

# All clients

|             |             |                        |                      |
|-------------|-------------|------------------------|----------------------|
| PREPARED BY | DATE        | DATA COLLECTED         | MICROSOFT 365 TENANT |
| Harbour IT  | 12 Oct 2026 | 12 Oct 2026, 06:36 UTC | 3 clients            |

Who actually uses email, Teams, OneDrive, SharePoint and the Office apps, and when each person was last active.

**Filtered view.** Usage by service: 5 of 15 rows, Licensed is 22, 1 column hidden. The headline figures cover every row.

## Usage by service 5

How many licensed people used each service in the last 30 days.

| Service     | Licensed | Active | Not active | Active share |
|-------------|----------|--------|------------|--------------|
| Email       | 22       | 19     | 3          | 86%          |
| Teams       | 22       | 16     | 6          | 73%          |
| OneDrive    | 22       | 9      | 13         | 41%          |
| SharePoint  | 22       | 0      | 22         | 0%           |
| Office apps | 22       | 19     | 3          | 86%          |

Prepared by Harbour IT (help@harbourit.example · 0161 496 0000). Read from Microsoft 365 with read-only access; nothing was changed. Data collected 12 Oct 2026, 06:36 UTC.