:00 UTC	3 clients

Who actually uses email, Teams, OneDrive, SharePoint and the Office apps, and when each person was last active.

Filtered view. Usage by service: 15 of 15 rows, 1 column hidden. The headline figures cover every row.

Usage by service 15

How many licensed people used each service in the last 30 days.

Service	Licensed	Active	Not active	Active share
Email	22	19	3	86%
Teams	22	16	6	73%
OneDrive	22	9	13	41%
SharePoint	22	0	22	0%
Office apps	22	19	3	86%
Email	57	49	8	86%
Teams	57	42	15	74%
OneDrive	57	36	21	63%
SharePoint	57	0	57	0%
Office apps	57	49	8	86%
Email	39	34	5	87%
Teams	39	28	11	72%
OneDrive	39	22	17	56%
SharePoint	39	0	39	0%
Office apps	39	34	5	87%

Prepared by Harbour IT (help@harbourit.example · 0161 496 0000). Read from Microsoft 365 with read-only access; nothing was changed. Data collected 14 Oct 2026, 04:00 UTC.