

# All clients

|             |             |                        |                      |
|-------------|-------------|------------------------|----------------------|
| PREPARED BY | DATE        | DATA COLLECTED         | MICROSOFT 365 TENANT |
| Harbour IT  | 14 Oct 2026 | 14 Oct 2026, 04:00 UTC | 3 clients            |

Who actually uses email, Teams, OneDrive, SharePoint and the Office apps, and when each person was last active.

**Filtered view.** Usage by service: 2 of 15 rows, Active is 34, 1 column hidden. The headline figures cover every row.

## Usage by service 2

How many licensed people used each service in the last 30 days.

| Client            | Service     | Active | Not active | Active share |
|-------------------|-------------|--------|------------|--------------|
| Northwind Traders | Email       | 34     | 5          | 87%          |
| Northwind Traders | Office apps | 34     | 5          | 87%          |

Prepared by Harbour IT (help@harbourit.example · 0161 496 0000). Read from Microsoft 365 with read-only access; nothing was changed. Data collected 14 Oct 2026, 04:00 UTC.