

# All clients

|             |             |                        |                      |
|-------------|-------------|------------------------|----------------------|
| PREPARED BY | DATE        | DATA COLLECTED         | MICROSOFT 365 TENANT |
| Harbour IT  | 13 Oct 2026 | 13 Oct 2026, 04:00 UTC | 3 clients            |

Who actually uses email, Teams, OneDrive, SharePoint and the Office apps, and when each person was last active.

**Filtered view.** Usage by service: 1 of 15 rows, Active is 16, 1 column hidden. The headline figures cover every row.

## Usage by service 1

How many licensed people used each service in the last 30 days.

| Client            | Service | Licensed | Active | Active share |
|-------------------|---------|----------|--------|--------------|
| Contoso Legal LLP | Teams   | 22       | 16     | 73%          |

Prepared by Harbour IT (help@harbourit.example · 0161 496 0000). Read from Microsoft 365 with read-only access; nothing was changed. Data collected 13 Oct 2026, 04:00 UTC.