

All clients

PREPARED BY	DATE	DATA COLLECTED	MICROSOFT 365 TENANT
Harbour IT	12 Oct 2026	12 Oct 2026, 17:16 UTC	3 clients

Who actually uses email, Teams, OneDrive, SharePoint and the Office apps, and when each person was last active.

Filtered view. Usage by service: 5 of 15 rows, Licensed is 22, 1 column hidden. The headline figures cover every row.

Usage by service 5

How many licensed people used each service in the last 30 days.

Client	Service	Licensed	Not active	Active share
Contoso Legal LLP	Email	22	3	86%
Contoso Legal LLP	Teams	22	6	73%
Contoso Legal LLP	OneDrive	22	13	41%
Contoso Legal LLP	SharePoint	22	22	0%
Contoso Legal LLP	Office apps	22	3	86%

Prepared by Harbour IT (help@harbourit.example · 0161 496 0000). Read from Microsoft 365 with read-only access; nothing was changed. Data collected 12 Oct 2026, 17:16 UTC.